

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A REMOTE BASIS ON
THURSDAY 21 JANUARY 2021 AT 7.00PM.**

PRESENT

Councillor Mrs P. Gay (Chairman)
Councillor E. Penn (Vice-Chairman)
Councillor Mrs L. Barrowclough
Councillor Mrs P Carreyett
Councillor M. Edwards
Councillor P. King
Councillor D. Mears
Councillor Dr M. Misra
Councillor W. Williams

APOLOGIES FOR ABSENCE

Councillor I. Williams

1. THE LATE REVEREND F. MUDGE.

The Chairman informed the Council of the recent sad loss of Reverend Mudge who was the first Chairman of the newly formed Llandough Community Council in 1982. The Clerk would arrange to send his son a sympathy card.

2. DECLARATION OF INTERESTS.

Councillor W. Williams declared a personal and prejudicial interest in Minute No. 30.

3. MINUTES OF THE MEETING HELD ON 10 DECEMBER 2020.

RESOLVED that: The minutes be confirmed as a correct record.

4. MEETING WITH THE POLICE.

The Police representative was not in attendance. The Clerk was in contact with PCSO Packer with a view to a remote meeting being held with the Chairman and the Clerk in February 2021.

5. MEETING WITH COUNCILLOR G. CARROLL.

The Chairman welcomed Councillor Carroll to the meeting, He provided the following written report.

S106 MONIES

The Vale Council Officers had assessed the ideas presented to them and had reported as follows:

One pot contained just under £6,000, and expired in July. The officers therefore suggested that this was provided towards the Greenlinks Community Transport scheme given that time was of the essence. He had asked to engage the Community Council first given this was the Council's suggestion.

The other pot contained around £14,500 and had no expiry date. The Vale Council had confirmed that installing a ramp between the Dochdwy play area and Cogan Pill Woods would cost around £100,000, so this was not within budget. More limited works to resurface and widen the path would cost around £10,000, so this was an option.

Other viable options included extending the pavement between Llandough and Leckwith, and the path from Leckwith Road to Penarth Road.

Councillor Carroll therefore suggested consulting on these to see which was the most popular option locally.

RESIDENTS' PARKING CONSULTATION

The Vale Council was in the process of finalising its position following the consultation and he would report back shortly.

DRAINS

He had received a number of reports of blocked drains in the village and had asked for these to be cleared as soon as possible.

He commented that the Vale Council was looking at Footpath 1 from Leckwith Road to Penarth Road on a separate basis.

In the discussion that followed, the Community Council gave its support to resident consultation on the options available for the use of S106 funds. However, for the consultation to be meaningful it would be necessary for each of the options to be described in some detail together with a supporting map. Councillor Carroll agreed to speak with officers about these descriptions and maps to be prepared and he would advise the Clerk when they were available so that the Community Council could consider them and indicate its preference.

In relation to the use of the £6k for supporting Greenlinks Community Transport this was given the full support of the Council.

RESOLVED that: Councillor Carroll would advise the Clerk when the option descriptions and maps were available so that arrangements could be made for the Community Council to consider each of them.

Other matters raised were:

- a) Councillor Carroll would arrange for a Christmas tree to be removed from outside the Church.
- b) He would also arrange for a blocked drain in Leckwith Road to be cleared.

6. MATTERS ARISING FROM THE MINUTES.

Minute 5.6.10 – The Vale of Glamorgan Council had advised that the company that had been engaged to construct the fencing around the MUGA and children’s playground would be examining ground conditions in the near future to assess when the works could be undertaken. The current sodden ground was preventing the work from commencing. It was noted that bunding works were being undertaken at the rear of the properties in Canon Walk to assist in the reduction of the risk of flooding.

Minute 5.6.17 – No further contact had been made from Ms RB.

Minute 16(c) – The Clerk advised that the cost of supply and fitting of the allotment gate sign was £115 plus VAT.

RESOLVED that: The Clerk be authorised to place an order with the sign maker.

Minute 12 – The Vale of Glamorgan Council was giving consideration to the possibility of a battery collection point being provided in the village.

7. MINUTES OF THE PLANNING SUB-COMMITTEE HELD ON 18 DECEMBER 2020.

RESOLVED that:

- a) The minutes of the meeting be noted.
- b) The concern expressed about the absence of a footpath from Willowmere to the entrance of the development site be included in any comments made on any submitted planning application.

8. SUPPLY AND INSTALLATION OF SPIRO WHIRL ROUNDABOUT IN CHILDREN’S PLAYGROUND.

The Clerk reported that a grant of £6295 had been received from the Vale of Glamorgan Council for the supply and installation of the new roundabout.

However, following a site inspection by Wicksteed Leisure, it was reported that due to safety reasons, it was not possible to install the new roundabout in the proposed location which would have required the removal of the current roundabout. The company had advised that the roundabout would have to be installed on a new base located adjacent to the playground area. This would involve an additional cost of £1875.56 (excluding VAT) above the level of the grant.

RESOLVED that:

- a) Approval be granted to the revised quotation received from Wicksteed Leisure on the basis that competitive quotations were not required on this occasion in view of the urgency in placing the order and meeting the grant submission deadline, and that in accordance with the Council's financial regulations the order relates to the purchase of a proprietary item which is sold at a price given by the only contractor that can supply this item of play equipment.
- b) The financial contribution being required of the Council amounting to £1875.56 plus VAT to be met from the Council's revenue reserves.

9. WATER ESCAPE AT BROOK GREEN.

The Clerk reported that Kingfisher Developments had completed the required works to a high standard.

RESOLVED that: The position be noted.

10. REPLACEMENT OF BUS SHELTER OUTSIDE LLANDOUGH WAR MEMORIAL HALL.

It was reported that the Secretary to the Hall Management Committee had advised the officer in the Vale of Glamorgan Council of the legal costs involved in transferring a small section of land owned by the charity to enable the bus shelter to be set back further from the highway kerb. He was waiting for a response about whether the officer wished to proceed on this basis. It was noted that the likelihood was that bus parking line markings would be agreed by the Vale of Glamorgan Council.

RESOLVED that: The position be noted.

11. INSTALLATION OF APPROPRIATE LIGHTING ON COGAN PILL ROAD.

Consideration was given to the approach of the Council in relation to pressing for appropriate lighting to be installed on Cogan Pill Road.

RESOLVED that: The matter be referred to the Environment and Amenities Committee for consideration of lighting options having regard to the view of the Vale of Glamorgan Officers that this area may be regarded as an 'ecological corridor' as well as to the ecological impact assessment conducted by the developers in relation to the proposed housing development off Llandough Hill.

12. VALE OF GLAMORGAN COUNCIL – CONSULTATION ON ACTIVE TRAVEL ROUTES PHASE 1.

Details of the consultation which was available on the Vale of Glamorgan Council's website had been circulated with the agenda.

RESOLVED that:

- a) All Councillors to consider responding individually to the consultation.
- b) The consultation be included on the Next-Door social media site with an encouragement for residents to respond.

13. DRAINAGE ISSUES AT CORBETT ROAD ALLOTMENTS.

The Clerk was endeavouring to obtain three quotations for the site works recommended by the appointed Surveyor. To date only one quotation had been received.

RESOLVED that: The actions of the Clerk be noted and a further report be made to the next meeting.

14. 2021 BIO-DIVERSITY PLAN AS REQUIRED UNDER SECTION 6 OF THE ENVIRONMENT (WALES) ACT 2016.

The 2021 plan approved by the Biodiversity Working Party had been circulated with the agenda for consideration.

RESOLVED that: The Plan be approved and published on the Council's website.

15. WALES AIR AMBULANCE CHARITY – EMERGENCY APPEAL – REQUEST FOR DONATION.

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £100 be made to Wales Air Ambulance Charity in support of its activities.

16. CONDITION OF THE ACTIVE TENNIS COURT IN KING GEORGE V MEMORIAL PLAYING FIELDS.

A photograph showing evidence of some flooding on the tennis court had been circulated with the agenda.

RESOLVED that: The matter be referred to the Vale of Glamorgan Council with a request that the Court be cleaned up and if possible, a suitable solution for preventing the flooding be implemented.

17. CONDITION OF THE ENTRANCE TO THE RESERVE ALLOTMENT SITE IN LEWIS ROAD.

It was reported that a person unknown had dumped surplus tarmac on the entrance and also that the entrance had narrowed due to overgrowth. Consideration was given as to whether any action should be taken to clear the entrance. It was noted that access to the reserve allotment site was not required at the current time and that it might be better to defer clearance of the entrance to enable the Allotments Working Party to consider a plan for bringing back the allotments site for local food production after the expiration of the current grazing licence in December 2022. There was also the opportunity to research possible grant sources to assist with the capital investment that would be required. It was suggested that as part of this consideration, a second gate might be considered to avoid any further unauthorised dumping taking place as well as clearing the entrance of the dumped tarmac and clearance of overgrowth.

RESOLVED that: The matter be referred to the Allotments Working Party for consideration.

18. 73RD ANNIVERSARY OF THE NHS – CELEBRATION ON 5TH JULY, 2021.

Consideration was given to the Council organising events in celebration of the creation of the NHS. It was generally considered that in view of the current pandemic crisis, it was not an appropriate time to organise events on this day. It was considered that the Council should purchase a flag to be flown on the flag post outside the Llandough War Memorial Hall.

RESOLVED that: The Clerk to arrange for the purchase of the flag and Councillor Penn to arrange to erect the flag post and fly the flag on this day.

19. MINISTERIAL ADVISORY FORUM – PUBLIC CONSULTATION ON THE STRATEGY FOR AN AGEING SOCIETY.

Consideration was given to the content of the statement. It was the view of the Council that the most appropriate response was to appoint one Councillor as

the Older Person's representative with the role of responding to initiatives of benefit to older people in the community.

RESOLVED that: Councillor Dr Misra be appointed as the representative.

20. VALE OF GLAMORGAN COUNCIL – ANNUAL DELIVERY PLAN AND BUDGET 2021/22.

RESOLVED that: The consultation be noted.

21. CARDIFF COUNCIL – CONSULTATION ON DRAFT REVIEW REPORT RELATING TO ITS LOCAL DEVELOPMENT PLAN.

RESOLVED that: The consultation be noted.

22. SAVE A LIFE CYMRU – NEED FOR LOCAL DEFIBRILLATORS.

A communication from the campaign was received for consideration. It was noted that the Hall Management Committee would be submitting a grant application for a defibrillator but would in the first instance need to consider ongoing maintenance requirements.

RESOLVED that: The position be noted.

23. PLANNING AID WALES – SEMINAR ON DECISION MAKING AND PREDETERMINATION IN THE PLANNING PROCESS – 8 FEBRUARY 2021.

RESOLVED that: Details of the seminar be noted.

24. FREE PLACES ON ONE VOICE WALES CORE MODULE WEBINARS.

RESOLVED that: Councillor Edwards be booked into a webinar on advanced finance and Councillor Barrowclough on a webinar relating to the Council as an Employer.

25. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

Councillor Penn gave a brief summary of the discussions that took place at a recent meeting of the Dinas Powys Transport Network Technical Review Group on 14 January 2021. The Council would have the opportunity to comment on proposals when they were published.

26. BANK RECONCILIATION FOR THE PERIOD ENDING 31 DECEMBER 2021.

RESOLVED that: The bank reconciliation be approved.

27. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned payments be approved as indicated below:

Payee	Amount	Description of Payment
P.R. Egan (McAfee Subscription)	89.99	Anti-Virus Software
East Vale Community Transport	45.70	Transport Charges
P.R. Egan	25.20	Car Allowance
P.R. Egan	25.74	Telephone Expenses
P.R. Egan	20.00	Petty Cash
P.R. Egan	105.17	Rent Allowance
East Vale Community Transport	47.30	Transport Charges
Audit Wales	293.25	Annual Audit Fee
Salaries, Wages and Income Tax	1,011.17	Aggregated Total
TOTAL	1,663.52	

28. PLANNING APPLICATIONS.

There were no applications to consider.

29. EXCLUSION OF THE PRESS AND THE PUBLIC.

RESOLVED that: In view of the confidential nature of the business to be transacted in relation to the next item of business the press and the public be excluded.

30. MEETING WITH RESIDENT OF SPENCER DRIVE ON 12 DECEMBER 2020.

Councillor W. Williams declared a personal and prejudicial interest in relation to this matter and left the meeting having taken no part in the discussion or voting thereon.

A report was received from Councillor Barrowclough and Penn who with the Clerk had met with the resident on 12 December 2020 to discuss the position regarding the condition of the rear of her garden and boundary fence where there was a concern that if it should collapse, the debris would fall on to land owned by the Council which in one case at least would affect sections of this land leased to Lewis Road residents. A number of options were considered as to how to support the resident in acting to remove the danger of the potential collapse.

RESOLVED that: No action be taken at the current time but the position be closely monitored and reviewed as necessary depending on any future issues concerning the stability of the resident's land.

Signed..... Date: 25 February 2021
 Chairman