

**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON  
THURSDAY 22 FEBRUARY 2024 AT 7.00pm.**

*(Some members attended in the Council Chamber and others from another location  
using the Zoom Video Conferencing platform)*

**PRESENT**

Councillor Dr M. Misra (Chair)  
Councillor J. Byworth Morgan (Vice-Chair)  
Councillor Mrs P. Carreyett  
Councillor M. Edwards  
Councillor C. Gibson  
Councillor P. King  
Councillor D. Mears  
Councillor M. Stanyard-Jones

**APOLOGIES FOR ABSENCE**

There were none.

**1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.**

There were none declared.

**2. MINUTES OF THE MEETING HELD ON 11 JANUARY 2024.**

**RESOLVED** that: Subject to the following amendment, the minutes of the meeting held on 11 January 2024 be confirmed as a correct record.

Amendment – Minute 5: Line 3 ‘Substitute the word ‘family’ for ‘policy.’

**3. REPORT FROM THE POLICE.**

PCSO D. Andrews had tried to access the meeting via Zoom but had been unsuccessful.

**RESOLVED** that: PCSO Andrews be requested to clarify the position relating to cars parked on pavements.

**4. PUBLIC PARTICIPATION SESSION.**

There were no members of the public in attendance.

## **5. MEETING WITH COUNCILLOR GEORGE CARROLL.**

Councillor Carroll had submitted his apologies for absence but had provided the following written report.

### **FLYTIPPING**

Last week's appalling incidents on Cogan Pill Road and the Leckwith Road laybys were completely unacceptable. He was grateful to the Vale Council for clearing them promptly, but it was not something that we should have to put up with in our community. Several residents came forward with information, which had led to several fines being issued. The Vale Council was also working with the police to identify the van in the widely shared social media video.

### **MERRIE HARRIER JUNCTION**

Following further investigations by the Vale Council, many of the issues were caused by loop detector faults. These had now been reset. The lights operated through a control system called "MOVA", but this would benefit from an update. The Vale Council was pursuing this and had requested a quote for the works.

### **LECKWITH ROAD DRAIN**

He had raised with the Vale Council and they were taking action to address the problem. He had also flagged with the Planning Department given suspicions the blockage may have been caused by the contractors at the new development.

### **REPLACEMENT LOCAL DEVELOPMENT PLAN**

The consultation had now closed. He wished to thank all residents who took the time to write in, and he hoped that the comments submitted would lead to changes in the plan. His comments broadly reflected the position the Community Council expressed in its submission.

### **VALE COUNCIL ISSUES**

Over the past month, he had attended two meetings of the Vale Council's Corporate Performance and Resources Scrutiny Committee. A variety of topics had been discussed, including the 2024/25 revenue and capital budgets, employee pay policy, reshaping services and the Council's Annual Delivery Plan.

In the discussion that took place a number of matters were raised as follows:

- a) The urgent need for resurfacing of Llandough Hill.

- b) Attention to be given to a section of the road surface which was breaking up at the Baron's Court junction.
- c) It was noted that a notice had been received changing the speed limits near the Leckwith Road narrowing facility with one member questioning why the limit had not been set at 20mph. It was pointed out that this may be due to the restrictions imposed by highway regulations.
- d) Water was pouring down Llandough Hill and it was understood that engineers were attempting to address the matter.

**RESOLVED** that: Councillor Carroll be advised that the design of the road narrowing in Leckwith Road tended to encourage motorists leaving the village to increase their speed and he be asked to enquire with highway engineers as to whether a 'mutual' narrowing might reduce speed levels and reduce the potential for possible collisions.

## **6. MATTERS ARISING FROM THE MINUTES.**

Minute 7.9 – There had been a reasonable level of attendance at the recent defibrillator training session.

Minute 7.25 – The next coffee morning would be held on Friday 8 March 2024 from 10.00am until 12 Noon. The OVW Cost of Living Project Officer would be attending and the Clerk would make a presentation on the work of the community council. Posters would be circulated on social media and displayed on the Council's website and noticeboards.

Minute 9 – The work on the footpath to remove the tripping hazard had been completed. As requested, the Clerk had obtained a revised quotation from LM Building and Construction to replace the 11 paving slabs and the quotation submitted was for £440 which was much lower than the other quotations received.

**RESOLVED** that: The quotation from LM Building and Construction at a cost of £440 be accepted.

Minute 20 – The Caretaker had returned to work on 1<sup>st</sup> February 2024 and a medical report from the Occupational Health Officer would be received in the near future.

## **7. MINUTES OF COMMITTEES AND WORKING PARTIES.**

The Council gave consideration to the minutes of the following committees and working parties:

Hall Management Committee – 10 January 2024.

**RESOLVED** that: The minutes be noted.

Health and Safety Working Party – 25 January 2024.

**RESOLVED** that: The minutes be approved.

Allotments Working Party – 27 January 2024.

**RESOLVED** that: The minutes be approved.

Environment and Amenities Committee – 7 February 2024.

**RESOLVED** that: The minutes be approved.

Village Fete Working Party – 15 February 2024.

**RESOLVED** that:

- a) The minutes be approved.
- b) The quotation from the Marquee and Furniture Hire Company for the supply of two marquees for the fete at a cost of £1633.50 plus VAT be approved (Quotations had been sought from two other companies who were unable to provide marquees on the occasion of the fete).
- c) The Clerk to enquire with the insurers as to the extent of cover available for the councillors and volunteers who would be operating the refreshments stall.

**8. GROUNDS CONTRACT – INCREASE IN CHARGES BASED ON CONTRACT SPECIFICATION.**

The grounds maintenance contract provided for an increase in charges annually based on the movement of the consumer price index. For the twelve months up to 31 December 2023 the inflationary increase was 4%.

**RESOLVED** that: The contractor be advised that he was able to increase his monthly charges by 4% based on 2023 levels.

**9. APPOINTMENT OF CHAIR AND VICE-CHAIR ELECT.**

**RESOLVED** that: Councillor Dr M. Misra be appointed as Chair Elect and Councillor J. Byworth-Morgan as Vice-Chair Elect.

**10. ENQUIRY FROM RESIDENT OF LEWIS ROAD IN RELATION TO CUTTING BACK OVERGROWTH AT THE REAR OF HER PROPERTY.**

A resident of Lewis Road had advised the Clerk that overgrowth from the Lewis Road reserve allotments site was pushing over her wooden fence. The resident

in question had made the same enquiry in 2023 and was visited by Councillors Dr Misra and Jefferies. She had been advised that her fence needed replacement and that when she was in a position to order a new fence the Council would arrange for the overgrowth to be cut back. The Clerk had supplied her with the report submitted to the Council last year but to date she had not advised him as to when she would be replacing her fence.

**RESOLVED** that: The position be noted.

**11. PLAN FOR BIG LUNCH EVENT ON 1<sup>ST</sup> JUNE 2024.**

The Vice-Chair advised that she had arranged for the use of the school grounds for the event and had registered for receipt of the Big Lunch guidance pack. She would now check out the availability of the Legion Club to open the bar and provide burgers and hot dogs for sale in the Club's car park. Councillor Jefferies would advise her of the contact for the Legion Club.

**RESOLVED** that: The position be noted.

**12. LITTER AND DOG FOULING POSTER COMPETITION IN THE PRIMARY SCHOOL.**

The Vice Chair informed the Council that the competition would be arranged during the current school term.

**RESOLVED** that: The position be noted.

**13. AVAILABILITY OF FREE FRAMED PHOTOGRAPHS OF KING CHARLES III.**

The Clerk informed the Council that free framed photographs were now available and it was suggested that a photograph could be displayed in the hall.

**RESOLVED** that: The Clerk to order a free framed photograph to be displayed in the hall.

**14. VALE OF GLAMORGAN COUNCIL – CELT PROJECT.**

A communication was received from the Lead Engagement and Employment Mentor of the scheme which provided free tailored support for employment and training advice as well as business start up support in partnership with Business Wales. The scheme also offered support to young people with learning issues.

**RESOLVED** that: The Clerk to arrange to publicise the scheme on the Council's website, noticeboards and on social media.

**15. REQUEST FOR DONATION – KID’S CANCER CHARITY.**

**RESOLVED** that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £100 be made to the Kid’s Cancer Charity in support of its work.

**16. MEMBERSHIP OF ONE VOICE WALES’ LOCAL PLACES FOR NATURE GROUP KNOWN AS PETHAU BYCHAIN.**

Consideration was given to nominating a representative of the Council to serve on the Group.

**RESOLVED** that: Councillor Dr Misra be appointed to serve on the Group.

**17. JOINT ONE VOICE WALES/PLANNING AID WALES EVENT – 7 MARCH 2024.**

**RESOLVED** that: Subject to confirmation of her availability, Councillor Jefferies be nominated to attend at a cost of £50.

**18. THEFT OF EXTERNAL FLOODLIGHTS – ST DOCHDWY’S CHURCH.**

It was reported that the external floodlights had recently been stolen and the Clerk had asked the Church to advise on the cost of replacement to enable the Council to consider making a contribution to the costs involved. A reply from the Church was awaited.

**RESOLVED** that: The matter be included on a future agenda should the Church decide to approach the Council for a contribution towards the replacement costs.

**19. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.**

No reports were received.

**20. BANK RECONCILIATION AS AT 31 JANUARY 2024.**

**RESOLVED** that: The bank reconciliation be approved.

**21. EXAMINATION AND PAYMENT OF ACCOUNTS.**

**RESOLVED** that: The under-mentioned accounts be paid as indicated below:

<b>Payee</b>	<b>Amount</b>	<b>Description of Payment</b>
P.R. Egan	27.25	Telephone Expenses
J. Rowlands	100.00	Delivery of Survey Form/Envelope
P.R. Egan	125.29	Rent Allowance
P.R. Egan	50.40	Car Allowance
Llandough Allotments Association	62.00	Allotment Subscriptions
Craig M. D. Brown	525.00	Repair to Brook Green Footpath
<b>BT Business</b>	<b>53.94</b>	<b>Broadband Charge</b>
Salaries and Wages Aggregated	1,926.88	
<b>TOTAL</b>	<b>2,870.76</b>	
Items shown in bold were paid on Council's Barclaycard		

## **22. PLANNING APPLICATIONS**

**Application No. 2024/00048/FUL**

**Cardiff Animal Shelter, West Point Industrial Estate**

**Single Storey flat roofed replacement extension to an existing building to house additional kennels for dogs.**

**RESOLVED** that: No comments be made.

Signed..... Date: 21 March 2024  
Chair