

**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE EXTRAORDINARY MEETING OF THE COUNCIL HELD  
REMOTELY ON 7 JANUARY 2026 at 7.00PM**

**PRESENT**

Councillor Dr M. Misra (Chair)  
Councillor C. Gibson (Vice-Chair)  
Councillor Mrs L. Barrowclough  
Councillor Mrs P. Carreyett  
Councillor Mrs S. Jefferies  
Councillor P. King  
Councillor D. Mears  
Councillor M. Stanyard-Jones

**APOLOGIES FOR ABSENCE**

Councillor B. Augustian  
Councillor T. Llewelyn

(Two members of the public were in attendance)

**1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.**

There were none declared.

**2. PROPOSED PLANNING APPLICATION FOR THE DEVELOPMENT OF  
ALLOTMENTS AND A COMMUNITY AREA ON LAND OFF LEWIS  
ROAD.**

The Council considered the current position in the light of advice received from officers of the Vale of Glamorgan Council concerning the detailed requirements for the planning application including a parking survey and at a later stage the submission of a sustainable drainage application. It was anticipated that the overall cost of gaining planning permission and sustainable drainage approval would be well in excess of £10,000 noting that a grant of £2750 had been offered by the Strong Communities Grant Fund towards the costs involved. There would however be no guarantee that planning permission would be approved. The Strong Communities Grant Fund was pressing for an early decision as the monies if claimed would need to be spent by 31 March 2026.

It was noted that if the Council wished to pursue the development of the site as an allotments site only without changes to the access to the site

and inclusion of grassed paths only it may qualify in planning terms as an agricultural development which might not require any formal permissions thus avoiding the costs involved in pursuing the implementation of the concept design. This would need to be confirmed to be the case by the principal planning officer.

**RESOLVED** that:

- a) Preference be given to the site being developed as an allotment site without the enhancements included in the concept design that would likely result in planning permission not being required.
- b) Stephen Butler, Principal Planning Officer be requested to meet with the Council to consider how the proposed development could be scaled back and avoid the need for planning or sustainable drainage approval.
- c) Subject to the outcome of the meeting with Stephen Butler, a community engagement meeting be arranged to advise local residents of the change in approach and the reasons why it was not considered a feasible option to pursue the concept design.
- d) The Strong Communities Grant Fund be advised that the grant application is withdrawn.
- e) At an agreed point in time, quotations be invited from suitably experienced surveyors to design the scaled back development and provide a technical specification that could be used for contractors to bid for the development of the site as a traditional allotments site.

Signed.....

Date: 15 January 2026