

LLANDOUGH COMMUNITY COUNCIL



ANNUAL REPORT FOR THE YEAR 2025-2026



The Council's mission statement is 'Serving our community, preserving our identity' The Council will always strive to:

- *Be open and accessible in all our decision making*
 - *Be accountable in all our council activities*
- *Be responsive to the needs of the community*
 - *Encourage community participation*

1. CONTEXT

During the year 2025-2026, the Council comprised of 10 councillors who were fully committed to representing the residents of Llandough and providing them with services and facilities designed to enhance the social and environmental well-being of the community. The councillors who were in office during the year were as follows:

Councillor Benny Augustian
Councillor Lucy Barrowclough
Councillor Pat Carreyett
Councillor Catherine Gibson (Vice-Chair)
Councillor Stephanie Jefferies
Councillor Peter King
Councillor Tomos Llewelyn
Councillor Dean Mears
Councillor Dr Mo Misra (Chair)
Councillor Mark Stanyard-Jones

The Council has a number of standing Committees and Working Parties and councillors are appointed to serve on some of these. The standing committees are:

Policy and Resources Committee
Environment and Amenities Committee

The working parties that were operational during the year were:

Allotments Working Party
Biodiversity Working Party
Community Plan Working Party
Health and Safety Working Party
Lewis Road Reserve Allotments Site Working Party
Planning Working Party
Services to Older Persons Working Party
Village Fete Working Party

Membership of the Committees and Working Parties together with contact details of councillors is available on the following web-link:
http://www.llandough-cc.co.uk/Councillors_20120.aspx

The main contact for all council business is Paul R. Egan, Clerk to the Council:

63 Woodham Park, Barry CF62 8FJ, Telephone No 01446 409294, E-Mail:
clerk@llandough-cc.co.uk

2. FINANCIAL INFORMATION.

Income and expenditure in the financial year which ended on 31 March 2026 is summarised as follows:

Balances brought forward from 2024/25	64128.00
Income from local taxation	72997.00
Receipts other than from local taxation	9024.00
Sub-Total	146149.00
Staff Costs	29995.00
Total of all other Payments	33540.00
Sub-Total	63535.00
BALANCE C/FWD IN TO 2026/27	82614.00
The value of fixed assets of the Council is	102832.00

The accounts will be submitted to Audit Wales after the accounts have been approved by the Council in May 2026 and an audit opinion will be received later in the year. They must therefore be regarded as 'Not yet Audited.' It should be noted that the audit opinion on the Council's accounts for 2024/25 was 'unqualified' which means that there were no issues of concern identified.

3. RELATIONSHIP WITH THE PRINCIPAL COUNCIL.

The Council worked in partnership with Councillor George Carroll; the County Borough Councillor for Llandough and he attended nearly all meetings of the Council providing a written report for each meeting and listened to issues raised by councillors relating to the responsibilities of the Vale of Glamorgan Council and took up matters for action with relevant officers as appropriate. A representative of the Community Council serves on the Community Liaison Committee which organises its work modelled on the agreed Charter with Community and Town Councils.

4. COMPLAINTS.

No complaints were received about the work of the Community Council during the year.

5. CODE OF CONDUCT.

Councillors have been trained in the Code of Conduct and are fully aware of their commitment to the Code.

6. KEY ACHIEVEMENTS DURING 2025-2026

The key achievements during the year were as follows:

- a) Arranging a number of litter picks designed to improve the appearance of the community.



- b) Working with the Corbett Road Allotments Association to improve the operation of the allotments site which included provision of funding to improve biodiversity and site conditions including the provision of skips for disposal of gardening waste. There are currently 42 people on the waiting list although a significant number of these have an interest in the new Lewis Road site rather than Corbett Road.



- c) Working closely with the Llandough and Leckwith War Memorial Institute to ensure that the hall is maintained in excellent condition. The Council appoints five members to serve as principal trustees on the Hall Management Committee.



- d) The annual village fete was quite successful with a reasonably large attendance and a great opportunity for local organisations to generate income in support of their activities. The event was marred by the poor weather conditions which have not been experienced for many years.



- e) Provision of Christmas Trees and decorations.
- f) Providing grants to a range of local organisations and national charities.
- g) Some progress was made in relation to developing a site off Lewis Road for allotments and a community area. Guidance was received from the Vale of Glamorgan Council on the content of a planning application and cost estimates were obtained for processing the application. Unfortunately, due to the nature of the concept design for the site, it has proved necessary to scale back the development in the hope that deemed planning consent will be granted which will save considerably on professional fees.
- h) Some of the wooden bench slats require replacement at the Brook Green and village green site and the Council will be researching their replacement with recycled plastic alternatives.
- i) East Vale Community Transport managed to recruit a volunteer driver to enable the community transport scheme to start up again. The scheme is operated every Thursday morning and a number of residents benefit from the weekly trips to local supermarkets,
- j) A second survey of the needs of older people in our community was undertaken in 2024/25 and the results were analysed and an action plan approved for 2025/26. Actions taken in 2025/26 included the organisation of monthly coffee mornings and with the benefit of a grant from Voluntary Community Services it has been possible to continue with the coffee mornings which are much valued by attendees. The Council has also been able to fund hall hire fees for the monthly coffee mornings organised by Home Instead to continue.
- k) The Bio-Diversity Working Party continued during the year to plant wildflower seeds and bulbs on selected sites and to take further steps to develop the bird sanctuary located in the redundant tennis court in the playing fields. A meeting was held in late 2025/26 with the One Voice Local Places for Nature Officer who has provided the Council with a range of options to develop the bird sanctuary.
- l) A Christmas Fayre was held in November 2025 but disappointedly did not attract the numbers who had attended the 2025 event. The Council will be looking to see how the 2026 event can be organised differently and publicised to attract a larger attendance.
- m) In memory of the late Councillor Michael Edwards who was an excellent councillor and known locally and further afield for his brilliant Meccano and model train demonstrations the Council arranged for a plaque in his memory to be affixed to the millennium stone on the village green.

7. ASSETS AND SERVICES MANAGED BY THE COUNCIL.

The Council is responsible for managing the following assets and services:

- Corbett Road Allotments
- Reserve Allotment site off Lewis Road
- Village Green
- Village Garden
- Brook Green Pocket Park
- Llandough War Memorial Hall (Managed by five principal trustees who are community councillors – it is managed as a registered charity)
- The Council now maintains the grassed area at the bottom of Penlan Rise and the area of scrub land at the top of Llandough Hill.

8. BIODIVERSITY PLAN.

Appendix One to this report is the 2025/26 biodiversity plan of the Council which is a new version and will be monitored closely in 2026/27.

9. PLANNED ACTIVITIES FOR 2024/25

These include:

- Continuing to pursue the results of the Older Persons Survey including consideration of the main issues identified in the 2024 survey.
- Full implementation of the Bird Sanctuary and more wildflower seed and bulb planting.
- Implementing the proposal to create allotments and community growing area in the reserve allotments site off Lewis Road.
- Civic Service to be held on 31 May 2026 which will be the last Service organised by the Council which will be abolished in May 2027 and a new Llandough and Cwrtyrala Community Council created encompassing most of the area covered by Leckwith and Michaelston Community Council.
- In conjunction with Leckwith and Michaelston Community Council, planning for the creation of Llandough and Cwrtyrala Community Council from May 2027.
- Organising the Christmas Fayre and the Annual Carol Concert and Coffee Morning.
- Village Fete in June 2026.
- Organisation of monthly coffee mornings.
- Development of a community plan in conjunction with third parties and residents.



LLANDOUGH COMMUNITY COUNCIL

ENVIRONMENT (WALES) ACT 2016

PART 1 – SECTION 6

THE BIO-DIVERSITY AND RESILIENCE OF ECOSYSTEMS DUTY

REPORT ON 2024/25 and PLAN FOR 2025/27

1. INTRODUCTION.

- 1.1 The village of Llandough is located in the eastern part of the Vale of Glamorgan and is situated between the town of Penarth and city of Cardiff. It has the benefit of being close to two major urban areas but is cushioned by a large expanse of forestry areas and green fields. It serves a population of over 2000 and its precept for 2024/25 was £63952 and this has increased in 2025/26 to £72997.
- 1.2 The Council manages a number of sites that are ideally suitable for the development of bio-diversity initiatives as follows:

Corbett Road Allotments.

An excellent allotment facility comprising of over 65 plots which are mostly in pristine condition. The site is surrounded by a hedgerow and many trees that attract a range of different species of bird life.

Brook Green Pocket Park

The park comprises a large planted area, a brook, grassed area and a woodland area. The site is ideal for a local diversity project which would enhance the natural habitats that already exists for a range of birds, insects and plant life.

Village Green.

Located in front of the Church, the green has a range of trees that over time might grow to sufficient size to encourage birds to nest. There is an opportunity however, to consider planting some of the area with wild flowers.

Village Garden.

Situated off Penlan Road, the site has limited potential but could be considered for spring bulb planting.

Lewis Road Garden.

A very small site with a tree and shrubs. Recently the site has been vandalised and there is an opportunity to consider re-planting of the garden with a view to creating an enhanced habitat for wild life.

Grassed Area off Penlan Rise

An area of land of unknown ownership that the Community Council maintains.

Reserve Allotments Site, Lewis Road

Action is being taken to develop this site for allotments and a community area. It will comprise of approximately 26 allotment plots, a pond and many features to attract birds, insects and amphibians to the site. Although currently in the planning stages it is hoped that the site will be developed in 2024/25 for its intended purpose.

1.3 Other sites that would be suitable for attention would be:

St. Dochdwy's Churchyard.

A very tranquil area situated close to Brook Green pocket park. It is relatively well maintained and has the benefit of a range of large trees that attract bird life.

Adventure Playground

Situated off Cogan Pill Road, the site is ideal for planting of wild flowers. The permission of the Vale of Glamorgan Council would be required.

Llandough Primary School Grounds.

The school has already made steady progress in creating a natural habitat for wildlife within the school grounds.

Highway Verges.

With the agreement of the Vale of Glamorgan Council, it has been possible to plant spring bulbs in many of the verges that have not already been considered for planting.

Hedgerows and Land of Unknown Ownership in Cogan Pill Road.

For the longer term, it might be appropriate for the Council to consider planting of wild flowers and locating bird boxes in this area.

Land around the playing fields (Lewis Road end).

With the permission of the Vale of Glamorgan Council planting of wildflower seeds has been undertaken in a designated area of the playing fields.

2. CORE OBJECTIVES OF THE ACTION PLAN.

- 2.1 To manage and re-generate trees and woodland to support the creation and continuation of wildlife habitats.
- 2.2 Manage and regenerate wooded areas and hedgerows.
- 2.3 Manage the nature and wildlife habitat of roadside verges.
- 2.4 Work with the School to create new habitats for wildlife.
- 2.5 To create planted areas of wildflowers to enhance the appearance of the village.
- 2.6 To develop opportunities for increasing the bee population in the community and for encouraging an increase in the bat population.
- 2.7 To encourage the Vale of Glamorgan Council to develop a protocol on the cutting of highway verges so as to enhance the bio-diversity of the area. The Vale of Glamorgan Council has already adopted a new regime.

3. MONITORING.

- 3.1 The Council has a Bio-Diversity Working Party that meets on several occasions during each year for the purpose of monitoring the implementation of the plan and to plan for future bio-diversity actions.

5. ACHIEVEMENTS IN 2024/25

LOCATION	ACTION PROPOSED	PRIORITY AND TIMESCALE	RESOURCES	GROUP INVOLVEMENT
Corbett Road Allotments – Land adjacent to the sub-station	Auditing of bird boxes and replace as necessary	Achieved	Purchase of Boxes by Community Council	Allotment Tenants
Village Green, Village Garden and site in Playing Fields	Planting of wildflower seeds and fritillary yellow rattle plug plans	Achieved	Council to purchase seeds	Members of Biodiversity WP and Cardiff Conservation Volunteers to prepare sites.
Sites in ownership of Community Council	Planting of daffodil bulbs (including narcissus) and fritillary snake's head	Achieved	Purchase of bulbs	Councillors and Volunteers
Bird Sanctuary in playing fields	Auditing of bird boxes in the sanctuary to identify inhabitation and disinfect as necessary. To erect surplus bird and bat boxes with bat boxes to face south and bird boxes north east. To install a pipe in order to divert water into the sanctuary	Achieved	Purchase of bulbs	Councillors and Volunteers

LOCATION	ACTION PROPOSED	PRIORITY AND TIMESCALE	RESOURCES	GROUP INVOLVEMENT
To continue to develop the bird sanctuary	Various Actions - Achieved	Achieved	Budget allocated for this purpose.	Councillors and Volunteers
To liaise with the Vale of Glamorgan Council in relation to developing the scrub land at the top of Llandough Hill as an alpine garden.	To seek the Vale of Glamorgan Council's advice as to whether the area could be grassed over and planted with bulbs	Achieved in part	Budget to be allocated for this purpose	Following clearance of the land by the Vale of Glamorgan Council, the Community Council's grounds contractor now maintains the land for the benefit of the community.
To prepare a planting location plan using software known as 'What3Words'	To be determined	Not achieved		

6. PLAN FOR 2025-2028

LOCATION	ACTION PROPOSED	PRIORITY AND TIMESCALE	RESOURCES	GROUP INVOLVEMENT
Corbett Road Allotments – Land adjacent to the sub-station	Auditing of bird boxes and replace as necessary	Annually	Purchase of Boxes by Community Council	Allotment Tenants
Corbett Road Allotments – Land	Purchase and installation of a living shelter subject to	31 March 2026	Living shelter to be funded by the Council	Allotments Association

LOCATION	ACTION PROPOSED	PRIORITY AND TIMESCALE	RESOURCES	GROUP INVOLVEMENT
adjacent to the sub-station	funding being identified.		with possible grant funding support	
Village Green, Village Garden and site in Playing Fields	Planting of wildflower seeds and fritillary yellow rattle plug plans	March in each of the years of the plan.	Council to purchase seeds and plants.	Members of Biodiversity WP and Cardiff Conservation Volunteers to prepare sites.
Sites in ownership of Community Council	Planting of daffodil bulbs (including narcissus) and fritillary snake's head	October in each year of the plan.	Purchase of bulbs	Councillors and Volunteers
Bird Sanctuary in playing fields	Auditing of bird boxes in the sanctuary to identify inhabitation and disinfect as necessary. To erect surplus bird and bat boxes with bat boxes to face south and bird boxes north east.	Ongoing throughout the period of the plan.	Purchase of all bird boxes and bird seed by the Council.	Councillors and Volunteers
To continue to develop the bird sanctuary	Requires ongoing consideration during the plan period.	Ongoing	Budget allocated for this purpose.	Councillors and Volunteers
To continue to maintain the scrub	Monthly maintenance.	Ongoing	Budget to be allocated for this purpose	The Community Council's grounds contractor now

LOCATION	ACTION PROPOSED	PRIORITY AND TIMESCALE	RESOURCES	GROUP INVOLVEMENT
land at the top of Llandough Hill.				maintains the land for the benefit of the community.
Proposed new allotments and community area off Lewis Road	To ensure that the biodiversity features contained in the concept design for the site are implemented and monitoring once the site has been developed (Planning permission dependent).	Ongoing throughout the plan period.	Budget for this purpose will be established by the Community Council.	Council's Working Party working in association with new Tenant's Association.