

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A REMOTE BASIS ON
THURSDAY 28 OCTOBER 2021 AT 7.00PM.**

PRESENT

Councillor E. Penn (Chairman)
Councillor Mrs L. Barrowclough (Vice-Chairman)
Councillor M. Edwards
Councillor Mrs P. Gay
Councillor D. Mears
Councillor Dr M. Misra
Councillor W. Williams

APOLOGIES FOR ABSENCE

Councillor Mrs P. Carreyett
Councillor Mrs S. Jefferies
Councillor P. King

1. FORMER COUNCILLOR ROY COLLIER

The Chairman informed the Council of the recent sad loss of former Councillor Roy Collier who had also served as a Chairman of the Council. Councillors and the Clerk took part in a one-minute silence in his memory.

2. DECLARATION OF INTERESTS.

There were none declared at this stage in the meeting.

3. MINUTES OF THE MEETING HELD ON 16 SEPTEMBER 2021.

RESOLVED that: The minutes be confirmed as a correct record.

4. MEETING WITH THE POLICE.

There was no representative in attendance.

5. MEETING WITH COUNCILLOR G. CARROLL.

The Chairman welcomed Councillor Carroll to the meeting. He provided the following report for the information of members.

HOSPITAL ENERGY CENTRE

The situation had moved on somewhat following the last meeting of the Community Council. The noise problems were the result of the temporary boiler, and were causing particular problems on Spencer Drive and Lewis Road. Anti-noise/vibration padding was installed, and the hospital agreed to operate the boiler on a low burn setting during the night. Unfortunately, this had not always been complied with, and he had raised concerns with Shared Regulatory Services. Initially, the plan was for the temporary boiler to remain on site permanently, to be used as a back-up. He had now had confirmation that this had changed, and that the temporary boiler would be removed once the energy centre upgrade works were complete (likely to be early in the new year). He was aware that the Community Council had also made representations and he thanked the Council for its help in achieving this outcome. Separately, a number of people had expressed concerns about the external structures that had been constructed on the existing chimney. These were temporary flues which had been installed while internal works were carried out. They would be removed once these works were complete.

WATER SUPPLY ISSUES

He had written to Welsh Water to express concerns regarding the recent outages, and requested assurances the infrastructure was up to standard. They had confirmed that the initial burst was likely caused by localised ground movements. Subsequent disruption was caused by fluctuating pressures in the system during the initial event. They had no long-term concerns about the infrastructure and did not believe the main needed replacement. They were still carrying out further investigations and would provide updates when they have them.

LECKWITH ROAD BUILDING WORKS

He was deeply disappointed works had commenced on the site opposite the garage. It remained his view that the development was unsuitable and that the density was too high. He would be monitoring the ongoing works closely and Councillors were asked to get in touch if anyone experienced disruption.

LLANDOUGH HILL AND LECKWITH ROAD DRAINAGE

The problem on Llandough Hill had been caused by spring water discharging from the road surface. The Vale of Glamorgan Council were considering a scheme to intercept this water, but this was in its early stages. They had agreed to place warning sites in the vicinity of the discharge to make people aware of ice risks.

As regards Leckwith Road, the ditch to the rear of the footway was supposed to intercept spring water from the wooded area north of the garage. The garage had intentionally blocked this ditch, to prevent water flows flooding their premises. The problem seemed to have occurred following the construction of

the bund on the playing fields. Further action was being taken to bring forward a solution to this.

RESIDENTS ONLY PARKING ZONES

Earlier this month, he had held a meeting with the Vale of Glamorgan Council for an update on this. They confirmed that in areas where schemes had been introduced, a few operational issues had occurred. These included the impacts of parent drop off/pickups at the school and on visitor parking. The Council therefore wanted to refine the draft schemes before putting them out to consultation. Further surveys on the estate would be carried out, but the Council would like shift patterns from the hospital before doing so. They had not been able to obtain these yet so there had been a slight delay. He had scheduled to be meeting the Highways department again in mid-November for an update. Following this, they plan to consult the Community Council in December before holding a public consultation.

RESOLVED that: Councillor Carroll to e-mail the results of the survey of residents to the Clerk for circulation to all members of the Council.

6. MATTERS ARISING FROM THE MINUTES.

Minute 6.4 – Approval had been received from the Vale of Glamorgan Council for the Bird Sanctuary proposal and the matter would now be considered at the next meeting of the Biodiversity Working Party.

Minute 6.5.9 Advice concerning the payment of NI insurance employer contributions on the payment of the gratuity of the Clerk upon retirement was awaited.

Minute 7(b) – The Chairman and the Clerk had assessed whether an upright flagpole could be installed on the front of the hall and had concluded that this was not possible due to the design of the building.

Minute 11 – A quotation for the provision of an emergency first aid course was expected shortly.

Minute 22 – The volunteer driver had resigned and it was necessary for a replacement to enable the community transport service to re-commence.

7. MINUTES OF COMMITTEES AND WORKING PARTIES.

The minutes of the following meetings were considered.

a) Lewis Road Reserve Allotments Working Party – 23 September 2021

RESOLVED that: The minutes be approved.

b) Annual Allotment Tenants Meeting – 25 September 2021

RESOLVED that: The minutes be approved.

c) Planning Sub-Committee – 4 October 2021

RESOLVED that: The minutes be noted.

d) Hall Management Committee – 4 October 2021

RESOLVED that: The minutes be noted.

e) Environment and Amenities Committee – 13 October 2021

RESOLVED that: The minutes be approved.

f) Services to Older Persons Working Party – 14 October 2021

RESOLVED that: The minutes be approved.

g) Policy and Resources Committee – 18 October 2021

RESOLVED that: The minutes be approved.

8. DRAFT BUDGET AND PRECEPT FOR 2022/23.

The Council considered the recommendations from the Policy and Resources Committee which proposed an increase in the precept of £3721 representing a 9% increase. In discussion it was considered important to limit any increase in 2022/23 in view of the impact of the pandemic on household incomes. It was suggested that the level of expenditure in the draft budget should be maintained but that as an alternative to raising the precept a contribution from unearmarked reserves should be approved so as to produce a balanced budget.

RESOLVED that:

a) The draft budget be approved with a contribution from unearmarked reserves amounting to £3722 being used to enable the precept in 2022/23 to be remain unchanged.

b) The precept be set at £40953 for 2022/23.

9. TIMETABLE OF MEETINGS FOR 2022.

RESOLVED that: The timetable prepared by the Clerk be approved.

10. ONE VOICE WALES – MODEL INFORMAL RESOLUTION PROTOCOL.

The Council gave consideration to a revised protocol intended to assist councils deal with low level complaints from councillors about conduct issues as well as from employees other than the Clerk.

RESOLVED that: The protocol be adopted.

11. APPLICATIONS FOR GRANTS.

A number of applications had been received from local organisations seeking grants to offset the loss of income they had experienced as a result of the cancellation of the 2021 village fete.

Councillor Mrs Gay declared a personal interest in relation to the grant request from the Llandough Scout and Guides Building Fund and took no part in the discussion and voting on this grant application.

RESOLVED that: In accordance with the powers available to the Council by way of the Local Government Act 2000 (Power of Well-Being) the following grants be made on the basis that they will assist in enhancing the social well-being of the community:

Llandough Allotments Tenants Association - £250.00

St Dochdwy's Church, Parish of Penarth with Llandough - £425.00

Llandough and Leckwith RBL Club - £560.00

Llandough Scout and Guide Hall Building Fund - £50.00

12. LLANDOUGH ROYAL BRITISH LEGION CLUB – REQUEST FOR GRANT TOWARDS THE COST OF A DEFIBRILLATOR

An application was received for an unspecified grant towards the purchase of a defibrillator to be located on the front wall of the Royal British Legion Club. It would serve to provide a facility for members, guests and visitors as well as the general public. The Club was aware of the importance of maintaining the defibrillator and appropriate arrangements would be put in place.

In the discussion that followed it was suggested that a proposal be made to the Club for a joint grant bid to be submitted to the Welsh Government's Save a Life Cymru scheme. If some match funding was required it would be appropriate to offer a sum towards the total cost involved. It was also suggested that if a defibrillator was located at the Club, a sign could be erected on the front wall of the Llandough War Memorial Hall stating the location of the facility. A suggestion that the defibrillator be located in the redundant telephone box was not supported due to the need to connect the defibrillator to an energy supply in the name of the Council.

RESOLVED that:

- a) The Clerk contact the Club to seek their view on a joint bid being made to the Welsh Government for funding under the Save a Life Cymru scheme.
- b) A match funding contribution of £250 be approved to support any agreed funding application being submitted.

13. WELSH GOVERNMENT CONSULTATION – UPDATING THE EARNINGS THRESHOLD FOR COUNCIL TAX RECOVERY.

RESOLVED that: The consultation be noted.

14. COMMUNITIES FOR WORK SUPPORT FROM THE VALE OF GLAMORGAN COUNCIL.

A communication had been received from the Employment Mentor advising of the wide range of support available to residents who were unemployed and economically inactive. The communication had been publicised on local social media and on the Council's website.

RESOLVED that: The communication be noted.

15. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

Councillor Dr Misra had attended a recent meeting of the One Voice Wales Area Committee and he had circulated a written report summarising the key points arising at the meeting.

Councillor Penn had attended a Planning Aid Wales training course on S106 funding it being noted that councils were encouraged to raise issues relating to funding at the pre-application stage.

Councillor Mrs Barrowclough had attended a OVW training webinar on the Council as an Employer.

16. PENARTH TOWN FOOTBALL CLUB – PROPOSED USE OF PLAYING FIELDS FOR OFFICIAL BASE.

The Chairman had received a communication from the Secretary of the Football Club requesting the support of the Council in relation to the playing fields being used as the official base of the Club. The club was ambitious and wanted to secure a lease from the Vale of Glamorgan Council which would enable it to seek grant funding to upgrade the football pitch, improve the changing rooms and refurbish the tennis courts. The Club wished to gain promotion to the

Alliance League which would require it to meet a range of rules and regulations involving pitch size and barriers.

In considering the request for support a number of related issues were identified as follows:

- a) If the barriers around the pitch were of a permanent nature, the use of the playing fields by the Club could adversely impact on the use of the playing fields by other users.
- b) It could prevent the playing fields being used as the location for the annual village fete.
- c) The views of nearby householders would need to be sought.
- d) There were already some local football clubs using the pitches for their football matches.
- e) One of the tennis courts had already been designated as a site for a bird sanctuary.

RESOLVED that: The Clerk to speak with the Vale of Glamorgan Council's Neighbourhood Services Manager in relation to the proposal and report back to the next meeting.

17. VALE OF GLAMORGAN COUNCIL CONSULTATION ON PHYSICAL ACTIVITY WITHIN COMMUNITY COUNCIL AREAS.

Councils were invited to complete a survey identifying local priorities for physical activity provision.

RESOLVED that: The Clerk seek the views of members on the questions and then complete the survey on behalf of the Council.

18. BANK RECONCILIATION FOR THE PERIOD ENDING 30 SEPTEMBER 2021.

RESOLVED that: The bank reconciliation be approved.

19. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned payments be approved as indicated below:

Payee	Amount	Description of Payment
British Telecom	67.09	Broadband and Telephone Sept 2021
P.R. Egan	26.50	Telephone Expenses
P and A Grounds Maintenance Limited	726.20	Ground Works September 2021
P.R. Egan	108.33	Rent Allowance
P.R. Egan	37.80	Car Allowance

P.R. Egan	50.00	Petty Cash
P.R. Egan (Planning Aid Wales)	30.00	Webinar Fee for Cllr E. Penn to attend Seminar
Cooke and Arkwright	125.00	Allotment Rent
P.R. Egan (JP Parker Bulbs)	40.93	Bulbs for Planting at Greenway Close verge
P.R. Egan	26.50	Telephone Expenses
BT Telecom	61.54	Broadband and Telephone October 2021
P.R. Egan (John Chambers Wildflower Seeds)	198.96	Wildflower Seed Planting
Salaries, Wages and Income Tax	1,011.07	Aggregated Total
TOTAL	2,509.92	

20. PLANNING APPLICATIONS.

There were none to consider.

Signed..... Date: 18 November 2021
Chairman