

**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON A REMOTE BASIS ON  
THURSDAY 25 FEBRUARY 2021 AT 7.00PM.**

**PRESENT**

Councillor Mrs P. Gay (Chairman)  
Councillor E. Penn (Vice-Chairman)  
Councillor Mrs L. Barrowclough  
Councillor Mrs P Carreyett  
Councillor P. King  
Councillor D. Mears  
Councillor Dr M. Misra  
Councillor I. Williams

**APOLOGIES FOR ABSENCE**

Councillor M. Edwards  
Councillor W. Williams

**1. DECLARATION OF INTERESTS.**

There were none.

**2. MINUTES OF THE MEETING HELD ON 21 JANUARY 2021.**

**RESOLVED** that: The minutes be confirmed as a correct record.

**3. MINUTES OF THE EXTRAORDINARY MEETING HELD ON 10 FEBRUARY 2021.**

**RESOLVED** that: The minutes be confirmed as a correct record.

**4. MEETING WITH THE POLICE.**

The Police representative was not in attendance. PCSO Packer had however provided a written report which had been circulated to members. She had been asked to separate out crimes in the village in relation to future reports.

**5. MEETING WITH COUNCILLOR G. CARROLL.**

The Chairman welcomed Councillor Carroll to the meeting. He provided the following written report.

## **BOUNDARY REVIEW**

The Boundary Commission had released their final recommendations and had dropped their plans to abolish the Llandough ward. 117 residents objected in total, which was a phenomenal response (for context just 1 resident of any other ward bothered to write in). There is no doubt in my mind that this, along with the Community Council's objection (huge thanks to Mo and Paul for producing something so comprehensive) was key in persuading the Commission to reconsider.

## **PARKING CONSULTATION**

I still haven't had an update on the results of this, but Highways have assured me it should be forthcoming fairly soon.

## **POTHOLES**

I have received several complaints about potholes, most notably Llandough Hill, and have reported these to the Council.

## **MANHOLE ON JUNCTION OF LEWIS ROAD AND PENLAN ROAD**

I have reported this to the Council - who have confirmed BT are responsible. They have reported it to them and asked them to repair it.

In the discussion that followed, the following matters were raised: -

- a) Drains blocked at entrance to Canon Walk. It was noted that some work had been undertaken but the problem remained evident. Councillor Carroll would follow up.
- b) Councillor Carroll would follow up an issue concerning a major water escape from the pavement on Llandough Hill.
- c) It was noted that the Clerk would be contacted by Vale of Glamorgan Council officers in relation to the provision of sand bags for use in the community.
- d) The damaged railings in Cogan Pill Road had not yet been repaired. Councillor Carroll would follow up.
- e) There was evidence of fly tipping behind the fence in the Llandough lay-by.

## **6. MATTERS ARISING FROM THE MINUTES.**

Minute 5 – Councillor Carroll was awaiting a response from officers concerning option descriptions and maps.

Minute 16(c) – Sign on Allotment Gate – The sign would be fitted in the near future.

Minute 18 – The NHS flag had been ordered and the Clerk was awaiting receipt.

## **7. APPROVAL OF MINUTES OF COMMITTEES AND WORKING PARTIES.**

**RESOLVED** that:

- a) The minutes of the Allotments Working Party held on 30 January 2021 be approved.
- b) The minutes of the Hall Management Committee held on 1<sup>st</sup> February 2021 be noted.
- c) The minutes of the Environment and Amenities Working Party held on 10 February 2021 be approved.
- d) The minutes of the Policy and Resources Committee held on 15 February 2021 be approved.

The reasons for the high level of allotment water charges were noted. The Clerk also advised that the fencing around the playground and MUGA would be installed during March 2021.

## **8. DRAINAGE WORK AT THE ALLOTMENTS.**

The Clerk had obtained three quotations for the drainage works. However, the Allotments Association had advised the Clerk that in view of the costs involved it might be beneficial to defer the placing of an order until works at the hospital were completed when a further assessment could be made about the water escape issue.

**RESOLVED** that: The matter be deferred for the time being and further discussions be held with the Association before a final decision is made in relation to funding the drainage works.

## **9. LIGHTING OF THE HALL AND CHURCHES ON 23 MARCH AS A MARK OF RESPECT AND COMMEMORATION FOR THOSE WHO HAD LOST THEIR LIVES DUE TO COVID 19.**

The Working Party established by the Council had met to develop proposals for lighting the hall in yellow on 23 March 2021. The recommended method was to purchase a string of yellow lights at a reasonable cost. The type of light was shown to members on screen. The Clerk reported that he had contacted both churches to see if they would be lighting up their buildings on this day. He had not yet heard from St. Dochdwy's Church but Llandough Baptist Church were keen to do something similar but sought guidance on how to make the necessary arrangements. It was suggested that they too could purchase the yellow lights proposed by the Working Party for use on the hall.

**RESOLVED** that:

- a) A budget of up to £100 plus VAT be allocated for the purchase of and installation of the lights on the Hall.
- b) Both churches be offered up to £100 for the lighting up of their buildings in yellow.

**10. INVITATION FROM SIGHT CYMRU FOR A FREE REMOTE SESSION IN RELATION TO ACCESSIBILITY ISSUES FOR PEOPLE WITH SIGHT LOSS.**

**RESOLVED** that:

- a) The offer of the free remote session for the Council be accepted and the Clerk to make the necessary arrangements.
- b) Depending on the effectiveness of the session, Sight Cymru be requested to consider offering a session for the community as a whole.

**11. REQUESTS FOR DONATIONS.**

- a) Urdd National Digital Eisteddfod 2021.

**RESOLVED** that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £100 be made to Urdd Gobaith Cymru in support of its activities.

- b) Hope Dogs Rescue.

**RESOLVED** that: The application be noted.

**12. WATER BUILD-UP ON ACTIVE TENNIS COURT.**

The Vale of Glamorgan Council Officer had advised that the most suitable measure to take to avoid this problem would likely be the provision of a French style ditch along the outside edge of the tennis court fencing subject to the views of the drainage team. It was pointed however that there was no budget currently available for the work required.

**RESOLVED** that: The relevant officer be asked to provide the council with details of the solution and the estimated costs involved for further consideration.

**13. VALE OF GLAMORGAN COUNCIL ACTIVE TRAVEL CONSULTATION.**

Sustran Cymru who had been commissioned to manage the consultation invited comments on the current proposals which were available on its website.

**RESOLVED** that: Residents of the community be invited to comment on the proposals.

**14. PLANNING INSPECTORATE – ENVIRONMENTAL PERMIT FOR HINKLEY POINT C – REMOTE PRE-INQUIRY MEETING ON 24 MARCH 2021.**

**RESOLVED** that: Councillor Dr M. Misra to attend as a representative of the Council.

**15. INDEPENDENT REMUNERATION PANEL FOR WALES – REVIEW OF ALLOWANCES TO COMMUNITY COUNCILLORS.**

The Panel had invited all Councils to consider taking part in a comprehensive review of its current determinations relating to payment of allowances and expenses.

**RESOLVED** that: The invitation be noted.

**16. PUBLIC SERVICES OMBUDSMAN FOR WALES – REVISED GUIDANCE ON THE CODE OF CONDUCT.**

The comments of the Council were requested on the draft revised guidance.

**RESOLVED** that: No comments be made on the basis that the new guide was considered to be extremely good.

**17. NOMINATIONS FOR CHAIRMAN AND VICE-CHAIRMAN ELECT FOR 2021/22.**

**RESOLVED** that: Councillor E. Penn be nominated as Chairman Elect and Councillor Mrs L. Barrowclough as Vice-Chairman Elect for 2021/22.

**18. ROLE OF COUNCIL'S OLDER PERSONS' REPRESENTATIVE.**

It had been agreed that Councillor Dr Misra would act as the Council's Older Persons' representative to take the lead in proposing initiatives to support those aged 60 years and over within the community. He presented a role specification to the meeting for consideration.

**RESOLVED** that:

- a) The role specification be approved.
- b) Proposed actions to arrange an 'Older People's Day' in the Legion Club at an appropriate time in the future and to undertake a survey of the needs of older people be endorsed.

c) A small Working Party be established to take these initiatives forward comprising of Councillors Dr Misra, Mrs P. Carreyett and Mrs L. Barrowclough.

**19. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.**

A report was received from Councillor Dr Misra regarding the recent meeting of the One Voice Wales Area Committee.

**20. WELSH GOVERNMENT CONSULTATION ON A LITTER AND FLYTIPPING PREVENTION PLAN FOR WALES.**

**RESOLVED** that: A task and finish group comprising of Councillors Mrs P Carreyett, Mrs P. Gay, Dr M. Misra and E. Penn be established to consider the consultation and report back with recommendations to the Council.

**21. BANK RECONCILIATION FOR THE PERIOD ENDING 31 JANUARY 2021.**

**RESOLVED** that: The bank reconciliation be approved.

**22. EXAMINATION AND PAYMENT OF ACCOUNTS.**

**RESOLVED** that: The under-mentioned payments be approved as indicated below:

<b>Payee</b>	<b>Amount</b>	<b>Description of Payment</b>
Kingfisher Developments Wales	2,994.00	Water Escape at Brook Green
P.R. Egan (Waste Care Limited)	20.22	Disposal of Confidential Waste
P.R. Egan	25.75	Telephone Expenses
P.R. Egan	50.00	Petty Cash
Wales Air Ambulance Charity	100.00	Donation
J.W. Plant and Company	34.98	NHS Flag
P.R. Egan	105.17	Rent Allowance
P. Barnett	750.00	Tree Works
Salaries, Wages and Income Tax	1,011.15	Aggregated Total
<b>TOTAL</b>	<b>5,091.27</b>	

**23. PLANNING APPLICATIONS.**

There were none.

Signed..... Date: 25 March 2021  
Chairman