

**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON A REMOTE BASIS ON  
THURSDAY 16 SEPTEMBER 2021 AT 7.00PM.**

**PRESENT**

Councillor E. Penn (Chairman)  
Councillor Mrs L. Barrowclough (Vice-Chairman)  
Councillor Mrs P Carreyett  
Councillor M. Edwards  
Councillor Mrs P. Gay  
Councillor P. King  
Councillor D. Mears  
Councillor Dr M. Misra  
Councillor W. Williams

**APOLOGIES FOR ABSENCE**

None

**1. DECLARATION OF INTERESTS.**

There were none declared at this stage in the meeting.

**2. MINUTES OF THE MEETING HELD ON 22 JULY 2021.**

**RESOLVED** that: The minutes be confirmed as a correct record.

**3. MINUTES OF THE EXTRAORDINARY MEETING HELD ON 19 AUGUST  
2021.**

**RESOLVED** that: The minutes be confirmed as a correct record.

**4. MEETING WITH THE POLICE.**

There was no representative in attendance.

**5. MEETING WITH COUNCILLOR G. CARROLL.**

The Chairman welcomed Councillor Carroll to the meeting. He provided the following report for the information of members.

## **HOSPITAL NOISE**

He had received several complaints from residents of Spencer Drive and Lewis Road about noise emanating from the hospital. Having inspected, the levels are unacceptable and sound similar to an aeroplane engine.

He had reported the matter to the Shared Regulatory Services, who had agreed that the noise exceeded an acceptable level. The hospital confirmed to them that the source was a temporary boiler which was being used while the chimney was being repaired. The plan was for this to remain in use for four months, but the Council had told them this would be unacceptable if the noise levels remain as they are.

If action was not taken to reduce the noise, abatement notices would be issued and enforcement action taken. He would continue to monitor the situation closely.

## **LLANDOUGH HOSPITAL CHIMNEY**

Unfortunately, the planning application was approved for the new chimney. The decision was not unanimous, with the Planning Committee approving by 9 votes to 5. If any residents experienced disruption, they should let him know and he would raise with the Planning department.

## **TENNIS COURTS**

The soakaway type trench had now been installed, which should prevent water seeping from the woodland onto the court. He had asked the Council to clear the weeds from the court and they had agreed to do this.

## **BUS SERVICE**

He was concerned by the changes to the 95A service (replaced by no 7). The new service still serves Llandough, but runs via Ferry Court and not Leckwith. As a result, it does not serve the stops on Leckwith Road. These stops were used by a number of elderly people who live at the top of the village and struggle to walk down to the hospital. He had conveyed these concerns to Cardiff Bus and had asked them to review the changes and work to rectify this anomaly.

## **TRAIN SERVICE**

Services from Cogan had this week reverted to four per hour (as they were pre-pandemic). The timetable was available on TFW's website.

In discussion, the matter concerning the noise emanating from the temporary hospital boiler was discussed as well as an issue concerning the location of

waste bags in Spencer Drive. Councillor Carroll confirmed that the matter concerning noise from the temporary boiler was being actively pursued and the hospital had been in contact with Shared Regulatory Services with a view to seeking an urgent solution. He would continue to liaise with residents and officers in this regard.

The Clerk had received a formal complaint from a resident in Spencer Drive concerning waste bags being deposited outside her property due to the refuse collectors being unable to collect bags from upper parts of the estate as one part of the road was unadopted. She had provided photographic evidence demonstrating the issue.

**RESOLVED** that:

- a) The actions being taken by Councillor Carroll be acknowledged.
- b) A letter be sent to the Director of Environment and Housing explaining the issues being experienced by some residents in Spencer Drive and requesting that he ensure as far as possible that the matters concerning noise and waste collection are resolved at the earliest opportunity.

## **6. MATTERS ARISING FROM THE MINUTES.**

Minute 4- It was not possible at the current time to apply for grant funding from the Local Places for Nature scheme in respect of the proposed bird sanctuary or the reserve allotments site. This was due to the fact that the bird sanctuary proposal had not yet been approved by the Vale of Glamorgan Council and the development of a scheme for the reserve allotments site had not yet commenced.

Minute 6. 5.9 – A response from the HMRC still remained outstanding. The Clerk would now request advice from One Voice Wales in this regard.

Minute 18 – The Task and Finish Group had met to consider the consultations on 20 mph speed limits and the IRPW determinations and the Clerk had submitted the views of the Group to the appropriate bodies.

## **7. MINUTES OF COMMITTEES AND WORKING PARTIES.**

a) Hall Management Committee – 12 August 2021

**RESOLVED** that: The minutes be noted.

b) London Bridge Protocol Working Group.

**RESOLVED** that: The minutes of the Working Group be approved including the allocation of a budget of £315 to fund the necessary requirements to support the proposed course of action.

c) Biodiversity Working Party – 11 September 2021.

**RESOLVED** that: The minutes be approved.

d) Services for Older Persons Working Party – 15 September 2021.

**RESOLVED** that: The minutes be approved.

**8. COUNCILLOR VACANCY – APPLICATIONS FOR COOPTION.**

Two applications had been received from local residents who were interested in being co-opted as a Councillor. Each candidate had provided a letter supporting their application and the Council voted on the matter.

**RESOLVED** that:

- a) Stephanie Jefferies be co-opted to fill the vacant position of Councillor.
- b) The Clerk to contact her to arrange for the declaration of acceptance of office to be signed and to provide her with induction materials.
- c) The Clerk to notify the unsuccessful applicant of the result of the process.

**9. QUOTATIONS FOR THE CUTTING BACK OF THE ALLOTMENTS HEDGEROW.**

The Clerk had invited quotations from three contractors but only two had submitted them as follows:

- Contractor 1 - £1800 plus VAT
- Contractor 2 - £1304.84 plus VAT

It was noted that the Allotments Association Secretary had asked one of the contractors to provide a quotation for additional work involving the felling of small ash trees on the site border. It was considered that this was a separate matter and needed to be discussed at the Allotments Working Party.

**RESOLVED** that: The quotation submitted by Landcraft Projects at a cost of £1304.84 plus VAT be accepted.

**10. REQUEST FOR A DONATION FROM ST. DOCHWY'S CHURCH.**

A request for a donation was received from St Dochdwy's Church to reflect the impact of the cancellation of this year's village fete on its funding level. It was noted that in 2020/21, the Council had given the opportunity for all local organisations to apply for donations to reflect income loss due to the cancellation of the village fete in 2020. It was the view of the Council that all local organisations still in existence who would have taken part in the fete if COVID restrictions had not been in force should also have the same opportunity to be considered for a donation to cover lost income and that the same level of support given in 2020/21 should be replicated in 2021/22 subject to the submission of a donation request.

**RESOLVED** that: All local organisations who had lost income due to the cancellation of the 2021 fete be invited to apply for a donation at the same level that was granted in 2020/21.

**11. FUNDING OF A BASIC FIRST AID COURSE FOR LOCAL ORGANISATIONS AND COUNCILLORS.**

A local resident (Mr. KW) had requested that the Council arrange for a basic first aid course to be provided for representatives of local organisations and councillors. It was estimated that the cost of the course would be in the region of £350.

**RESOLVED** that: The request be approved and the Clerk to make the necessary arrangements for the course to be held in the hall subject to prevailing COVID requirements.

**12. DRAFT GROUNDS MAINTENANCE CONTRACT FOR THE PERIOD 2022-2025.**

The Clerk informed the Council that the current grounds maintenance contract would come to an end in October this year. A draft specification for the new contract period had been circulated with the agenda for consideration.

**RESOLVED** that: The draft specification be approved and the Clerk be authorised to carry out the necessary actions to obtain tender bids towards the end of the current calendar year.

**13. COMMUNICATION FROM JOEL JAMES MS.**

A communication was received from Joel James who was the shadow minister for Social Partnership who indicated that he would be willing to attend a meeting of the Council to discuss issues of common concern.

**RESOLVED** that: The Clerk to advise him that the Council wished to thank him for his communication but that it did not consider that a meeting with him was necessary at the current time.

**14. WELSH GOVERNMENT CONSULTATION ‘SHAPING WALES’ FUTURE – USING NATIONAL MILESTONES AND INDICATORS.’**

**RESOLVED** that: The consultation be noted.

**15. FEEDBACK ON WELSH GOVERNMENT’S PUBLICATION OF ITS WELSH SECTOR ROUTE MAP RELATING TO CLIMATE CHANGE.**

**RESOLVED** that: The communication be noted.

**16. POSSIBLE APPLICATION FOR A COMMUNITY FRIDGE.**

Information about the availability and benefits of having a community fridge had been circulated to Councillors with a number responding that although it was a very good idea the difficulty would be in relation to organising volunteers to manage the facility.

**RESOLVED** that: The idea of having a community fridge was supported but it was unlikely that volunteer support could be engaged on a long-term basis to manage the facility.

**17. VALE OF GLAMORGAN COUNCIL CONSULTATION ON THE ACTIVE TRAVEL NETWORK MAP.**

**RESOLVED** that: Councillors to respond to the consultation on an individual basis.

**18. STRONG COMMUNITIES GRANT FUND – UPDATE ON APPLICATION FOR FUNDING OF A CLIMBING FRAME.**

A communication had been received from the Senior Rural Regeneration Officer advising that the assessment process for applications had not yet been completed and that the fund had been oversubscribed and all applications received were unlikely to be successful. Funding approval letters would be issued in early October 2021.

**RESOLVED** that: The communication be noted.

**19. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.**

Councillor Mrs Barrowclough had attended an online meeting relating to the local places for nature scheme. She had prepared a written report of the meeting which would need to be referred to the Biodiversity Working Party for consideration. In relation to change in mowing practices which had been discussed it was considered that the only location in the community where this could be applied would be the playing fields. It was noted that free wildflower indigenous seeds were available to Councils as well as £500 grants for suitable schemes.

**RESOLVED** that: The report from Councillor Mrs Barrowclough be referred to the Biodiversity Working Party for consideration.

**20. PROPOSED COMMUNITY SHOP IN THE PRIMARY SCHOOL.**

The Chairman had been approached by the Headteacher about a proposal to create a community shop in the school grounds. At this stage, the proposal was very much in outline and it might be the case that the Headteacher would request financial or other support from the Council. It was suggested that the proposal could include the possibility of having a community fridge. The Clerk advised that he would need to obtain legal advice in relation to the Council granting financial assistance to any venture. It was noted that having a local shop linked directly to the Older Persons survey which indicated that there was a major need for a community shop.

**RESOLVED** that: Support be given in principle to the outline proposal with any future funding application received having the benefit of legal advice prior to approval.

**21. CONSULTATION ON REVIEW OF PARLIAMENTARY CONSTITUENCIES IN WALES.**

The Local Democracy and Boundary Commission for Wales had notified the Council of this current consultation.

**RESOLVED** that: The consultation be noted.

**22. EAST VALE COMMUNITY TRANSPORT – RE-LAUNCH OF SERVICE.**

A communication had been received from EVCT in relation to the re-launch of the scheme which had been suspended due to COVID restrictions.

**RESOLVED** that: The Clerk contact the organiser to discuss arrangements for the resumption of the Llandough community transport scheme.

**23. BANK RECONCILIATION FOR THE PERIOD ENDING 31 JULY 2021 AND 31 AUGUST 2021.**

**RESOLVED** that: The bank reconciliations be approved.

**24. EXAMINATION AND PAYMENT OF ACCOUNTS.**

**RESOLVED** that: The under-mentioned payments be approved as indicated below:

<b>Payee</b>	<b>Amount</b>	<b>Description of Payment</b>
P.R. Egan	26.50	Telephone Expenses
Royal Mail	89.86	Response Service for Survey
P.R. Egan	108.33	Rent Allowance
P.R. Egan (Screwfix)	24.00	Solar Lights for Allotments
P.R. Egan (Mesh Direct)	550.08	Fencing for Allotments
P and A Grounds Maintenance Ltd	726.20	Grounds Maintenance July 2021
P.R. Egan (Viking Direct)	57.25	Stationery
P.R. Egan	26.50	Telephone Expenses
One Voice Wales	40.00	Conference Fee
P.R. Egan	31.50	Car Allowance
Vision ICT Limited	144.00	Data Back-Up Service 2021/22
P and A Grounds Maintenance Ltd	726.20	Grounds Maintenance August 2021
Vision ICT Limited	216.00	Replacement Cheque - Hosted E-Mail Addresses 2021/22
P.R. Egan	108.33	Rent Allowance
P.R. Egan	50.00	Petty Cash
Royal Mail	0.62	Response Service for Survey
Salaries, Wages and Income Tax	2,362.78	Aggregated Total



TOTAL 5,288.15

**25. PLANNING APPLICATIONS.**

**Application No 2021/01124/FUL** Petit Forestier (UK) Limited, Llandough Trading Estate – Over cladding of existing asbestos cement roof with an insulated metal clad roofing system. Installation of 1.8m high galvanised metal palisade fence and gate to form a new enclosed yard adjacent to the unit.

**RESOLVED** that: No comments be made.

Proposed planning application for the retention and improvements to car park at Llandough Hospital, new footway and cycleway connecting to Penlan Road and ecology and biodiversity enhancement measures.

**RESOLVED** that: No comments be made.

Signed..... Date: 28 October 2021  
Chairman