

**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE ENVIRONMENT AND AMENITIES COMMITTEE HELD  
REMOTELY ON WEDNESDAY 7 FEBRUARY 2024 AT 7.00PM.**

**PRESENT**

Councillor Dr M. Misra (Chair)  
Councillor B. Augustian  
Councillor Mrs P. Carreyett  
Councillor M. Edwards  
Councillor Mrs S. Jefferies  
Councillor P. King (Part Meeting)  
Councillor D. Mears  
Councillor M. Stanyard-Jones

**APOLOGIES FOR ABSENCE**

Councillor J. Byworth-Morgan  
Councillor C. Gibson

**1. DECLARATIONS OF INTEREST.**

There were none declared.

**2. MINUTES OF THE MEETING HELD ON 11 OCTOBER 2024.**

**RESOLVED** that: The minutes be confirmed as a correct record.

**3. MATTERS ARISING FROM THE MINUTES.**

Minute 6 – The coffee morning held in January 2024 attracted only 5 local residents with some of the councillors present. It was hoped that the coffee morning on 9 February would have a larger attendance.

Minute 8 – The design and location of the plaque had been agreed with the memorial mason and should be installed very soon. It was noted that the mason had agreed to supply and install the plaque free of charge.

Minute 9 – The Clerk had contacted the young local resident as decided by the Committee but had not received a response.

Minute 10 The Clerk had invited the potential youth representative to attend a Zoom meeting with the Chair and Vice-Chair and she had not responded.

**4. LITTER PICKS 2024.**

**RESOLVED** that: It be confirmed that litter picks be held on 16 March, 29 June and 21 September from 10.00am until 12 Noon.

**5. QUOTATIONS FOR TREE WORK RECOMMENDED BY THE INSPECTING TREE SURGEON.**

Three quotations had been received for the recommended work as follows:

£400 – Quote 1

£510 + VAT – Quote 2

£1152.96 plus VAT

**RESOLVED** that: The lowest quotation from Cwmnicoed Tree Company be accepted.

**6. GUARDIANSHIP OF THE NEW DEFIBRILLATOR.**

The new defibrillator had been installed on the front wall of the Hall and free training in its use had recently been provided. Councillor Dr Misra had agreed to act as the Guardian and the Clerk had provided him with the all the necessary documentation relating to the monitoring of the facility.

**7. COMMEMORATION OF D-DAY 80 – 6 JUNE 2024.**

Consideration was given to the arrangements for the commemoration based on the timetable published by the Pageant Master. The guidance provided explained the timing of the lighting of beacons and possible examples of local community engagement. If the Council wished to organise a lighting of the beacon it would be necessary for a nominated person to read out the tribute. It was suggested that the bagpiper who had been engaged to assist with the commemoration of the late Queen's Platinum Anniversary celebrations might be invited to attend.

**RESOLVED** that:

a) The Council to arrange a commemoration of D-Day 80 on 6 June 2024 and Councillor Dr Misra to take responsibility for the lighting of the beacon in the playing fields and to enquire as to the availability of the bagpiper.

b) The Clerk to liaise with the Legion Club to see if they would be willing to support local residents attending the beacon lighting to meet afterwards in the Club with some food being funded by the Council.

## **8. LEWIS ROAD LEASES – UPDATE.**

The Council owned a metre wide length of path behind some of the properties in Lewis Road. Many of the residents had taken out a lease with the Council for the use of the relevant section of the path for an extension to their rear gardens. The annual rent was only £1 which was invoiced to the residents on a five-year basis. Although some of the residents paid their invoices there were some that appeared to ignore them. The leases in the main had expired and there would be legal costs involved in drafting new leases. It was suggested that the sections of the land might be offered for sale to the residents concerned but this was unlikely to be supported in view of the conveyancing costs involved.

**RESOLVED** that: The Clerk to continue to invoice the residents who had not paid the lease fees on a regular basis and the position be kept under review.

## **9. ORGANISATION OF THE BIG LUNCH ON 1<sup>ST</sup> JUNE 2024.**

**RESOLVED** that: In view of the absence of Councillor Byworth-Morgan it was decided to refer this matter to the February meeting of the Council for consideration.

## **10. VALE OF GLAMORGAN'S PUBLIC SERVICE BOARD WELL-BEING PLAN.**

Consideration was given to the Council's engagement with the implementation of the Plan.

**RESOLVED** that:

- a) The details of the Plan be shared with residents at the March Coffee Morning.
- b) Reference to the Plan be included in the Spring Community Newsletter.
- c) Details about the Plan be included on the Council's website.

## **11. DATE OF NEXT SITE INSPECTION.**

**RESOLVED** that: The next site inspection be held on Friday 5 April 2024 at 9.30am.

## **12. LITTER AND DOG FOULING COMPETITION IN THE SCHOOL.**

**RESOLVED** that: In view of absence of Councillor Byworth-Morgan the matter be referred to the February Council meeting for consideration.

### **13. PROPOSED BAT WALK.**

Councillor Dr Misra had endeavoured to contact the local Bat Society and the Ecologist in the Vale of Glamorgan Council in this regard without success. He would now liaise with AH in this regard and Councillor Mears would advise him of an alternative contact point for advice.

**RESOLVED** that: The position be noted.

### **14. COMMUNITY TRANSPORT SCHEME.**

The Clerk advised that to date it had not been possible to identify a volunteer driver. Councillor Jefferies agreed to make contact with an individual who might be interested.

**RESOLVED** that: Councillor Jefferies to advise the Clerk of the outcome of her engagement with the individual concerned.

### **15. CONDITION OF THE VILLAGE.**

The following matters were raised:

a) Vehicles were regularly parked on the white lines near the junction of Llandough Hill and Penlan Road. This was serving to interfere with the vision of oncoming motorists.

**RESOLVED** that: The matter be referred to Councillor Carroll with a suggestion that the white lines should be changed to yellow lines to facilitate effective traffic enforcement.

b) Vehicles were being parked on the highway verge opposite Brook Green resulting in damage to the grassed area.

**RESOLVED** that: The matter be referred to the local PCSO.

c) It was reported that the litter bin outside the school was regularly overflowing and more regular emptying was needed.

**RESOLVED** that: The matter be referred to Councillor Carroll.

d) Concern was expressed about the number of cars being parked on pavements. It was noted that the Police generally took the view that such parking was not deemed to be obstructive unless it restricted the path of a double buggy.

**RESOLVED** that: The issue be referred to the Local PCSO for advice.

e) It was reported that repairs had been undertaken to a high standard on the footpath at the upper end of Corbett Road.

#### **16. ONE VOICE WALES AWARDS SCHEME.**

Consideration was given to the submission of an award under the community engagement category. The Clerk suggested that this could include:

- Village Fete
- Big Lunch event last year
- Lighting of the beacon and the bagpiper
- Community engagement re: new allotments site
- Coffee Mornings
- Newsletter
- Older Person's Survey

He pointed out that if selected for an award a member of the Council would need to attend the Awards Ceremony in the Royal Welsh Showground on 27 March 2024.

**RESOLVED** that:

- a) The Clerk to prepare an awards submission for agreement with the Chair.
- b) Councillor Byworth-Morgan be nominated to attend the Ceremony and if she was not available Councillor King to attend.

#### **17. PARCEL OF LAND AT THE TOP OF LLANDOUGH HILL.**

**RESOLVED** that: The Vale of Glamorgan Council be requested to cut back the overgrowth on this parcel of land which was in their ownership.