

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A REMOTE BASIS ON
THURSDAY 23 JUNE 2022 AT 7.00PM.**

PRESENT

Councillor Mrs L. Barrowclough (Chairman)
Councillor Dr M. Misra (Vice-Chairman)
Councillor Mrs P. Carreyett
Councillor M. Edwards
Councillor P. King
Councillor D. Mears

APOLOGIES FOR ABSENCE

There were none.

1. DECLARATION OF INTERESTS.

There were none declared.

2. WELCOME.

The Chairman welcomed Councillor King to his first meeting since the recent elections.

3. MINUTES OF THE MEETING HELD ON 26 MAY 2022.

RESOLVED that: The minutes be confirmed as a correct record.

4. MEETING WITH THE POLICE.

PCSO Dawn Andrews was unable to attend the meeting but had provided details of the crime statistics for the most recent reporting period.

5. PUBLIC PARTICIPATION SESSION.

There were no members of the public in attendance.

6. MEETING WITH COUNCILLOR G. CARROLL.

The following written report was received:

PENLAN ROAD RESURFACING

Resurfacing works had been booked in to take place between 27th June and 11th July. These would take place in the evenings (weekdays only) between 6pm and 12am. Residents would still have access, but road closures were required and diversions would be in place.

He had requested more information ahead of tonight's meeting on parking arrangements, diversions etc. but at the time of writing he had not received the details.

PENLAN ROAD BUS SHELTER

The Council had provided a new installation date of 11th July. He would be chasing them in advance of this date to check if it will be adhered to this time.

WILLOWMERE PARKING AREAS

He had received a few complaints about the state of the parking areas at Willowmere. These included trip hazards and the lack of marked spaces.

As this was Housing Association land, he had contacted Pobl and asked them to take this forward. They had confirmed it was being looked into by their assets team.

On a separate note, he was pleased that the fly-tipping at the entrance to Willowmere had now been cleared.

SPEEDWATCH

As requested, he had contacted the Police and Crime Commissioner and followed up earlier this week. At the time of writing, he had not received a response, but would provide the Clerk with a copy of the reply once received.

Other matters raised included:

- a) Councillor Carroll complimented the Council on the excellent arrangements they had made for celebrating the Platinum Jubilee Weekend which included the beacon lighting ceremony and village fete.
- b) He also welcomed back Councillor Peter King after his absence from Council business due to recovery from a hospital operation.
- c) It was noted that Penlan Road would be closed from 6.00pm until midnight on designated days to enable road resurfacing work to be undertaken. He would circulate details of the specific arrangements as soon as he received them including access arrangements for those living on and off Penlan Road. It was noted that emergency gas works were being undertaken at the junction of Spencer Drive and Penarth Road.

d) The thanks of the Council were recorded for the invaluable support provided by former Councillor E. Penn in relation to the organisation of the village fete.

7. MATTERS ARISING FROM THE MINUTES.

There were no matters raised.

8. MINUTES OF COMMITTEES AND WORKING PARTIES.

The minutes of the following meetings were considered.

a) Biodiversity Working Party – 13 June 2022.

RESOLVED that: The minutes be approved.

b) Environment and Amenities Committee – 15 June 2022.

RESOLVED that: The minutes be approved.

c) Lewis Road Reserve Allotments Working Party – 20 June 2022.

In considering the minutes of the meeting, it was pointed out that there was no reference to the likely implementation costs of the site design. It was considered to be important to share with residents the likely cost of the scheme at the planned community engagement event in August.

The matter relating to costs was acknowledged to be important but as it was the intention to examine possible grant sources to fund the preparation of a technical specification for the development including a guide price of implementation it was important to have evidence of community engagement to be included in any grant application. It was noted that the Services to Older Persons Survey indicated support for the provision of additional allotments in the community.

It was noted that it would be important to prioritise plots for Llandough residents but not necessarily to reserve them solely for residents. This would ensure that there was an element of flexibility available should there be insufficient Llandough residents interested in site tenancies.

RESOLVED that: The minutes be approved subject to the following amendment:

Minute 4(d) – Substitute the word ‘reserve’ for ‘prioritise.’

d) Policy and Resources Committee – 20 June 2022.

RESOLVED that: The minutes be approved.

9. APPOINTMENT OF COUNCILLORS THROUGH CO-OPTION.

In response to the public notice, six applications had been received for co-option. As there were four vacancies it was necessary for a voting system to be deployed based on that described in the voting slip circulated to members by the Clerk.

RESOLVED that:

a) The following applicants be co-opted as Councillors:

Harriet Adams
Jo Byworth-Morgan
Stephanie Jefferies
Mark Stanyard- Jones.

b) The two unsuccessful candidates be advised of the outcome of the vote and be thanked for submitting their applications.

c) The Clerk to arrange for an induction meeting to be held with the co-opted councillors to be attended by the Chairman and the Vice-Chairman.

d) The new councillors to sign their declarations of acceptance of office at the induction meeting.

10. FINANCE AND GOVERNANCE SELF-ASSESSMENT TOOLKIT.

The recently published toolkit had been supplied to all councils in Wales by One Voice Wales and the Society of Local Council Clerks. It was now necessary for the Council to consider how to work through the health check and self-evaluation sections of the toolkit.

RESOLVED that:

a) The Clerk and Councillor M. Edwards to complete the health check section and report back to the Council with the results of the compliance check.

b) A Working Party to be formed to undertake the self-evaluation section of the toolkit with Councillors Barrowclough, Carreyett and Edwards appointed to serve on the Working Party.

c) At the next meeting of the Council, consideration be given to some of the new co-opted councillors being appointed to serve on the Working Party.

d) The Working Party to report back to the Council in due course on their findings and recommendations from the self-evaluation.

11. AUTOSPEED WATCH – RESPONSE FROM THE HEAD OF HIGHWAYS.

The Head of Highways had advised that the use of this device was not supported by the Vale of Glamorgan Council or Go Safe. He provided reasons why they were not supported and suggested that if the Community Council had concerns over the speed of traffic, then it might wish to consider an approved community speed watch scheme details of which were on the GoSafe website.

In the discussion that took place, it was noted that Cowbridge Town Council had taken some actions to address issues of speeding vehicles. It was also noted that the Welsh Government had embarked on a policy to introduce a default speed limit of 20 mph on designated residential roads in Wales. It was suggested that it might be appropriate at some time in the future to request that the Vale of Glamorgan Council construct an additional pedestrian crossing possibly in Leckwith Road. It was noted that parking on Penlan Road had the beneficial effect of slowing the speed of vehicles.

RESOLVED that:

- a) Councillor Dr Misra to pursue the GoSafe option and report back to the Council with recommendations for consideration.
- b) Councillor Carroll's offer of pressing for a suitable course of action to address speeding issues be accepted.
- c) The Clerk to contact the Town Clerk of Cowbridge Town Council to ascertain what actions her Council had taken to address issues of speeding within its area.
- d) Councillor Dr Misra to undertake some visual speed monitoring on Leckwith Road using the current speed reduction warning light as a guide to inform his findings.

12. DRAFT ANNUAL REPORT FOR 2021/22.

In accordance with the new statutory requirement contained in the Local Government and Elections (Wales) Act 2021, the Clerk had prepared a draft annual report for consideration by the Council. The draft had been circulated with the agenda for the meeting.

RESOLVED that: The draft annual report for 2021/22 be approved and published on the Council's website and circulated on local social media.

13. STATUTORY GUIDANCE IN SUPPORT OF THE LOCAL GOVERNMENT AND ELECTIONS (WALES) ACT 2021.

A copy of the statutory guidance recently published had been circulated to members for their consideration.

RESOLVED that: The statutory guidance be duly noted.

14. LOCATION OF CLOTHS BANK IN THE COMMUNITY.

The British Legion Club had been requested to consider locating the cloths bank in their car park for the benefit of the Children's Air Ambulance Charity. They had responded by stating that it would not be appropriate for the cloths bank to be located in the car park and had suggested that consideration be given to an alternative location in the playing fields car park.

RESOLVED that: Councillor Carroll be requested to contact the Vale of Glamorgan Council to see if the relevant officials would agree to this alternative location being approved for the location of the cloths bank.

15. NATIONAL FOREST FOR WALES – CREATION OF NEW WOODLANDS.

RESOLVED that: The communication from the Welsh Government be noted.

16. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

Councillor Dr Misra had attended the PACT meeting on 30 May 2022 when the following issues were raised:

- Speeding on Llandough Hill (There was no evidence available to support this being an issue)
- Parking issues in the community
- Need for the right turn facility at the Merrie Harrier
- A possible miscommunication about the contractors involved in the flat's development on Leckwith Road being granted the right to park their vehicles in the playing fields car park was being investigated.

It was suggested that an item for the agenda of the next Community Liaison Committee on speeding issues in communities be requested.

17. BANK RECONCILIATION FOR THE PERIOD ENDING 31 MAY 2022.

RESOLVED that: The bank reconciliation be approved.

18. EXAMINATION AND PAYMENT OF ACCOUNTS

RESOLVED that: The under-mentioned payments be approved as indicated below:

Payee	Amount	Description of Payment
P.R. Egan	95.00	Float for Village Fete Prizes
Councillor Dr M. Misra	74.45	Items for Queen's Platinum Anniversary
P.R. Egan	27.25	Telephone Expenses
P.R. Egan	43.00	Calor Gas for Fete
Mario Morris	300.00	Fete Entertainment
Vale of Glamorgan Brass Band	250.00	Fete Entertainment
N. Houghton	50.00	Fete Display
Silverstars Gymnastic Club	50.00	Fete Display
P.R. Egan	44.10	Car Allowance
P.R. Egan	115.05	Rent Allowance
H. Kirk	100.00	Entertainment at Beacon Lighting
P.R. Egan	69.12	Refreshments -Platinum Anniversary
P.R. Egan	50.00	Petty Cash
JPL Sound and Communications	120.00	Sound System for Fete
Information Commissioner's Office	40.00	Data Protection Registration Fee
Parish Magazine Printing	226.73	Community Newsletter and Fete Leaflet
The Marquee and Furniture Company Ltd	1,040.64	Marquees for Fete
P and A Grounds Maintenance Limited	834.00	Grounds Work May 2022
P.R. Egan	37.80	Car Allowance
Royal British Legion	85.22	Generator for Fete
P.R. Egan	27.25	Telephone Expenses
British Telecom PLC	66.11	Telephone and Broadband June 2022
Aggregated Sum for Salaries, Wages and Tax	1,356.45	
TOTAL	5,102.17	

19. PLANNING APPLICATIONS.

There were none.

Signed..... Date: 21 July 2022

Chairman