

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 30 MAY 2024 AT 7.00pm.**

*(Some members attended in the Council Chamber and others from another location
using the Zoom Video Conferencing platform)*

PRESENT

Councillor C. Gibson (Vice-Chair and Acting Chair for the meeting)
Councillor Mrs P. Carreyett
Councillor M. Edwards
Councillor P. King
Councillor D. Mears

APOLOGIES FOR ABSENCE

Councillor B. Augustian
Councillor Mrs S. Jefferies
Councillor Dr M. Misra
Councillor M. Stanyard-Jones

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.

There were none declared.

2. MINUTES OF THE MEETING HELD ON 25 APRIL 2024.

RESOLVED that: The minutes of the meeting held on 25 April 2024 be confirmed as a correct record.

3. MINUTES OF THE ANNUAL MEETING HELD ON 8 MAY 2024.

RESOLVED that: The minutes of the annual meeting held on 8 May 2024 be confirmed as a correct record.

4. REPORT FROM THE POLICE.

A representative from the Police was not in attendance but a crime report had been circulated to members.

5. PUBLIC PARTICIPATION SESSION.

There were no members of the public in attendance.

6. MEETING WITH COUNCILLOR GEORGE CARROLL.

Councillor Carroll had provided the following written report: -

PARKING PROBLEMS

Even by usual standards, there had been several instances in recent weeks in which the parking problems were even worse than usual. Roadworks likely contributed to this, but it nonetheless demonstrated the extent of the problem.

It was clear that action must be taken to address the issues emanating from the hospital. Both the parking capacity on site and access must be improved. The only way we will deal with this is through a multi-agency approach, with the Health Board and the Council as the Highway and Planning Authority working together. Both Highways and Planning had agreed to take part and an approach had been made to the Health Board. An initial meeting had been requested and he was hopeful this would be arranged soon. Waste collection vehicles were unable to access certain streets last week as a result of the parking issues. They had registered their concerns with Highways and he was hoping they could help push for action too.

LLANDOUGH CIVIC SERVICE

The Civic Service was once again a highlight in the village calendar. It was fantastic to see a strong turnout from the community, and the entertainment from local singers was both fantastic and popular. Thank you to Paul and the whole Council for organising. Congratulations to Mo on becoming Chair once again.

VALE COUNCIL ISSUES

In the past few weeks, he had attended a meeting of the Vale Council's Corporate Performance and Resources Scrutiny Committee and the Council AGM. Items discussed included an overspend on the Oracle IT system and the Council's "Let's Talk About Life in the Vale Survey".

COMMUNITY BOUNDARY REVIEW

He had supplied the text of a letter submitted to the Welsh Government in relation to his concerns relating to the councillor numbers proposed for the new Llandough and Cwrtyrala Community Council.

In the discussion that followed a number of observations were made:

- a) It was suggested that a 20mph speed sign be erected on Llandough Hill to remind motorists of the speed limit. Councillor Carroll agreed to examine.
- b) Parking on the brow of the hill on Llandough Hill with its junction with Penlan Road was flagged up as a concern. Councillor Carroll agreed to liaise with Highways about a suggestion that yellow lines be considered for this location.
- c) The bench on the Cogan Pill footpath had recently been moved to the playground area. Councillor Carroll would investigate why this had happened.

7. MATTERS ARISING FROM THE MINUTES.

Minute 2 – The councillor vacancy was now advertised inviting applications for co-option. The closing date was 12 July 2024.

Minute 10 – There had been a low level of attendance at the recent coffee morning. The Clerk advised that only two of the regular hall users might be interested in attending future coffee mornings and it was unlikely that the Citizen's Advice Bureau would be able to attend.

RESOLVED that: The Clerk email all members to invite them to suggest speakers for future meetings.

Minute 15 – The painter had supplied a comprehensive report from the paint manufacturer as to why the paint had flaked off the wooden benches. The general conclusion was that the slats on the benches might require renewal. It was possible that with the exception of the GWR bench a long-term solution would be to budget for replacing the slats with those made from recycled plastic.

RESOLVED that: A site meeting be held with the painter attended by the Clerk and Councillors Gibson and King.

The Clerk made reference to the bench on the green space at the bottom of Penlan Rise and suggested that it might be better to budget for the replacement of the bench with one made of recycled plastic as the current bench was in poor condition.

RESOLVED that: The recommendation of the Clerk be accepted.

Attention turned to the footpath sign positioned on the village green by the Vale Council which had not received approval and was directing walkers down Llandough Hill which did not have the benefit of a pavement. The Vale Footpaths Officer had advised that Section 27 of the Countryside Act 1968 required the highway authority to signpost

footpaths and the post erected indicated the route of Public Right of Way No.2 Penarth which had the status of a restricted byway and ran the whole length of Llandough Hill. Section 27(3) of the Act allowed the highway authority not to erect a signpost if after consulting the community council they were satisfied that the signpost was not necessary and that it could be removed with the agreement of the community council.

RESOLVED that: A site meeting be arranged with the Footpaths Officer to discuss the position to be attended by the Clerk and Councillor King with other councillors to be invited to attend subject to their availability.

8. MINUTES OF COMMITTEES AND WORKING PARTIES.

The Council gave consideration to the minutes of the following working parties:

Lewis Road Reserve Allotments Working Party – 30 April 2024

RESOLVED that: The minutes be approved.

Biodiversity Working Party – 7 May 2024.

RESOLVED that: The minutes be approved.

Village Fete Working Party – 15 May 2024.

RESOLVED that: The minutes be approved.

9. APPROVAL OF ACCOUNTS AND GOVERNANCE STATEMENT.

The annual return for 2023/24 had been circulated with the agenda which included the report of the Internal Auditor.

RESOLVED that:

a) The statement of receipts and payments contained in Section 1 of the annual return be approved.

b) The governance statements in Section 2 of the annual return be approved.

10. LECKWITH ROAD HOUSING DEVELOPMENT – OUSTANDING ISSUES OF CONCERN.

Consideration was given to outstanding concerns relating to the development. The current concern related to the layout of the road narrowing facility which might confuse approaching motorists resulting in

highway safety issues. It might be necessary for the signage at this location to be reviewed and enhanced.

A further matter of concern related to a pothole adjacent to the road narrowing that required urgent attention.

Concern was also expressed about the current status of the current lettings policy for the allocation of the apartments.

RESOLVED that:

- a) The position relating to the safety of the road narrowing be subject to close monitoring.
- b) Councillor Carroll be requested to take up the matter of the pothole with the Highways department.
- c) The Clerk to contact the relevant Housing official to ascertain the current status of the local lettings policy and how it would be implemented in relation to the allocation of apartments.

11. UPDATE ON ARRANGEMENTS FOR THE COMMEMORATION OF D-DAY 80 – 6 JUNE 2024.

The Clerk advised the Council that it was necessary for the Council to nominate a councillor to read out the first of the seven verses. He reminded them of the programme for the evening and the arrangements for health and safety as contained in the risk assessment. It was necessary for two council representatives to act as marshals. He also advised members that it had not been possible to identify a first aider for the event.

RESOLVED that:

- a) Councillor Gibson to read the first of the seven verses of the tribute.
- b) Councillor King and the Clerk to act as marshals and wear high visibility jackets.
- c) The Clerk to ask the steward of the Royal British Legion Club if he would act as a back-up first aider.
- d) The Clerk to bring the first aid kit to the playing fields.
- e) The Clerk to email a copy of the event programme and risk assessment to all councillors.

12. REQUEST FROM PG REGARDING GRANTING ACCESS TO HIS PROPERTY FROM THE LEWIS ROAD RESERVE ALLOTMENTS SITE.

The Clerk advised that PG had withdrawn his request.

13. UPDATE FROM 20'S PLENTY FOR US TEAM.

RESOLVED that: The update be noted.

14. REQUEST FOR SUPPORT IN RELATION TO THE SAFETY OF LITHIUM BATTERIES.

A request was received from RB requesting support in relation to a Bill being considered in the House of Lords in relation to the improvement of safety of lithium batteries and their disposal.

RESOLVED that: The communication be emailed to all councillors inviting them to consider submitting personal support in this regard.

15. CONSULTATION ON THE BARRY TO DINAS POWYS ACTIVE TRAVEL ROUTE.

A communication was received from the Vale of Glamorgan Council in relation to the open consultation which would close on 16 June 2024.

RESOLVED that: The communication be emailed to all councillors inviting them to consider submitting their personal observations in this regard.

16. JOINT YOUTH ENGAGEMENT SUMMIT – 18 JULY 2024.

An invitation had been received to attend this joint event being organised by the SLCC, NALC and One Voice Wales.

RESOLVED that: The invitation be noted.

17. CONSULTATION ON 'SHAPING OUR FUTURE CLINICAL SERVICES.'

The Council was invited to submit its comments on the current consultation.

RESOLVED that: The communication be emailed to all councillors inviting them to consider submitting their personal observations in this regard.

18. NOMINATIONS FOR THE TIDY AWARDS FOR 2024.

RESOLVED that: The invitation for nominations be noted.

19. MEMBERS WHO HAD ATTENDED MEETINGS OF OTHER BODIES.

No reports were received.

20. BANK RECONCILIATION AS AT 30 APRIL 2024.

RESOLVED that: The bank reconciliation be approved.

21. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned accounts be paid as indicated below:

Payee	Amount	Description of Payment
One Voice Wales	375.00	Annual Membership Fee 2024/25
J. Rowlands	80.00	Delivery of Newsletter
P.R. Egan	44.10	Car Allowance
HMRC	136.06	NI Employer's Contribution 2023/24
HMRC	249.78	P11D Employer NI Contribution 2023/24
P.R. Egan	125.29	Rent Allowance
Vale of Glamorgan Council	675.96	Annual Inspection of Play Equipment 2023/24
Parish Magazine Printing	142.95	Printing of Newsletters
P and A Grounds Maint Limited	992.09	Grounds Maintenance April 2024
Parish Magazine Printing	119.75	Printing of Fete Leaflet
Lenn Morris	60.00	Hanging of Picture Frames
P. Barnett	400.00	Tree Work
Dr M. Misra	215.37	Reimbursement - Food for Civic Service
I. Mallett	75.00	Organist - Civic Service
Marie Curie	50.00	Donation - Civic Service on behalf of Singers
P.R. Egan	129.60	Reimbursement for Civic Service Refreshments
A.D. Williams	230.00	Internal Audit of 2023/24 Accounts
Mario Morris	350.00	Fete Entertainment
Vale of Glamorgan Brass Band	250.00	Fete Entertainment
Tang Soo Do	50.00	Fete Demonstration
Planet Sport and Community FC	50.00	Fete Demonstration
P.R. Egan	65.00	Fete - Cash Float
P.R. Egan	28.75	Telephone Expenses

BT Business	53.94	Broadband Charge
Cash Back Rebate	- 1.00	
Welsh Water	24.14	Allotment Water Charges – Direct Debit
Salaries and Wages Aggregated	1,926.08	
TOTAL	6,897.86	

Items shown in bold were paid on Council's Barclaycard

22. PLANNING APPLICATIONS

Application No 2024/00423

18 Dochdwy Road, Llandough

First Floor Extension to provide bedroom and utility room with a car port at ground level

RESOLVED that: It be recommended that the planning officer ensures that there is no unacceptable overlooking of neighbouring properties as a direct consequence of the development.

Signed..... Date: 27 June 2024
Chair