

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 11 JANUARY 2024 AT 7.00pm.**

*(Some members attended in the Council Chamber and others from another location
using the Zoom Video Conferencing platform)*

PRESENT

Councillor Dr M. Misra (Chair)
Councillor J. Byworth Morgan (Vice-Chair)
Councillor B. Augustian
Councillor Mrs P. Carreyett
Councillor M. Edwards
Councillor C. Gibson
Councillor P. King
Councillor D. Mears
Councillor M. Stanyard-Jones

APOLOGIES FOR ABSENCE

There were none.

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.

There were none declared.

2. MINUTES OF THE MEETING HELD ON 14 DECEMBER 2023.

RESOLVED that: The minutes of the meeting held on 14 December 2023 be confirmed as a correct record.

3. REPORT FROM THE POLICE.

PCSO D. Andrews had submitted her apologies for absence. She had provided the most recent crime report for Llandough which had been circulated to members.

**4. MEETING WITH CAROL PRICE AND MARK LAWRENCE FROM THE VALE
OF GLAMORGAN COUNCIL'S HOUSING DEPARTMENT.**

The Chair welcomed Carol and Mark to the meeting. A copy of the Welsh Government's Ending Homelessness High Level Action Plan for 2021-2026 had been circulated with the agenda for the meeting.

The Council was informed that the Welsh Government (WG) had adopted the approach that homelessness should be eradicated over time. One method of addressing homelessness to date was to use hotels as one method of addressing the current crisis. These had incurred major costs and the plan was to reduce reliance on hotel facilities and to look for other less costly options. In 2022, the Vale of Glamorgan Council had been assessed as the most successful council in offering affordable homes but despite this success it remained the case that there was a major shortfall in the availability of affordable homes estimated to be around 200 per annum. It was pointed out that developers usually tried to negotiate a reduction in affordable homes within approved development sites as the profit generated from such homes was significantly lower than for other homes. Accordingly, it could take an extremely long time to clear current housing waiting lists. There was also a loss of private landlord accommodation for rent with around 40% of landlords opting out of the rental market for financial reasons. Private accommodation for rent was often too expensive for those on benefits. At the current time and for the foreseeable future it seemed unlikely that any principal council would be able to fully address the problem of homelessness. At present a number of approaches were being adopted to reduce the problem and at present the Holiday Inn was being used to provide temporary housing although continuing funding for this option was uncertain. The constant worry was that if suitable temporary accommodation was not available it could force people to live on the streets.

The department was currently reviewing the local lettings policy which provided those looking for affordable housing with priority if they had a local connection in areas where affordable housing became available. It was possible that this policy would be either amended or no longer operated. It was likely that the policy would continue to apply to existing developments but not for new developments with housing being allocated on the basis of need rather than through a local connection. The view of the Community Council was that in the case of the new Leckwith Road apartments the local connections policy should continue to be operated as local people looking for affordable housing had expected this to be the case. In relation to future housing developments not yet commenced the Community Council would be content with the change in the affordable housing policy. One member expressed his concern about the large drop in site level at the rear of the Leckwith Road development and wished to place it on record that he had concerns about the potential for fly-tipping unless preventative action was taken. The Vale of Glamorgan Council representatives along with Hafod Housing would endeavour to ensure that the matter was examined.

The Chair thanked the Housing representatives for attending the meeting and explaining the issues involved in addressing homelessness in the county borough area.

5. PUBLIC PARTICIPATION SESSION.

There was one member of the public in attendance who expressed her concern about any change being made to the local connections letting policy and how this might impact on a member of her immediate family who had expected to be offered a two-bedroom apartment in the new development off Leckwith Road. The representatives from Hafod Housing who were present gave her appropriate advice and Councillor Carroll agreed to contact her outside the meeting to discuss the situation with her.

6. MEETING WITH COUNCILLOR GEORGE CARROLL.

The following written report was received from Councillor Carroll.

LECKWITH ROAD NARROWING

He had received several complaints about road safety at this location. In addition to the lighting issues, there were more general concerns about visibility. He had raised these with the Vale Council and asked that signage advising of the new layout be installed. One resident requested a "white gate" design be used instead, to make it more prominent. He had passed this suggestion on to the Vale Council.

MERRIE HARRIER JUNCTION

He had requested an update from the Vale Council outlining the details of last month's incident. They had confirmed it involved an HGV travelling northeast which hit the mounted signal island. No injuries were reported. The police attended the scene but there was little information, with a presumption that the driver was distracted at the wheel or failed to judge where they were going. The Vale Council considered it an isolated incident caused by driver error. There had been issues with the traffic light sequencing following the incident. The Vale Council had confirmed no changes had been made but the incident had impacted signal phasing. This will be rectified as part of the repairs being undertaken. One community councillor requested that the investigation report of the collision should be shared with the community council.

REPLACEMENT LOCAL DEVELOPMENT PLAN

A public meeting had been held in Dinas Powys last week. Several concerns were raised about the Cardiff Road site, listed as a "key site" within the RDLP. He shared these concerns, particularly regarding impacts on traffic. The public meeting had an attendance of around 100 people and the consensus of those present was that the development of the site should not be progressed.

He also supported the views expressed by the Community Council's Task and Finish Group regarding other sites in the Llandough community. None of those listed were suitable for development and he would be making representations accordingly.

WASTE COLLECTIONS

There had been issues with certain streets having their collections missed. He was monitoring this and if anyone was affected, they should let him know and he would raise immediately with the relevant Vale official.

LLANDOUGH HILL

He was still waiting for the site meeting regarding the water leaks and potholes and would provide an update as soon as he was able to do so.

VALE COUNCIL ISSUES

A variety of meetings had been held since the Community Council last met. The issues discussed included, but were not limited to, the Council's Annual Delivery Plan, the Regional Partnership Board in relation to the integration of health and social care and the Council's revenue budget monitoring report. On Monday, a Special Council meeting would be held to discuss the Vale Council's Housing Revenue Account. The proposed rent increase for council tenants was 6.7%.

RESOLVED that: The report from Councillor Carroll be noted.

7. MATTERS ARISING FROM THE MINUTES.

Minute 6.23 – A local carpentry contractor had responded to the invitation to be included on the Council's contractor list.

Minute 9 – To date 19 individuals had booked a place on the defibrillator training session. This was disappointing given that 60 places were available. Councillor Carroll and Councillor M Stanyard-Jones agreed to arrange wider email circulation of the notice through their respective communication channels.

Minute 17 The Clerk had received an acknowledgement from Planning Aid Wales confirming that they would assign a volunteer planner to provide the advice on the planning elements of the Lewis Road allotments development.

Minute 24 – It was noted that the Vale Council's Footpaths Officer had issued a temporary closure order for the footpath to enable the Hospital's maintenance contractor to improve the safety of the footpath.

Minute 25 – A representative of the One Voice Wales Cost of Living Team would attend the coffee morning on 9 February 2024 to provide details of the new cost of living support project.

8. VALE OF GLAMORGAN COUNCIL'S CONSULTATION ON THE DRAFT PREFERRED STRATEGY FOR THE REPLACEMENT OF THE CURRENT LOCAL DEVELOPMENT PLAN.

A report was received from the Task and Finish Group established to consider the consultation.

RESOLVED that: The report of the Task and Finish Group be accepted and the Clerk be authorised to submit the comments to the Vale of Glamorgan Council.

9. QUOTATIONS FOR BUILDING WORK – BROOK GREEN POCKET PARK.

A report was received from the Clerk in which he provided details of quotations received for the following work:

- a) Removing trip hazard from the footpath running through the Brook Green pocket park.
- b) Replacement of paving slabs on the pavement adjoining the Brook Green pocket park.

It was noted that one of the contractors appeared to have quoted for a greater number of paving slabs in relation to job item (b) and it was considered necessary for this to be clarified before a decision on job item (b) was determined.

RESOLVED that:

- a) In relation to job item 9(a), the quotation from CB Brickwork and Building be accepted based on option 1 at a cost of £525.
- b) The Clerk to contact LM Building and Construction to clarify the basis of his quotation for job item 9(b) and a further report on the quotations received for this work be submitted to the next meeting of the Council.

10. REVIEW OF 2023 CHRISTMAS COFFEE MORNING AND CAROL SERVICE AND THE SEPARATE CHRISTMAS FAYRE.

It was noted that the Coffee Morning and Carol Service had been a resounding success but numbers attending the Christmas Fayre were disappointing.

Consideration was given to arrangements for 2024. It was noted that the Fayre may have clashed with a similar event held in the Merrier Harrier on the same day and that this needed to be avoided. Furthermore, it was suggested that the

Fayre should be held towards the end of November rather than in mid-December.

RESOLVED that:

- a) The Christmas Fayre be held on 30 November from 10.00am until 12 Noon.
- b) The Clerk to liaise with the Merrie Harrier and the British Legion Club to ensure that there was no clash with similar events held on the same day.

11. FINANCIAL ACCOUNTS FOR THE PERIOD ENDED 31 DECEMBER 2023.

The financial accounts had been circulated with agenda. The Clerk outlined key variations of income and expenditure compared with budgeted provision. He advised the Council that the end of year unearmarked reserves would be between £30000 and £34000 which was lower than in previous years primarily due to increases in expenditure on salaries and grants made to the Hall Management Committee.

RESOLVED that: The report be accepted.

12. PROVISION OF FREE DIGITAL SKILLS TRAINING FROM DIGITAL COMMUNITIES WALES.

Details of free training had been circulated with the agenda.

RESOLVED that: Members to advise the Clerk if they wished to attend any of the free training sessions.

13. PROVISION OF FREE LEARN WELSH TRAINING FROM THE VALE OF GLAMORGAN COUNCIL.

Details of free training provision had been circulated with the agenda. Councillor Gibson indicated that she might be interested in attending the training.

RESOLVED that: The Clerk to arrange for the training coordinator to contact Councillor Gibson in this regard.

14. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

Councillor Dr M. Misra informed the Council that he had attended the recent local PACT meeting and that he would circulate a note of the meeting to all members. He referred to some complaints made at the meeting concerning the new Leckwith Road narrowing facility which Councillor Carroll would be pursuing with the Vale Council officials. One member who was not present at the meeting referred to concerns about parking taking place at the junction of Llandough Hill and Penlan Road where there were white rather than double

yellow lines. It was noted that any parking infringements on white lines could only be enforced by police officers and therefore he considered that double yellow lines would be more effective. Councillor Carroll would consider the matter and liaise with highway officials.

15. VALE OF GLAMORGAN COUNCIL – STRONG COMMUNITIES GRANT FUND.

It was reported that applications for funding were currently invited with a closing date of 12 February 2024. It was noted that there were no schemes for funding that could be submitted by the Council at this stage although an application for funding of the Lewis Road allotments site could be considered for submission later in the year.

RESOLVED that: The communication be noted.

16. BANK RECONCILIATION AS AT 31 DECEMBER 2023.

RESOLVED that: The bank reconciliation be approved.

17. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned accounts be paid as indicated below:

Payee	Amount	Description of Payment
C. Carreyett (Pugh's Garden Centre)	114.98	Reimbursement for Christmas Trees
Llandough and Leckwith WMI	1,200.00	Grant for Caretaker's Hours
Urdd Gobaith Cymru	100.00	Donation for Eisteddfod
Urdd Gobaith Cymru	25.00	Donation for Fund for All
P.R. Egan	27.25	Telephone Expenses
J. London	15.52	Allotment Rent Refund
P.R. Egan	125.29	Rent Allowance
P.R. Egan	50.00	Petty Cash
P.R. Egan	31.50	Car Allowance
Parish Magazine Printing	95.30	Printing of Letter and Survey Form

BT Business	53.94	Broadband Charge
Viking Direct	54.09	Stationery
Trade Printing Limited	129.60	Printing of Business Reply Envelopes
Cash Back Rebate	-2.00	Barclaycard
Salaries and Wages Aggregated	1,926.08	
TOTAL	3,946.55	
Items shown in bold were paid on Council's Barclaycard		

18. PLANNING APPLICATIONS

**Application No. 2022/01026/FUL
Llandough Hospital
Installation of 3 No. Temporary Boiler Flues 700mm Diameter**

RESOLVED that: No comments be made.

19. EXCLUSION OF THE PRESS AND THE PUBLIC

RESOLVED that: The press and the public be excluded from the next item of business due to the confidential nature of the business to be transacted.

20. POSITION OF CARETAKER ON LONG TERM SICKNESS ABSENCE.

RESOLVED that:

- a) The Clerk to arrange for the Caretaker to be referred for an independent occupational health assessment.
- b) His salary be reduced to half pay from 1st February 2024 subject to review following receipt of the health assessment.

Signed..... Date: 22 February 2024
Chair