

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE POLICY AND RESOURCES COMMITTEE HELD REMOTELY
ON MONDAY 15 FEBRUARY, 2021 AT 7.00pm.**

PRESENT

Councillor Mrs P. Gay (Chairman)
Councillor E. Penn (Vice-Chairman)
Councillor Mrs P. Carreyett
Councillor M. Edwards
Councillor P. King
Councillor D. Mears
Councillor Dr M. Misra
Councillor I. Williams

APOLOGIES FOR ABSENCE

Councillor Mrs L. Barrowclough

1. DECLARATIONS OF INTEREST.

There were none declared.

2. MINUTES OF THE MEETING HELD ON 19 OCTOBER 2020.

RESOLVED that: The minutes of the meeting be confirmed as a correct record.

3. MATTERS ARISING FROM THE MINUTES.

There were none.

4. INCOME AND EXPENDITURE ACCOUNTS TO 31 JANUARY 2021.

The Committee was provided with the high-level summary of the cash book and the variance report for the period up to 31 January 2021. The Clerk highlighted the key variances between expenditure and budget provision during the current year.

RESOLVED that: The income and expenditure and accounts be noted.

5. 2020/21 END OF YEAR RESERVES.

The Clerk reported the projected outturn at the 31 March 2021. This was likely to comprise of the following factors:

Unearmarked Reserve at 1 st April 2020	= £40457
Grants and higher VAT refund	= £10276
TOTAL	=£50733
Variances in Expenditure	= (13322)
PROJECTED END OF YEAR UNEARMARKED RESERVE	=£37411

However, there was a possibility that certain items of expenditure might occur after 1st April 2021 as follows:

Fencing around MUGA and Playground	= £3500
Spiral Roundabout	= £9840
MUGA Contribution	= £3500
Allotments Drainage	= £5760
TOTAL	=£22600

This could result in the unearmarked reserve amounting to an estimated £60011 which was above the acceptable limit of between 25% and 100% of the annual budgeted spend. Accordingly, he recommended that the Council consider allocating the sum of £22600 as an earmarked reserve based on the four elements stated above.

RESOLVED that: The four items of expenditure above be designated as earmarked reserves required for the purposes stated.

6. COGAN PILL ROAD – DAMAGE TO RAILINGS.

It was reported that as a result of a recent collision the railings located between the Pinewood Close steps and Penarth Road had been damaged leaving jagged edges which created a potential hazard for pedestrians using the road during the hours of darkness. It was suggested that following repair or replacement they should be protected through the installation of concrete bollards.

RESOLVED that: The Clerk report the matter to Councillor Carroll with a request that he ascertains whether the Vale of Glamorgan Council could undertake appropriate repairs and consider the installation of the concrete bollard(s).

7. LIGHTING BUILDINGS IN YELLOW ON 23 MARCH 2021.

Reference was made to a Face Book campaign encouraging public bodies and other organisations to consider lighting up their buildings in the colour of yellow on 23 March 2021 as a mark of respect to those people who had lost their lives due to COVID since the commencement of the original lockdown one year earlier. It was noted that the Vale of Glamorgan Council and Penarth Town Council were taking this action as part of a nationwide mark of respect and remembrance.

It was considered that the Community Council should become involved and consider lighting up the Llandough War Memorial Hall and also to offer financial assistance to both churches and the school so they could do likewise. The Clerk would contact his counterpart in Penarth Town Council to ascertain the contact details of the contractor they would be using.

RESOLVED that:

- a) The Clerk to obtain details of the contractor to be used in Penarth Town Council.
- b) A small task and finish group to be established comprising of Councillors Carreyett, Dr Misra and Penn with a view to them presenting a costed proposal to the next meeting of the Council for consideration.