

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE POLICY AND RESOURCES COMMITTEE HELD REMOTELY
ON 18 OCTOBER 2021 AT 7.00pm.**

PRESENT

Councillor Mrs L. Barrowclough (Vice-Chairman)
Councillor Mrs P. Carreyett
Councillor M. Edwards
Councillor Mrs P. Gay
Councillor Mrs S. Jefferies
Councillor P. King
Councillor D. Mears

APOLOGIES FOR ABSENCE

Councillor Dr M. Misra
Councillor E. Penn (Chairman)

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.

There were no declarations received.

2. MINUTES OF THE MEETING HELD ON 21 JUNE 2021

RESOLVED that: The minutes of the meeting be confirmed as a correct record.

3. MATTERS ARISING FROM THE MINUTES.

Minute 5 – A decision on the Council's grant application to the Strong Communities Grant Fund for a climbing frame had not yet been received.

Minute 6 – The Vale of Glamorgan Council had approved the request for 3 picnic tables with benches to be installed at the children's play area in the playing fields subject to the Community Council meeting the cost involved. A quotation for the supply and installation of the picnic tables and benches was awaited.

Minute 6 – The Vale of Glamorgan Council had approved the Council's proposal to convert the redundant tennis court in to a bird sanctuary.

Minute 7- Three horticultural specialists had been invited to provide costed proposals for the development of the Lewis Road reserve allotments site.

4. INCOME AND EXPENDITURE ACCOUNTS AS AT 30 SEPTEMBER 2021.

The cash book record and the variation report were presented to the Council for consideration. The Clerk explained a number of matters for the information of members in particular relating to the projected outturn for 2021/22 which accounting for a range of variations was likely to result in an increase in the unearmarked reserve beyond the accepted range. It was noted that it was necessary to create an earmarked reserve for the development of the reserve allotments site and a sum of £9500 was proposed and accepted.

The Clerk understood that the school had decided to cancel this year's firework display and therefore the allocated sum in the budget of £530 would not be required. It was suggested that in relation to future displays it might be appropriate to suggest to the Headteacher that a laser light or silent firework display be held in future years to minimise the impact on the environment and on animals who could be adversely impacted from the noise of fireworks.

RESOLVED that:

- a) The income and expenditure records be noted.
- b) Approval be granted for a sum of £9500 to be earmarked for the costs associated with the development of the Lewis Road reserve allotments site.

5. BUDGET FOR 2022/23 AND PRECEPT FOR 2022/23.

The draft budget was presented to the meeting for consideration which would require an increase in the precept from £40953 to £48674 an increase of 18.85%. Consideration was given to the proposed budget and it was proposed and accepted that the following expenditure items removed from the budget:

Contingency = £1500

Lewis Road Allotments = £2500

With these reductions the required precept level would be £44674 an increase of 9.1%.

RESOLVED that:

- a) The amounts included for the contingency and Lewis Road allotments totalling £4000 be removed from the budget.
- b) The recommended precept for 2022/23 be set at £44674.
- c) The recommended budget and precept be submitted to the next meeting of the Council for approval.

6. ACQUISITION OF A CORPORATE CREDIT CARD OR SIMILAR FACILITY.

There was a growing trend for items of equipment and general supplies to be purchased on line through the use of a credit card or similar facility. Up to now, the Clerk had used his own credit card to make purchases and then claim reimbursement from the Council supported by a VAT invoice. It was considered that it would be more appropriate for a Council credit card or similar facility to be used. It was suggested that a debit or pre-payment card might equally be appropriate it being noted that credit card payments had the benefit of insurance to cover payments made for faulty goods or non-delivered goods when it was not possible to reach an agreement with the supplier on a resolution to a dispute.

RESOLVED that: The Clerk to research the different options for managing on-line purchases and report back to the next meeting.

7. CIRCULATION OF PLANNING APPLICATIONS FOR CONSIDERATION BY THE PLANNING SUB-COMMITTEE.

It was proposed that planning applications received by the Clerk be circulated to all members when they are scheduled for consideration by the Planning Sub-Committee rather than by the Council. This would ensure that any member approached about concerns relating to an application could discuss them with residents with the knowledge of details of the application itself. It was pointed out however that although members not on the Sub-Committee could send their views to the Clerk for presentation to the Sub-Committee, they should refrain from doing so if they had a personal and prejudicial interest in the application as to do so would result in them being in breach of the code of conduct.

RESOLVED that: Subject to the restriction relating to any member having a personal and prejudicial interest in an application, the Clerk to circulate planning applications to all members as a matter of routine and that any member wishing to submit views to the Planning Sub-Committee should do so via the Clerk.

8. PUBLIC SERVICES OMBUDSMAN FOR WALES – OPEN CONSULTATION ON THE GUIDANCE RELATING TO PRINCIPLES OF GOOD ADMINISTRATION.

RESOLVED that: The consultation be noted.

9. CONSULTATION ON THE IRPW'S CONSULTATION ON THE DRAFT ANNUAL REPORT FOR 2022/23.

RESOLVED that: The consultation be noted.

10. INVITATION FOR THE COUNCIL TO TAKE PART IN THE PILOTING OF A NEW COMMUNITY AND TOWN COUNCIL SELF ASSESSMENT TOOLKIT.

RESOLVED that: The Council agrees to put forward an offer of taking part in the pilot.

11. FREE TRAINING PLACES ON THE SUSTAIN WALES TRAINING COURSE ON 'ECO-LITERACY (NATURE WISE).

RESOLVED that: The communication be noted.

12. ATTENDANCE AT THE LAUNCH OF A NEW APPROACH TO HEALTH CARE DELIVERED IN LLANDOUGH HOSPITAL.

The Council was invited to take part in the launch to be held on 4 November 2021 from 10.00am until 12 Noon.

RESOLVED that: The invitation be noted.

13. NOMINATION OF A MEMBER TO ATTEND THE EAST VALE COMMUNITY TRANSPORT'S AGM ON 27 OCTOBER 2021 AT 3.00PM.

RESOLVED that: The invitation to attend be noted.