**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON A REMOTE BASIS ON THURSDAY 21 JULY 2022 AT 7.00PM.**

**PRESENT**

Councillor Mrs L. Barrowclough (Chairman)

Councillor H. Adams

Councillor J. Byworth-Morgan

Councillor Mrs P. Carreyett

Councillor M. Edwards

Councillor M. Stanyard-Jones

Councillor P. King

Councillor D. Mears

**APOLOGIES FOR ABSENCE**

Councillor Mrs S. Jefferies

Councillor Dr M. Misra (Vice-Chairman)

1. **DECLARATION OF INTERESTS.**

The following personal and prejudicial interests were reported:

a) Councillor H. Adams – Minute 29.

b) Councillors Mrs L. Barrowclough and M. Stanyard-Jones – Minute 14(b).

1. **WELCOME.**

The Chairman welcomed three of the new four councillors to their first meeting of the Council.

1. **MINUTES OF THE MEETING HELD ON 23 JUNE 2022.**

**RESOLVED** that: The minutes be confirmed as a correct record.

1. **MEETING WITH THE POLICE.**

PCSO Dawn Andrews was unable to attend the meeting but had provided details of the crime statistics for the most recent reporting period. These were as follows:

Vehicle crime 3

Business and community burglary 1

All other crimes were associated with the Hospital.

1. **PUBLIC PARTICIPATION SESSION.**

There were no members of the public in attendance.

1. **MEETING WITH COUNCILLOR G. CARROLL.**

PENLAN ROAD RESURFACING

These works had now been completed and it had made a big difference. While we experienced inevitable disruption, I believe this was worthwhile for the end result. I will continue to push for Llandough Hill resurfacing as well.

PENLAN ROAD DOUBLE YELLOW LINES

When the road was resurfaced, the double yellow lines on the hospital side of the road down to the Merrie Harrier were repainted. They were painted all the way down the road and the previous gap was removed. Unfortunately, this was done in error. He had received several requests to leave the gap filled, and he had asked the Vale Council to do so. The necessary road traffic order was not in place, so the lines were removed He was pushing the Council to obtain the traffic order and reinstate the lines.

PENLAN ROAD BUS SHELTER

This was installed on 11th July with no further delays. It had been almost two years since the incident and we shouldn’t have had to wait this long. I have had requests for an electronic destination board and will press for this with the Vale Council.

PLAYING FIELD GOAL POST HOLES

Several residents had raised concerns about the holes, because people were placing plastic bags over them to use as goalposts. While this was done with the best of intentions, it was causing a safety hazard. He had therefore asked the Vale Council to cap and cover the holes, which had taken place last week. It had since been drawn to his attention that at least one hole was uncovered again so he had asked the Council to deal with this as a matter of urgency.

CLOTHES BANK

He had asked the Vale Council about placing this at the playing fields car park, as was suggested in the last meeting. They had a number of concerns about the location, including anti-social behaviour and the potential for items to be strewn across the ground. They were therefore unwilling to agree to this location and suggested a supermarket car park would be more suitable.

In the discussion that followed, the following matters were raised:

a) Councillor Carroll advised that around 20 residents had contacted him about the need to reinstate parking restrictions on Penlan Road. He acknowledged that a traffic order would be required for the restrictions to be imposed and that such an order would be subject to public consultation. It was suggested that if they were introduced it would likely lead to motorists parking in other parts of the community which would not be welcomed. Furthermore, parking on Penlan Road had the beneficial effect of slowing up traffic. It was also considered that as there were few road accidents in this section of Penlan Road it was unlikely that highway officials would support the implementation of parking restrictions.

b) In the case of the clothes bank it was suggested that another possible location might be within the hospital grounds. Councillor Carroll agreed to follow up this suggestion with the Hospital Manager.

1. **MATTERS ARISING FROM THE MINUTES.**

Minute 8(c) – A community engagement event had been arranged for Saturday 6 August 2022 from 10.00am until 11.30am and it was anticipated that there might be a high level of attendance from residents of Lewis Road who were concerned about the parking implications relating to the development of the site for allotments and related uses. It was hoped that councillors who were available would attend. It was also noted that the entrance to the reserve allotments site was very overgrown and it was necessary for the overgrowth to be removed. The Clerk would be arranging for the work to be undertaken at a cost of £170 plus VAT.

Minute 10 – It was agreed that Councillors H. Adams and J. Byworth-Morgan would join the Working Party to undertake the Stage 2 assessment contained in the new Finance and Governance Toolkit.

Minute 16 – The Clerk advised that speeding issues would be included on the agenda for the September meeting of the Community Liaison Committee and that both Councillors Carreyett and Dr Misra should attend.

1. **MINUTES OF COMMITTEES AND WORKING PARTIES.**

The minutes of the following meetings were considered.

1. Allotments Working Party – 25 June 2022.

**RESOLVED** that: The minutes be approved.

b) Hall Management Committee – 4 July 2022.

**RESOLVED** that: The minutes be noted.

c) Civic Service Working Party – 5 July 2022.

**RESOLVED** that: The minutes be approved.

d) Village Fete Working Party – 13 July 2022.

**RESOLVED** that: The minutes be approved.

1. **BENTHYG PENARTH – GRANT TOWARDS COST OF HALL HIRING FEES.**

As part of the circular economy, the organisation accepted donations of equipment and other goods that were no longer required by individuals and then advertised their availability on line for others to reserve and collect. The organisation would deliver items to Llandough that were ordered but storage would not be a requirement. There were already some people in Llandough who were borrowing items such as tools and equipment; kitchenware; games; gardening items; children’s costumes etc. People were required to make a payment for items that were borrowed. Usually, people donated items for temporary loan but others made permanent donations. Benthyg arranged to repair and maintain equipment and some staff and volunteers were trained to arrange PAT tests on electrical equipment. Full insurance was arranged in relation to equipment loaned out as well as the provision of health and safety in relation to its use. The organisation wished to arrange pop-up sessions in the Llandough War Memorial Hall for the benefit of residents.

It was proposed that the Community Council might be prepared to cover the cost of hiring fees for a designated period given that the project was designed to support the circular economy as well as the sustainability of local communities. It was noted that the organisation might submit an application to the Council for financial support to fund the hall hire charges.

**RESOLVED** that: Approval in principle be given to a grant being made for the funding of hall hiring fees up to an agreed level.

1. **SUPPORTING LOCALLY BASED ORGANISATIONS WITH THE INCREASED COST OF HALL HIRING FEES.**

(The request for financial support from the TOTS Group was moved to consideration at the end of the meeting).

Consideration was given to the possibility of providing financial support for locally based organisations who might have difficulty in meeting the costs of increased hiring charges to be introduced by the Hall Management Committee from 1st September 2022.

**RESOLVED** that: Favourable consideration be given to any locally based organisations applying for financial assistance to support their activities in the light of increased hall hiring charges, but on the basis that they can demonstrate the following:

a) Their organisation provides a community benefit for residents of Llandough.

b) They operate on a non-commercial basis of a not-for-profit nature.

1. **APPOINTMENT OF COUNCILLORS TO SERVE ON WORKING PARTIES.**

The decisions relating to membership of Working Parties were taken at the Annual Meeting of the Council and since the meeting a number of new Councillors had been co-opted who had not been considered for appointment.

**RESOLVED** that:

a) Councillor Mrs S. Jefferies be appointed to serve on the Village Fete Working Party.

b) Councillors Mrs L. Barrowclough and M Stanyard-Jones be appointed to serve on the Allotments Working Party.

c) Councillor H. Adams be appointed to serve on the Lewis Road Reserve Allotments Working Party.

d) Councillor J. Byworth-Morgan be appointed to serve on the Services to Older Persons Working Party.

1. **SPEED REDUCTION MEASURES – CONSULTATION WITH GO SAFE.**

A written report was received from Councillor Dr M. Misra which provided a summary of his research in relation to the possibility of speed reduction measures being put in place on Leckwith/Penlan Road. The report provided details of a survey he had undertaken of traffic speed on Leckwith Road, the response from Cowbridge Town Council in relation to measures that it had undertaken and a referral made to the South Wales Go Safe Unit which was awaiting a response.

In the discussion that took place, it was noted that traffic speeds on Leckwith Road might vary throughout the day and could be higher at certain times compared with the time periods of the survey undertaken. Concern was expressed that the results of the survey were worrying given that it was during the time period when children were making their way to school.

It was suggested that the Vale of Glamorgan Council might be persuaded to put a speed countdown facility in place to provide a jmore in-depth analysis of traffic speed in the community.

Councillor Carroll agreed to encourage highway officials to examine the results of the survey undertaken and to take appropriate measures to monitor the speed of traffic or consider the introduction of a speed reduction measure in consultation with the Go Safe Unit.

**RESOLVED** that:

a) The support offered by Councillor Carroll be welcomed.

b) The matter be kept under active review and considered again when the response is received from the Go Safe Unit.

1. **POSSIBLE PURCHASE OF A DEFIBRILLATOR AND ARRANGEMENT OF A FIRST AID COURSE IN THE HALL.**

A written report was received from Councillor Dr M. Misra. He indicated that one course of action relating to the defibrillator was to seek the agreement of the school to relocate their defibrillator so it was available 24/7 for the school as well as the community. He also informed the Council that St Johns Ambulance were able to offer free first aid training for the community and he suggested that the training be held in the Hall during October.

It was the view of the Council that the school should be encouraged to support a relocation of its defibrillator so it was available for wider community use. If this was not possible then it was suggested that the Council should consider purchasing its own facility for location on the outside wall of the hall.

In relation to the free first aid course, it was considered that this should be deferred for the time being in view of the current high rate of COVID infection rates.

**RESOLVED** that:

a) Councillor Dr M. Misra to pursue with the Headteacher the possible re-location of the defibrillator so that it was available on a 24/7 basis for the school and the community generally.

b) If the re-location of the defibrillator is not possible, the Council to consider the purchase of its own facility to be located on the outside wall of the Hall taking advice from the One Voice Wales Community Defibrillator Manager.

c) St Johns Ambulance be asked whether they were able to provide an on-line first aid course for interested residents.

1. **CONSULTATIONS.**

The following consultations were received:

a) Welsh Government – ‘Consultation of a Fairer Council Tax.’

b) Vale of Glamorgan Council – Proposed Re-Location of Specialist Resource Base from Llandough Primary School to Ysgol-y-Draig from 1st January 2022.

c) Vale of Glamorgan Council – Revised School and College Transport Policy.

*(Councillors Mrs L. Barrowclough and M. Stanyard-Jones declared a personal and prejudicial interest in (b) above and left the meeting whilst the matter was considered).*

**RESOLVED** that:

a) A Working Party be formed to consider and propose comments on consultations (a) and (b) the membership of which to be Councillors P. King and Dr M. Misra with Councillor L. Barrowclough being involved in considering the consultation (a) above only.

b) Consultation (c) above be noted.

1. **COMMUNICATION FROM LOCAL RESIDENT IN RELATION TO LLANDOUGH HILL.**

A communication was received from a local resident relating to her concerns in relation to water escape at the top of the Hill, the need for footpaths to be cleaned, trees to be lopped and the issue of speeding traffic.

Although the Council had sympathy with the concerns expressed, these were clearly matters that could only be addressed by the Vale of Glamorgan Council. It was understood that the water escape at the top of the hill was due to the existence of an underground spring where a solution to the problem might be difficult to achieve. A further view expressed was that at present there was unlikely to be a case for lopping some of the trees on the hill. A further matter raised related to fly-tipping in the area where it was noted that this had historically been an ongoing problem evidenced by the amount of rubbish collected at local litter picks. Further, that clearance of tipped waste in the vicinity of Willowmere was the responsibility of the Housing Association.

Councillor Carroll agreed to pursue the matters with officials in the Vale of Glamorgan Council and in particular to arrange for road sweeping on the hill.

**RESOLVED** that:

a) Llandough Hill be included in the area to be covered at the August litter pick.

b) An offer of a meeting with the local resident be made with Councillors Carreyett and King to discuss her concerns.

(Councillor H. Adams left the meeting at this point).

1. **ALLEGATIONS ABOUT INCIDENTS IN THE COMMUNITY AND ALLOTMENTS IN RELATION TO PATIENTS FROM THE MENTAL HEALTH UNIT IN LLANDOUGH HOSPITAL.**

A number of concerns had been received by the Clerk from the Allotments Association and a local resident. The Council was provided with a summary of the allegations that had been made. It was noted that the concerns by the local resident had been referred to the Hospital and details of the response from the Director of Operations of the Mental Health Clinical Board were outlined for members. It was reported that an incident had recently occurred in the Merrie Harrier that might be relevant in this context.

**RESOLVED** that: The concerns expressed be referred to the Director of Operations for further consideration and the Allotments Association and the local resident be advised of the action taken.

1. **SUSTAINABLE GRANTS AVAILABLE TO ADDRESS CLIMATE CHANGE IN LOCAL COMMUNITIES.**

**RESOLVED** that: The Biodiversity Working Party be requested to consider the grant scheme and whether there was scope for a grant application for the benefit of the community.

1. **MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.**

Councillor Mrs L. Barrowclough had recently attended the Llantwit Major Civic Service and Councillor Dr M. Misra had attended the Dinas Powys Civic Service.

1. **BEFRIENDING OF LOCAL RESIDENT.**

In response to a request from the Dinas Powys Befriending Scheme, Councillor J. Byworth-Morgan had spoken with the resident concerned and explained that she was not available to offer any assistance during August. The lady had agreed for her details to be shared with other councillors in the hope that others might offer her the much-needed assistance she required. Councillors would be provided with the contact details and requested to help out if they were available.

1. **TREE OVERHANGING PROPERTY IN LEWIS ROAD.**

The Clerk reported that a local resident in Lewis Road had asked the Council to make arrangements for the lopping of the tree at the rear of her property subject to it being ascertained that it was on Council land.

**RESOLVED** that: Councillor Mrs Barrowclough to visit the property and provide photographic details to the Clerk so that he could if required make arrangements for the tree to be lopped.

1. **ONE VOICE WALES INNOVATIVE PRACTICE CONFERENCE – 14 SEPTEMBER 2022 – ONLINE.**

**RESOLVED** that: The Clerk to e-mail details of the Conference to members and invite nominations.

1. **FUTURE GENERATIONS COMMISSIONER – EXTENDING THE WELL BEING DUTY TO OTHER PUBLIC BODIES – CONSULTATION.**

**RESOLVED** that: The Working Party established in Minute No. 14 above be requested to include this consultation in its brief.

1. **MEETING TO CONSIDER NEW WELL-BEING PLAN.**

An invitation was received for a Council representative to attend a remote meeting of the Vale Public Service Board to be held remotely on 7 September to consider the new well-being plan.

**RESOLVED** that: The Clerk circulate the communication to members of the Council inviting nominations to attend the meeting.

1. **APPROVAL OF QUOTATION FOR THE PAINTING OF STREET FURNITURE.**

Following a number of unsuccessful invitations for quotations from painting companies, the Clerk had obtained details of three companies from the Vale of Glamorgan Council who might be interested in the work. He had contacted each of them and requested quotations by the end of July 2022.

**RESOLVED** that: The Clerk in consultation with the Chairman be granted delegated decision-making powers to accept the lowest or only quotation received.

1. **EAST VALE COMMUNITY TRANSPORT SCHEME – AGM ON 3 AUGUST 2022.**

**RESOLVED** that: Councillor D. Mears be authorised to attend.

1. **BANK RECONCILIATION FOR THE PERIOD ENDED 30 JUNE 2022.**

**RESOLVED** that: The bank reconciliation be approved.

1. **EXAMINATION AND PAYMENT OF ACCOUNTS**

**RESOLVED** that: The under-mentioned payments be approved as indicated below:

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| --- | --- | --- |
| **Payee** | **Amount** | **Description of Payment** |
| Mario Morris |  300.00  | Fete Entertainer |
| Lenn Morris Building and Construction |  460.00  | Repairs to Allotment Gatepost |
| Thos Fattorini Limited |  108.11  | Staple for Badge of Office/Presentation Case |
| P. Barnett |  250.00  | Tree Pruning on Village Garden |
| P.R. Egan |  115.05  | Rent Allowance |
| Vision ICT Limited |  237.60  | Hosted E-Mail Addresses 2022/23 |
| P.R. Egan |  31.50  | Car Allowance |
| Hi Plan Copy Print |  13.00  | Printing of Plans for Lewis Road Allotments |
| P and A Grounds Maintenance Limited |  834.00  | Grounds Maintenance June 2022 |
| Aggregated Sum for Salaries, Wages and Tax |  1,029.95  |  |
| **TOTAL** |  **3,379.21**  |  |

1. **PLANNING APPLICATIONS.**

There were none.

1. **TOTS GROUP – REQUEST FOR THE COUNCIL TO COVER HALF OF THE RENT PAID TO THE HALL MANAGEMENT COMMITTEE.**

*(Councillor H. Adams had declared a personal and prejudicial interest in this matter but had left the meeting before the matter was considered).*

The TOTS Group was operated on behalf of the Club and represented a much-needed facility for local families and their young children to meet within a group setting. The Group had requested the Council to consider whether it would be prepared to fund 50% of the rent paid to the Hall Management Committee.

**RESOLVED** that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section and subject to evidence being provided of expenditure incurred on hall hiring fees, approval be granted to reimburse St Dochdwy’s Church for 50% of the fees paid on an ongoing basis.

1. **DECISION MAKING DURING THE SUMMER RECESS.**

**RESOLVED** that: The Clerk in consultation with the Chairman be granted delegated powers to deal with urgent issues during the summer recess period.

Signed…………………………………………… Date: 15 September 2022

 Chairman