

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 19 SEPTEMBER 2024 AT 7.00pm.**

*(Some members attended in the Council Chamber and others from another location
using the Zoom Video Conferencing platform)*

PRESENT

Councillor Dr M. Misra (Chair)
Councillor C. Gibson (Vice-Chair)
Councillor B. Augustian
Councillor Mrs L. Barrowclough
Councillor Mrs P. Carreyett
Councillor M. Edwards
Councillor P. King
Councillor D. Mears
Councillor M. Stanyard-Jones

APOLOGIES FOR ABSENCE

Councillor Mrs S. Jefferies

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.

There were none declared.

2. MEETING WITH THE CHAIRMAN OF BELLE VIEW BOWLING CLUB.

The Council had approved an interim grant to the Club of £50 and had invited a representative of the Club to address the Council to clarify the funding situation of the Club and the number of residents of Llandough who were in membership.

Mr MT, Chairman of the Club was in attendance and he highlighted the background relating to the difficulties faced by the Club in managing the financial challenges involved. He explained that the Vale of Glamorgan Council had removed direct funding of all bowling clubs in the Vale area but in the case of Belle View this was particularly challenging because they did not have a clubhouse which could generate income and even though they could rent the adjoining community centre this arrangement did not have the potential to generate income. They were therefore looking for sponsors and a copy of the sponsorship invitation was provided in the hope that the Council and individual councillors could share the invitation with possible sponsors. The grant of £50 made by the

Community Council would serve to sponsor a match game and was much appreciated by the Club. The Club currently had fifty members with a men's and women's team. There had been members from Llandough and at one time there were eight Llandough residents involved. The Club was also the closest to the community of Llandough. It was pointed out that the Council might consider awarding an additional grant if confirmation was received that some of the current members were from Llandough.

RESOLVED that:

- a) Mr MT to provide the Clerk with the current number of members who were resident in Llandough.
- b) An article be included in the Council's Spring Newsletter about the Club and the sponsorship arrangements that were being offered.
- c) The Club to be invited to address a coffee morning in the New Year about what membership of the Club would involve.

3. MINUTES OF THE MEETING HELD ON 18 JULY 2024.

RESOLVED that: The minutes of the meeting held on 18 July 2024 be confirmed as a correct record.

4. MINUTES OF THE MEETING HELD ON 22 AUGUST 2024.

RESOLVED that: The minutes of the meeting held on 22 August 2024 be confirmed as a correct record.

5. REPORT FROM THE POLICE.

Apologies for absence had been received from PCSO D. Andrews.

A concern was expressed about a cyclist using an assisted bicycle who on most weekdays was cycling on the pavement from the entrance to the hospital to Eastbrook at a high speed which potentially could have implications for pedestrian safety. The occurrence was mostly at around 3.00pm.

RESOLVED that: PCSO Andrews be requested to arrange for the position to be monitored.

6. PUBLIC PARTICIPATION SESSION.

There were no members of the public in attendance.

7. MEETING WITH COUNCILLOR GEORGE CARROLL.

A written report was received from Councillor Carroll as follows:

MERRIE HARRIER JUNCTION

He continued to receive concerns about the junction. He was aware of the letter issued by St Cyres School, which he used to press the Vale Council into action. On 5th September, he was assured that the final proposals for modifications at the junction would be available within the next 10 days. That period had now lapsed and he had chased a response. As these proposals would rightly need to be shared with the community for feedback, the initial timescale for implementation by the end of the month looked optimistic. He would keep pressing.

LLANDOUGH HILL STREETLIGHTS

The faulty streetlights were investigated and the cause was established to be a National Grid fault. A temporary repair has been made while the main problem was fixed. If anyone spotted further issues with streetlights, please let him know.

LECKWITH ROAD WATER LEAK

While the leak outside the flats had been rectified, the leak further up the road on the garage side still presented problems. He had chased the Vale Council who had followed up with the contractor responsible. If works were not carried out promptly, the Council would step in and recover the costs from the contractor.

VALE COUNCIL ISSUES

Since the Council last met, he had attended a meeting of the Vale's Corporate Performance and Resources Scrutiny Committee. Matters discussed included the Council's Annual Self-Assessment, Annual Delivery Plan and Public Services Board Annual Report.

ROAD SIGNS

He gave thanks to the resident who contacted him about the state of many of the road signs in our village. He had passed this onto the Vale Council, who had sent out a team to cut back overgrowth and clean the surfaces.

In the discussion that followed a number of matters were raised:

- a) The Police had reduced the number of PCSOs in the Vale and the current position was that two PCSOs currently covered a wide area which had inevitably resulted in a lower visibility of police cover in the community. It was also noted that PACT meetings had not been held for some time.
- b) The Vale of Glamorgan Council was committed to tackling anti-social behaviour and had introduced Public Space Protection Orders (PSPOs) in relation to dog fouling and controlled alcohol zones to a number of public open spaces the purpose being to restrict persistent anti-social behaviour in public spaces. It was suggested that the Community Council might wish to request that additional enforcement cover to include parking enforcement be provided in the community on the basis that the cost would be met by the Council subject to clarification on the legal powers at its disposal to make such a financial contribution.

RESOLVED that: The Clerk report to the Policy and Resources Committee on the legality of making such a financial contribution and an article on the Public Space Protection Order be included in the Autumn Newsletter.

- c) It was confirmed that Councillor Carroll was continuing to press for the introduction of yellow lines at the junction of Llandough Hill with Penlan Road.
- d) It was noted that there remained a water escape on Penlan Road.
- e) Councillor Carroll would request the Vale Council to cut back overgrowing trees by the traffic lights at the entrance to the hospital.
- f) The Clerk referred to a telephone conversation he had had with a resident of Willowmere and a number of highway and litter issues she had raised.

RESOLVED that: The Clerk be authorised to respond to the issues she had raised.

8. **MINUTES OF WORKING PARTIES.**

Consideration was given to the minutes of the following working parties:

- a) Planning Working Party – 1st August 2024.

RESOLVED that: The minutes be ratified.

- b) Biodiversity Working Party – 10 September 2024.

RESOLVED that:

- a) The minutes be approved.
- b) The Allotments Association be invited to join the bat walk.

9. COSTED ESTIMATES – PLANNING APPLICATION FOR THE DEVELOPMENT OF THE LEWIS ROAD ALLOTMENTS SITE.

Further consideration was given to the costed estimates received from Boyer and Mr DC it being noted that no grants were currently available from the Strong Communities grants scheme. The lowest quotation was from Mr DC but his estimate failed to describe the exact details of the schedule of work required.

RESOLVED that: The Chair and Clerk to meet with Mr DC to discuss with him a detailed schedule of work to support his estimate for consideration at the next Council meeting.

10. REPORT OF SITE INSPECTION HELD ON 22 JULY 2024.

A report on the site inspection had been circulated with the agenda. It was noted that the building contractor had indicated that in his opinion there were other parts of the village green footpath that had subsided and he required clarity on the scope of work required by the Council.

RESOLVED that: Councillors Edwards and King and the Clerk to meet on site with the Building Contractor to agree on the scope of works.

11. STRUCTURAL INSPECTION OF BROOK GREEN FOOTBRIDGE.

The footbridge had been inspected by Intrado Limited on 12 January 2023 and the structural engineer had recommended that inspections be held every 1-2 years. Consideration was given to the timing of the next inspection.

RESOLVED that: Intrado Limited be requested to undertake the next inspection in April 2024.

12. RESPONSE FROM RESIDENT OF SPENCER DRIVE IN RELATION TO OVERGROWTH FROM COUNCIL LAND AT THE REAR OF HER PROPERTY.

The resident had responded to the Council decision not to cut back the overgrowth at the current time by expressing her concern that the Council should maintain the land and that the tree stump at the rear of her fence would in any event require removal to enable a new fence to be constructed.

In discussion, the view of the Council was that overgrowth on the site would be addressed as part of the development of the allotments and that she should be asked to acknowledge the position and bear with the Council as it proceeds to move forward the allotment's development plan. It be suggested to her that she obtains a costed proposal to replace the fence to include a statement in writing from the contractor that the tree stump prevents its construction. Subject to receipt of the statement, the Council would seek the views of its grounds and fencing contractor on whether the tree stump was preventing the construction of a new fence.

RESOLVED that: The position articulated in the preamble to this resolution be forwarded to the resident.

13. MEMBERSHIP OF VALE 50+ STRATEGY FORUM.

An invitation was received for the Council to join the Forum and to contribute to its work.

RESOLVED that: That membership of the Forum be accepted but to defer the nomination of Councillors to participate until more is known about its work.

14. VALE OF GLAMORGAN COUNCIL'S COST OF LIVING GRANT SCHEME.

The Vale of Glamorgan Council had launched a grant scheme for the current financial year with applications to be submitted for consideration by 29 September 2024. Grants up to a maximum of £2500 would be considered and there was no minimum amount involved.

RESOLVED that: A grant application be submitted for the funding of the monthly coffee mornings at a cost of £30 for each event to cover the costs of heating, refreshments and speaker fees.

15. ONE VOICE WALES ANNUAL CONFERENCE – 16 OCTOBER 2024 IN BUILTH WELLS.

An invitation was received for the Council to nominate representatives to attend the Conference which would include a celebration of the 20th anniversary of One Voice Wales and the 50th anniversary of the creation of community councils. The cost would be £85 per place.

RESOLVED that:

- a) Councillor King be nominated to attend and his travel expenses be reimbursed.

- b) Subject to her availability, Councillor Barrowclough be nominated to attend.
- c) The Clerk to check with other councillors whether they wished to attend and travel to the venue with Councillor King.

16. SENEDD INQUIRY IN TO THE ROLE, GOVERNANCE AND ACCOUNTABILITY OF THE COMMUNITY AND TOWN COUNCIL SECTOR.

The Council had been invited by the Local Government and Housing Committee to attend a hybrid event on 23 October 2024 from 10.30am until 12 Noon concerning the Inquiry. An invitation had also been received for the Council to attend a One Voice Wales remote discussion on the same subject area which would be held on 1st October 2024 from 1.30pm to 4.00pm.

RESOLVED that: Councillor King be nominated to attend both events.

17. JOINT ONE VOICE WALES AND SLCC EVENT ON 20 NOVEMBER 2024.

An invitation had been received for the Council to nominate a representative to attend the event.

RESOLVED that: The invitation be noted.

18. SCHOOL LITTER POSTER COMPETITION – JUDGING AND AWARD OF PRIZES.

Consideration was given to the judging and award of prizes.

RESOLVED that:

- a) The judging of the shortlisted posters be held at the Environment and Amenities Committee on 16 October 2024.
- b) The Chair to present the awards in the school on a date to be arranged.
- c) As previously agreed, the prizes to be awarded would be:

£15 Amazon voucher for each class winner (8 class awards)

£25 Amazon voucher for overall winner.

- d) The Clerk to arrange for the purchase of the vouchers.

19. VALE OF GLAMORGAN COUNCIL'S DRAFT ANNUAL SELF ASSESSMENT REPORT AND FINDINGS.

The Council had been invited to pass comment on the draft report.

RESOLVED that: The report be noted.

20. ITEMS FOR INCLUSION IN THE AUTUMN NEWSLETTER.

RESOLVED that:

a) The following items be included:

Coffee mornings
Lewis Road allotments
Vale 50+ Forum
Belle View Bowling Club Sponsorship scheme
Results of Older Persons survey
Christmas Coffee Morning and Carol Service
Christmas Fayre
VE Day 80
Biodiversity plans

b) The fee for the delivery of the newsletter be increased by up to £10 depending on whether the delivery person was able to deliver to each flat in the new Leckwith Road development.

21. VE DAY 80 8 MAY 2025.

Consideration was given to whether the Council should arrange a commemoration of VE Day 80 in 2025.

RESOLVED that:

a) The Council to arrange a commemoration of VE Day 80 on 8 May 2025 involving the lighting of the beacon and engagement of a bagpiper.

b) The Clerk to ascertain from the Royal British Legion Club as to whether they wished to work jointly with the Council in this regard.

22. MEMBERS WHO HAD ATTENDED MEETINGS OF OTHER BODIES.

Councillor King recently attended the first Community of Practice meeting held by One Voice Wales which focussed on digitalisation within the sector. A presentation was made to the meeting on cyber security which was becoming a major concern in the public sector.

23. COMMUNICATION FROM MR AG IN RELATION TO PEDESTRIAN SAFETY AT THE MERRIE HARRIER JUNCTION.

The Clerk summarised the content of the communication which had also been sent to Councillor Carroll.

RESOLVED that: It be noted that Councillor Carroll would liaise with the highways department about how best the concerns of Mr AG could be addressed including an assessment of the sequencing of the traffic lights.

24. BANK RECONCILIATIONS AS AT 31 JULY AND 31 AUGUST 2024.

RESOLVED that: The bank reconciliations be approved.

25. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned accounts be paid as indicated below:

Payee	Amount	Description of Payment
Cerebral Palsy Cymru	100.00	Donation
P.R. Egan	50.00	Petty Cash
P.R. Egan	28.75	Telephone Expenses
P.R. Egan	50.40	Car Allowance
P.R. Egan	130.08	Rent Allowance - August
Vision ICT Limited	144.00	Data Back Up 2024/25
P and A Grounds Maintenance Ltd	992.09	Grounds Maintenance July 2024
P.R. Egan	28.75	Telephone Expenses
P.R. Egan	130.08	Rent Allowance September
P and A Grounds Maintenance Ltd	992.09	Grounds Maintenance August 2024
P.R. Egan	25.20	Car Allowance
Amazon	31.98	Inkjet Cartridges
British Telecom	58.68	Broadband Charges
Cash Back	- 1.00	
Amazon	74.75	Hoops for Litter Pick
British Telecom	58.75	Broadband Charges
Cash Back	- 1.00	
Salaries and Wages Aggregated	4,152.56	
TOTAL	7,046.16	
Items shown in bold were paid on Council's Barclaycard		

26. PLANNING APPLICATION.

Planning Application No. 2024/00757/FUL

15 Church View Close, Llandough – Single Storey front porch, single storey side Utility and first floor side extension over existing ground floor extension.

RESOLVED that: No comments be made.

Signed..... Date: 24 October 2024
Chair