

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A REMOTE BASIS ON
THURSDAY 24 FEBRUARY 2022 AT 7.00PM.**

PRESENT

Councillor E. Penn (Chairman)
Councillor Mrs L. Barrowclough (Vice-Chairman)
Councillor Mrs P. Carreyett
Councillor M. Edwards
Councillor Mrs P. Gay
Councillor S. Jefferies
Councillor D. Mears
Councillor Dr M. Misra
Councillor P. King

APOLOGIES FOR ABSENCE

Councillor W. Williams

1. DECLARATION OF INTERESTS.

Councillor Mrs L. Barrowclough declared a personal and prejudicial interest in relation to Minute 19.

2. MINUTES OF THE MEETING HELD ON 20 JANUARY 2022.

RESOLVED that: The minutes be confirmed as a correct record.

3. MEETING WITH THE POLICE.

The Chairman welcomed PCSO Dawn Adams to the meeting. She indicated that she would routinely send monthly crime statistics to the Clerk. There were no specific issues raised by members it being noted that most crime reports related to the hospital.

4. MEETING WITH COUNCILLOR G. CARROLL.

The following written report was received:

PARKING SURVEYS

The survey had taken place on the estate earlier this month and the data had been sent back to the Council. They would analyse it before sharing it with him. He would provide a further update when it was received.

STORM DAMAGE

There had been a number of fallen trees and drains blocked by debris following the weather over the past week. Obviously, there were a number of incidents to attend to, and he had reported all those he had encountered/had been drawn to his attention. He had asked for them to be cleared as soon as possible. Those posing safety hazards would be the priority.

FLYTIPPING

An individual was recently fined £913 for a fly tipping incident in Leckwith. He was trying to publicise this to show people that they will be caught and create a deterrent.

LLANDOUGH SCOUTS

A resident had contacted him about setting up a branch in the village. She had spoken to the District Commissioner who was keen on the idea, but it was only feasible if volunteers came forward. He had therefore advertised it and some expressions of interest had been received. Hopefully this would be the first step to getting a branch established.

LECKWITH ROAD DEVELOPMENT

He had fed in the complaints received about lorries and mud on the road to the Council. They had investigated and spoken with the site manager, who agreed to acquire wheel washing facilities for the site. He had requested confirmation if this has now taken place but had not received it at the time of writing.

LLANDOUGH HILL POTHOLES

These had now been repaired, but other defects had started to appear. He had reported these as well and had requested they be repaired.

In the discussion that followed a number of matters were raised:

- a) Concern was expressed about a lot of debris being left on Leckwith Road from construction lorries. Councillor Carroll agreed to contact the planning department to request that they follow up the agreement of the site manager to provide a wheel washing facility.
- b) It was noted that there had been a delay in the supply of the bus shelter to be installed outside the hall.
- c) Councillor Carroll confirmed that he would share the results of the parking survey with the Community Council.

d) It was noted that the Vale Council would be repairing damage to highway verges in Penlan Road caused through the parking of construction vehicles. It was noted that the Vale Council had the power to charge for the repairs especially having regard to the relatively high cost involved. It was suggested that comments on planning applications could include a reference to contractors being required to repair damage occasioned to highway verges. One idea put forward related to the possible installation of a plastic grille cover which would not be visible over time but would protect the surface of the verge. A concern might be that this could inadvertently encourage parking on verges.

d) It was suggested that the publication of the results of the parking survey might be held back due to the restrictions on publicity during the pre-election period.

5. MATTERS ARISING FROM THE MINUTES.

Minute 4.10 – It had been confirmed by the contractor that the accessible swing would be installed over the next few weeks.

Minute 5(c) – The Big Lottery Community Fund had approved the grant for the Queen's Platinum Anniversary celebrations and the monies had been received.

Minute 14 – The Clerk had met with the grazing licence holder and a summary of the points of agreement were outlined. He had also been informed of the Council's plan to return the site to allotment use to which he had offered no objection. He indicated however that he would be interested in an extension of the licence period if this was possible.

6. MINUTES OF COMMITTEES AND WORKING PARTIES.

The minutes of the following meetings were considered.

a) Lewis Road Reserve Allotments Working Party – 26 January 2022

RESOLVED that: The minutes be approved.

b) Health and Safety Working Party – 27 January 2022

RESOLVED that: The minutes be approved.

c) Allotments Working Party – 29 January 2022

RESOLVED that: The minutes be approved.

d) Hall Management Committee – 7 February 2022

RESOLVED that: The minutes be noted.

e) Environment and Amenities Committee – 9 February 2022

RESOLVED that: The minutes be approved.

f) Policy and Resources Committee – 14 February 2022

RESOLVED that: The minutes be approved.

g) Village Fete Working Party – 17 February 2022

RESOLVED that: The minutes be approved.

7. PROVISION OF BUILDER'S SKIPS FOR ALLOTMENTS.

The Allotments Association had requested that the Council fund two skips in the Spring period as had been the case in previous years.

RESOLVED that: The request be approved.

8. CARDIFF STREET DOCTORS – TRAINING OF YOUNG PEOPLE IN EMERGENCY LIFE SAVING SKILLS.

A communication was received from the organisation with an offer to provide this type of training for young people in Llandough.

It was considered necessary to publicise the invitation on local social media to ascertain whether there was a demand for this service before a decision is reached.

RESOLVED that: The Clerk and Councillor Mears to arrange to publicise the training invitation on social media and report back to the next meeting with the results of the community engagement.

9. WALES AIR AMBULANCE – REQUEST FOR DONATION.

A request was received for a donation to support the work of the organisation. It was noted that a donation had already been approved in December 2021.

RESOLVED that: The application be noted.

10. AUDIT WALES – EXTERNAL AUDIT FEES.

The Clerk informed the Council of new fee rates that would apply from the 2021/22 audit round. It was noted that the new audit arrangements would include a transaction audit for one out of three audit years which would attract

a higher audit fee. Based on the Council's expenditure budget, the costs would be in a range of £200-£240 for the two limited procedure audits and between £340 to £415 for the transaction audit.

RESOLVED that: The revised fee arrangements be noted.

11. QUOTATIONS FOR TREE WORK.

As requested by the Council, the Clerk had sought quotations from an additional two tree companies. Only one had been received from Cwmnicoed at a cost of £350 which was significantly lower than the quotation reported to the previous Council meeting.

RESOLVED that: The quotation from Cwmnicoed be accepted.

12. PROVISION OF MARQUEES AND FURNITURE FOR VILLAGE FETE.

The Clerk had sought quotations from three suppliers with only one having been received from the Marquee and Furniture Company at a cost of £1276.80 plus VAT. Compared with costs incurred in previous years the quotation appeared to be reasonable.

RESOLVED that: The quotation be accepted and the Clerk to place the order with a small adjustment being made to the number of trestle tables required which would slightly reduce the cost.

13. LETTER OF CONCERN FROM LOCAL RESIDENT.

A letter of concern was received from a resident in connection with the water escape from the top of Llandough Hill, speed of traffic on the Hill and the extent of fly-tipping in the immediate area.

The Council considered the matters carefully agreeing on the following response:

- a) Enforcement of speeding was a matter for the Police and if the Welsh Government introduced uniform 20mph limits in designated residential areas the Police would be in a position to enforce such limits.
- b) The water escape on Llandough Hill was due to the existence of underground springs and was likely to be a persistent long-term problem.
- c) Fly-tipping on land off Llandough Hill was the responsibility of land owners and not the Vale of Glamorgan Council.

Although the Council was sympathetic in relation to the concerns expressed it was necessary for the issue relating to the water escape to be taken up with

the Vale of Glamorgan Council and for fly-tipping to be taken up with the Housing Association.

RESOLVED that: The resident be informed of the response above and advised that the Clerk would take up the matter of the water escape with the Head of Highways.

14. COMMUNICATION FROM THE LEADER OF THE VALE OF GLAMORGAN COUNCIL IN RELATION TO THE PLANTING OF A TREE IN THE COMMUNITY DEDICATED TO COLLEAGUES WHO SADLY LOST THEIR LIVES TO CORONAVIRUS.

The communication invited community councils to consider accepting a tree for planting in their community for the purpose indicated. A discussion took place about an appropriate site for the tree it being noted that there was no appropriate location on Council owned land. It was proposed however that a tree be planted in the grassed area in front of the redundant tennis court or near the bund situated in the playing fields behind Canon Walk.

RESOLVED that:

- a) Preference be given to a tree being planted in front of the redundant tennis court subject to the approval of the Vale of Glamorgan Council.
- b) It be suggested to the Vale of Glamorgan Council that its Arboriculturist decide on the tree species and the exact location in front of the redundant tennis court.

15. CONSULTATIONS.

RESOLVED that:

- a) The Welsh Government consultation on 'How to Measure the inclusion of migrants in Wales be noted.
- b) Welsh Water's Water Resources Management Plan 2024.

RESOLVED that: A Task and Finish Group comprising of Councillors Barrowclough, Dr Misra and Penn be established to consider the consultation and submit comments to Welsh Water.

16. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

A written report on the recent One Voice Wales Area Committee meeting had been circulated to members by Councillor Dr Misra. Councillor Barrowclough had circulated a written report on a recent meeting of the Local Places for Nature Group.

17. BANK RECONCILIATION FOR THE PERIOD ENDING 31 JANUARY 2022.

RESOLVED that: The bank reconciliation be approved.

18. EXAMINATION AND PAYMENT OF ACCOUNTS

RESOLVED that: The under-mentioned payments be approved as indicated below:

Payee	Amount	Description of Payment
Llandough School PTA	235.00	Donation
S. Pritchard	14.50	Part Refund of Allotment Rent
BT Telecommunications plc	61.54	Telephone and Broadband January 2022
D. Pursar	70.00	Framed Photograph of Chairman
P.R. Egan	108.33	Rent Allowance
P.R Egan (Sure Green Limited)	52.17	Fence Posts for Allotments
P.R. Egan (Viking Direct)	66.55	Stationery
P.R. Egan (Amazon)	87.92	Trophy Plate and Bunting QPA Jubilee
BT Telecommunications plc	61.54	Telephone and Broadband February 2022
P.R. Egan	50.00	Petty Cash
P.R. Egan	27.25	Telephone Expenses
The Nestbox Company Limited	108.60	4 Bird Boxes
P.R. Egan (Amazon)	13.96	Locks for Bird Sanctuary
P.R. Egan (Amazon)	24.47	Bird Feeder for Bird Sanctuary
Aggregated Sum for Salaries, Wages and Tax	1,011.07	
TOTAL	1,992.90	

19. PLANNING APPLICATIONS.

Councillor Mrs L. Barrowclough declared a personal and prejudicial interest in relation to this matter and left the meeting whilst the matter was under consideration.'

Application No. 2022/0004/FUL – 19 Canon Walk – New Single Garage with single storey and flat roof to the side of the property

RESOLVED that: The following comment be made on the application:

'In the light of flooding issues that have affected the area, the Council is concerned about any related and adverse impact of the development on flooding in the immediate area and the community generally.'

20. EXCLUSION OF THE PRESS AND THE PUBLIC.

RESOLVED that: The press and the public be excluded from the next item of business in view of its confidential nature relating to a personnel matter.

21. GRATUITY FOR THE CLERK.

Further consideration was given to advice from One Voice which was that they would be unable to provide technical advice on pension issues.

RESOLVED that:

- a) The Council were minded to make a transfer of gratuity savings to a suitable pension scheme subject to further financial and legal advice being obtained.
- b) The Clerk to e-mail a copy of his contract of employment to Councillor Barrowclough.
- c) Councillors Barrowclough, Gay and Dr Misra to seek the required advice and report back to the Council at the earliest opportunity.

Signed..... Date: 24 March 2022
Chairman