

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A REMOTE BASIS ON
THURSDAY 21 APRIL 2022 AT 7.00PM.**

PRESENT

Councillor E. Penn (Chairman)
Councillor Mrs L. Barrowclough (Vice-Chairman)
Councillor Mrs P. Carreyett
Councillor M. Edwards
Councillor Mrs P. Gay
Councillor P. King
Councillor D. Mears
Councillor Dr M. Misra
Councillor W. Williams

APOLOGIES FOR ABSENCE

Councillor Mrs S. Jefferies

1. DECLARATION OF INTERESTS.

Councillor M. Edwards declared an interest in relation to Minute 18.

2. MINUTES OF THE MEETING HELD ON 24 MARCH 2022.

RESOLVED that: The minutes be confirmed as a correct record.

3. MEETING WITH THE POLICE.

PCSO Dawn Andrews was in attendance and informed the Council that in the latest reporting period there had been only two vehicle offences in the village. Most of the reported crimes in the community related to the hospital. She confirmed that she would be attending the village fete and looked forward to meeting councillors on that day.

4. MEETING WITH COUNCILLOR G. CARROLL.

The following written report was received:

LLANDOUGH PACT

PCSO Andrews had advised that the next meeting, scheduled for Monday 16th May, had been postponed. It would now be held on Monday 30th May. The time and venue (6.00pm at the Legion) would remain the same.

GARDEN WASTE COLLECTIONS

He had been contacted by residents whose waste had not been collected. He had raised this with waste management, and had asked for a likely timescale. In the meantime, residents were requested to leave the waste out because the collection team would come around to catch up.

WILLOWMERE FLY-TIPPING

He had contacted Pobl about waste that had been left adjacent to the communal bin areas. They had agreed to arrange for this to be cleared.

The issue was raised about the delay in the installation of the bus shelter outside the Hall. Councillor Carroll advised of the reason for the delay but agreed to take up the matter with the relevant official.

Councillor Carroll thanked members for their support and engagement during his period of office as the County Borough Councillor for Llandough. The Council reciprocated by thanking him for being a very effective Ward Councillor.

5. MATTERS ARISING FROM THE MINUTES.

Minute 11 – The Clerk reported that he had received a quotation from Cwmnicoed for cutting back the trees on the village green which were encroaching on the sub-station and the garden of the neighbouring resident. He had placed the order with the company at a cost of £250.

Minute 12 – The Clerk had received a response from the Cabinet Member for Neighbourhood Services and Transport which confirmed that his officers shared the view of the Community Council that the recent parking survey results did not support previous assertions about significant on-street parking by hospital staff and visitors on the Dochdwy Road estate. He agreed to explore with officers about a similar survey being undertaken of Spencer Drive and Lewis Road which would if agreed be undertaken after the May elections. He would ask the officers to update the Community Council in this regard but pointed out that the window of opportunity to install a resident only parking scheme in Llandough may now have closed. He hoped that in the future there would not be any regret about a scheme not being implemented when the opportunity presented itself.

Minute 13 – The Clerk had written to the resident concerned and had not received a response.

Minute 15 – The Clerk had received confirmation from Pobl Housing Association that the dumped items on the bank by Willowmere would be removed.

6. MINUTES OF COMMITTEES AND WORKING PARTIES.

The minutes of the following meetings were considered.

a) Hall Management Committee – 30 March 2022.

RESOLVED that: The minutes be noted.

b) Village Fete Working Party – 6 April 2022.

RESOLVED that: The minutes be approved.

c) Queen’s Platinum Anniversary Celebrations Working Party – 7 April 2022.

RESOLVED that: The minutes be approved.

d) Allotments Working Party – 16 April 2022.

RESOLVED that: The minutes be approved.

It was reported that after the meeting Councillor Edwards viewed the condition of the hedge with representatives of the Allotments Association when it was suggested that the most cost-effective way of filling the gaps would be to plant shrubs such as Worcester berries that could be purchased at a cost of around £10.00 each. There was a requirement to purchase about ten shrubs. It was also noted that the approach road to the allotments was beginning to show signs of deterioration.

RESOLVED that:

a) Funding be provided for the planting of suitable shrubs to fill the gaps in the hedgerow.

b) The condition of the approach road be noted but no action be taken as it was not -the responsibility of the Community Council to maintain the approach road.

7. REPORT OF SITE INSPECTION HELD ON 1ST APRIL 2022.

A report of the site inspection had been circulated with the agenda for the meeting. The Clerk had taken up all relevant matters with the Council’s grounds contractor including requesting quotations for additional work not covered by the contract specification. The main issue related to the condition of benches

at Brook Green, the village green and the village garden which all required painting and some of the slats on identified benches being replaced.

RESOLVED that: The Clerk to seek to obtain three quotations for the painting of the benches including replacement of slats as required.

8. LEWIS ROAD RESERVE ALLOTMENT SITE.

Representatives of the Working Party had met with the landscape designer at a meeting on site held on 15 April 2022. A report of the meeting had been circulated to all members of the Council. The work of the Landscape Designer who would be preparing a design of the site for the Working Party's consideration was being funded through the Renew grant scheme operated by the Federation of Social Farms and Gardens.

RESOLVED that: The position be noted.

9. VALE OF GLAMORGAN COUNCIL – EMPLOYMENT LAND SURVEY.

The Vale of Glamorgan Council had engaged consultants to assess the demand or need for employment sites and premises and they were keen to take on board the views of community and town councils. The Council was invited to submit any views in relation to the need for sites and premises within the community. The research would feed in to the revised local development plan.

RESOLVED that: The consultants be advised that the only available site was land off Cogan Pill Road but it was only suitable for residential development and not for constructing premises for employment purposes.

10. PROVISION FOR MULTI-LOCATION MEETINGS.

The Clerk reported that the War Memorial Hall was now almost equipped to support multi-location meetings but with one exception and that related to the provision of a sound system that would enable those attending a meeting held on a physical basis to hear the discussion taking place from another location. It was necessary therefore for the Council to invest in a sound system that would facilitate effective sound arrangements. He had researched a number of options used by other councils but he was unsure which of them would be the most effective. The IT Services Team in the Vale of Glamorgan Council had agreed to assess each of the options. It was noted that member guidance would be required whichever system was decided upon. Councillor Barrowclough agreed to obtain details of the sound system used by the school that supported multi-location meetings of the Governing Body.

RESOLVED that:

- a) The Clerk to seek the technical advice of the Vale of Glamorgan Council's IT Services team on the options he had identified including the system used in the school.
- b) The Clerk report back to the Council once the advice had been received.

11. LLANDOUGH HOSPITAL – HEALTH MEADOW.

A request had been received from the Head of Arts and Health Charity inviting the Council to provide a written expression of support in relation to the funding of the maintenance and sustainability of the health meadow.

RESOLVED that: A letter of support be provided.

12. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

There were no reports received.

13. WOODLAND CREATION IN COMMUNITIES.

A request was received from Silviculture seeking details of the Council's ambition regarding woodland creation in the community.

RESOLVED that: The request be noted.

14. BANK RECONCILIATION FOR THE PERIOD ENDING 31 MARCH 2022.

RESOLVED that: The bank reconciliation be approved.

15. EXAMINATION AND PAYMENT OF ACCOUNTS

RESOLVED that: The under-mentioned payments be approved as indicated below:

Payee	Amount	Description of Payment
Vale of Glamorgan Council	3,862.62	Picnic Benches
High Street Safari Limited	499.00	Beacon Trail for Platinum Anniversary
P.R. Egan	27.25	Telephone Expenses
Thomas Fattorini Limited	1,664.11	Consort's Pendant and Bar
One Voice Wales	329.00	Membership Fee 2022/23
Teenage Cancer Trust	100.00	Donation
Valeways	25.00	Donation
Ty Hafan	150.00	Donation
Altra Law Limited	600.00	Advice on Clerk's Gratuity
P.R. Egan	50.00	Petty Cash
P.R. Egan	31.50	Car Allowance
P. Barnett	350.00	Tree Work

Zurich Municipal	577.92	Insurance 2022/23
Zurich Municipal	10.54	Insurance 2022/23 - Increased Cover
P.R. Egan	108.33	Rent Allowance
P and A Grounds Maintenance Limited	834.00	Grounds Maintenance March 2022
Aggregated Sum for Salaries, Wages and Tax	1,155.15	
TOTAL	10,374.42	

16. PLANNING APPLICATIONS.

Application No. 2022/00363 – 5 Llandough Trading Estate – Demolition of Ancillary Accommodation Block abutting the front elevation of the Warehouse.

RESOLVED that: No comments be made.

17. EXCLUSION OF THE PRESS AND THE PUBLIC.

RESOLVED that: The press and the public be excluded from the next items of business in view of the confidential nature relating to personnel and contractual matters.

18. REQUEST FROM MR KY FOR PERMISSION TO KEEP A HEN HOUSE ON LAND SUBJECT TO A GRAZING LICENCE WITH THE COUNCIL.

Councillor M. Edwards declared a personal and prejudicial interest in the matter and left the meeting whilst the matter was under consideration.

As requested by the Council, the Clerk had sought advice from the Shared Regulatory Services team of the Vale of Glamorgan Council in relation to any conditions relating to the avoidance of the spread of avian flu that would apply in this context. The advice received was that provided the hens were restricted from accessing the open field where they might come into contact with wild birds there would be no objection to the proposal. It was confirmed that the hen house and adjoining run was covered in netting preventing the hens from coming into contact with wild birds.

RESOLVED that:

- a) Mr. KY be permitted to retain the hen house but only until the expiration of the current licence as all the land within the site curtilage was required for allotments and related community use.
- b) He be required to sign a written confirmation that he would continue to observe the requirements of the avian flu regulations.

19. CLERK'S GRATUITY/PENSION.

(The Clerk left the meeting whilst this matter was considered\).

Legal advice had been received from Altra Law confirming that in its opinion the Clerk was entitled to receive the contractual gratuity at the time he vacated the post of Clerk/RFO. It was considered that the Clerk be recommended to obtain his own independent legal advice and if necessary, the Council would consider approving a quotation for the provision of such advice and reimburse him for any reasonable costs involved.

RESOLVED that: The Clerk be advised of the decision of the Council.

Signed..... Date: 26 May 2022
Chairman