

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 28 MARCH 2024 AT 7.00pm.**

*(Some members attended in the Council Chamber and others from another location
using the Zoom Video Conferencing platform)*

PRESENT

Councillor Dr M. Misra (Chair)
Councillor J. Byworth Morgan (Vice-Chair)
Councillor B. Augustian
Councillor Mrs P. Carreyett
Councillor M. Edwards
Councillor C. Gibson
Councillor P. King
Councillor D. Mears
Councillor M. Stanyard-Jones

APOLOGIES FOR ABSENCE

Councillor Mrs S. Jefferies

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.

There were none declared.

2. MINUTES OF THE MEETING HELD ON 22 FEBRUARY 2024.

RESOLVED that: The minutes of the meeting held on 22 February 2024 be confirmed as a correct record.

3. REPORT FROM THE POLICE.

PCSO D. Andrews had submitted her apologies for non-attendance. She had however provided an outline breakdown of crimes committed in the community during the most recent reporting period. It was noted that the level of crime was much higher than in recent years.

RESOLVED that: PCSO Andrews be requested to provide additional breakdown details in future reports.

4. PUBLIC PARTICIPATION SESSION.

There were no members of the public in attendance.

5. MEETING WITH COUNCILLOR GEORGE CARROLL.

Councillor Carroll had provided the following written report.

LLANDOUGH HILL

Earlier this month, he had met with the Council's Highways department on site. They had discussed concerns about the water leaks and the road surface. They confirmed that they would be resurfacing the road once the water leak at the bottom of the hill was addressed. Action was being taken on this to remedy the situation. The water leak at the top of the hill would not impact these works.

POTHLES

He thanked those who had raised concerns about potholes near the Barons Court and on Llandough Hill. Emergency works had been carried out to make the necessary repairs

EASTERN VALE WELLBEING HUB

He had recently attended the Health Board's Eastern Vale Wellbeing Hub Engagement Group. He had taken the opportunity to raise concerns about the impact the Replacement Local Development Plan would have on GP capacity in the area.

The Health Board also wanted to find a community representative to join the Group. He had put out an advertisement and received an expression of interest from a resident. He had passed this on.

LITTER PICK

It had been a pleasure to take part in Saturday's litter pick. As usual, it was productive and a large amount of litter had been cleared. He thanked the Community Council for organising the event.

VALE COUNCIL ISSUES

Over the past month, he had attended a Full Council meeting, a meeting of the Senior Management Appointment Committee and a meeting of the Corporate Performance and Resources Scrutiny Committee. Items discussed included the recruitment of a new Head of Legal, the consultation process regarding the RDLP (and Council consultations more generally) and the Council's budget for the next financial year. A 6.7% council tax increase was agreed but he had not supported this and voted against.

An additional matter was raised about fly tipping occurring in the grounds of the hospital primarily due to the Heras fencing around the southern perimeter of the hospital not being locked. The Clerk had taken up the matter with the Hospital Manager and Councillor Carroll agreed to pursue the matter as well.

6. MATTERS ARISING FROM THE MINUTES.

Minute 6.20 – It was reported that the Caretaker had received a copy of the medical report from the Vale Occupational Health Service but a copy had not been supplied to the Clerk.

RESOLVED that: The Clerk request a copy of the report from the Occupational Health Service so that the Council could consider the report as part of its duty of care to its employee.

Minute 7 – The Clerk had circulated insurance guidance to councillors in relation to their role at the fete and the position of volunteers.

Minute 13 – The free framed photograph of the King had been ordered but had not yet been received.

Minute 18 – A response from St Dochdwy's Church about the stolen floodlights had not yet been received.

7. MINUTES OF COMMITTEES AND WORKING PARTIES.

The Council gave consideration to the minutes of the following committees and working parties:

Civic Service Working Party – 5 March 2024.

RESOLVED that: The minutes be approved.

Lewis Road Reserve Allotments Working Party – 11 March 2024.

RESOLVED that: The minutes be approved.

8. REVIEW OF THE ARRANGEMENTS FOR MONTHLY COFFEE MORNINGS.

To date three coffee mornings had been held with attendance levels increasing at each of them. This was likely due to the fact that those attending were spreading the word around about this opportunity for members of the community to meet together in the company of councillors. It was considered important to arrange for some activity or presentation to be included but not necessarily for every morning with some solely focussing on a social form of get together.

The view of the Council was that the coffee mornings should be held throughout the year involving regular hall users dependent on their availability and interest in providing a demonstration of their activities.

RESOLVED that:

a) Coffee Mornings be held on designated Friday mornings from 10.00am until 12 Noon on the following dates:

24 May, 21 June, 19 July, 13 September, 25 October and 22 November.

b) The Clerk to organise a programme of activities and presentations for most of the coffee mornings.

9. REQUESTS FOR DONATIONS.

a) National Eisteddfod, Rhondda Cynon Taf 2024.

RESOLVED that: The application be noted.

b) Marie Curie – Annual Great Daffodil Appeal 2024.

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £100 be made to the Marie Curie Annual Great Daffodil Appeal in support of its work.

10. D-DAY 80 COMMEMORATION 2024/25 – 6 JUNE 2024.

A report was received from Councillor Dr Misra providing details of the commemoration of D-Day 80 on 6 June 2024. The estimated cost of the commemoration would be in the region of £250.

RESOLVED that: The proposed arrangements be approved and the Clerk with Councillor Dr Misra to make the necessary arrangements.

11. ANNUAL REPORT OF THE INDEPENDENT REMUNERATION PANEL FOR WALES FOR 2024/25.

The Council considered those determinations that were optional as well as the timing of payments.

RESOLVED that:

- a) The senior role payments be not adopted.
- b) A sum of up to £500 be allocated for the Chair's allowance.
- c) A sum of up to £250 be allocated for the Vice-Chair's allowance.
- d) Payments made in relation to (b) and (c) to be paid based on evidence of expenditure incurred.

- e) The attendance allowance be not adopted.
- f) Travel and subsistence payments be payable for approved business.
- g) Financial loss allowances be payable subject to provision of evidence of loss being incurred.
- h) The basic payments for councillors who do not opt out to be made in March 2025.
- i) The basic payment for other costs (£52 per annum) be paid as an allowance rather than reimbursement for actual expenses incurred.

12. MEMBERS WHO HAD ATTENDED MEETINGS OF OTHER BODIES.

The following reports were received:

- a) A brief report was received from the Chair in relation to a meeting of the Health Board's Eastern Wellbeing Hub that he recently attended.
- b) A report with slides had been circulated by Councillor Edwards to all members by email in relation to a recent Planning Aid Wales seminar he had recently attended.
- c) The Vice-Chair had attended the One Voice Wales Awards Conference and had collected a commended certificate for the Council's work in relation to community engagement. She gave a brief report on the conference and suggested that for the future the Council should seek to arrange community events involving external organisations that provided services to the residents of the community.

RESOLVED that: The Council records its appreciation to the Vice-Chair for attending the conference and for the Clerk in relation to the preparation of the awards submission.

13. SOCIAL MEDIA POSTING IN RELATION TO RISE IN THE PRECEPT FOR 2024/25.

Consideration was given to responding to a recent social media posting concerning the rise in the Council's precept for 2024/25.

RESOLVED that:

- a) The Clerk to prepare a brief statement to be included in the Spring Newsletter and on social media demonstrating to residents the role and function of the Council.
- b) The Clerk to seek the views of councillors prior to the statement being finalised.

14. SENEDD CONSULTATION – ELECTORAL CANDIDATES LIST BILL.

Consideration was given to the consultation. A brief discussion took place in relation to the Council's response to the consultation.

RESOLVED that: The Clerk to complete the consultation form in draft and consult with the Chair, Vice-Chair, Councillor Gibson and King before finalising and submitting the form to the Welsh Government.

15. BANK RECONCILIATION AS AT 29 FEBRUARY 2024.

RESOLVED that: The bank reconciliation be approved.

16. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned accounts be paid as indicated below:

Payee	Amount	Description of Payment
One Voice Wales	60.00	One Voice Wales Conference Fee
P.R. Egan	27.25	Telephone Expenses
Kids Cancer Charity	100.00	Donation
J. Campbell	165.00	Bagpiper for D-Day 80
The Marquee and Furniture Co.	392.04	Marquees and Furniture for Fete
B. Augustian	104.00	Councillor Allowance
J. Byworth-Morgan	208.00	Councillor Allowance
M. Edwards	208.00	Councillor Allowance
P. King	208.00	Councillor Allowance
S. Jefferies	208.00	Councillor Allowance
D. Mears	208.00	Councillor Allowance
CPRW	20.00	Annual Membership Fee
J. Byworth-Morgan	112.50	Councillor Allowance 2022/23
HMRC	85.00	Income Tax - Replacement of Lost Cheque
William Hart	37.98	Gate Lock for Allotments
P.R. Egan	125.29	Rent Allowance
P.R. Egan	50.00	Petty Cash
Royal Mail Group	34.67	Business Reply Service
Edge IT Systems Limited	382.80	Accountancy Software 2024/25
P.R. Egan	37.80	Car Allowance
P.R. Egan	27.25	Telephone Expenses
Sunsound PA Hire	175.00	PA System for Fete
BT Business	53.94	Broadband Charge
Greentech	25.14	Irrigation Kit for Tree
Cash Back Rebate	- 1.00	
Salaries and Wages Aggregated	2,749.38	
TOTAL	5,804.04	

Items shown in bold were paid on Council's Barclaycard

17. PLANNING APPLICATIONS

Application No. 2024/00048/FUL (as amended)

Cardiff Animal Shelter, West Point Industrial Estate

Single Storey flat roofed replacement extension to an existing building to house additional kennels for dogs.

RESOLVED that: No comments be made.

Application No. 2024/00176/FUL

12 Greenway Close, Llandough

Single Storey rear extension.

RESOLVED that: A comment be submitted that it is assumed that account will be given to any unneighbourly impact on adjoining properties.

Signed..... Date: 25 April 2024
Chair