

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 15 JANUARY 2026 AT 7.00pm.**

PRESENT

Councillor Dr M. Misra (Chair)
Councillor C. Gibson (Vice Chair)
Councillor B. Augustian
Councillor Mrs L. Barrowclough
Councillor Mrs P. Carreyett
Councillor Mrs S. Jefferies
Councillor P. King
Councillor T. Llewelyn
Councillor D. Mears
Councillor M. Stanyard-Jones

APOLOGIES FOR ABSENCE

There were none.

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.

There were none declared.

2. MINUTES OF THE MEETING HELD ON 11 DECEMBER 2025.

RESOLVED that: The minutes of the meeting held on 11 December 2025 be confirmed as a correct record.

**3. MINUTES OF THE EXTRAORDINARY MEETING HELD ON 8
JANUARY 2026.**

RESOLVED that: The minutes of the extraordinary meeting held on 8 January 2026 be confirmed as a correct record.

4. REPORT FROM THE POLICE.

The representative of the Police was not in attendance and the crime report had not been received. Instead, the PCSO advised the Council to access the crime statistics on the South Wales Police website. Unfortunately, the website did not allocate crime statistics to the village and were inclusive of those reported for the Hospital and the Trading Estate. Furthermore, not all members were able to access the website.

RESOLVED that: The PCSO be asked to supply a monthly report on crimes allocated to the village separately from those reported in the Hospital and the Trading Estate.

5. PUBLIC PARTICIPATION SESSION.

There was one member of the public in attendance who reported her concerns about traffic speeding on Llandough Hill and the issues this created for elderly people walking from the Church after Sunday services.

RESOLVED that: The Clerk write to the PCSO to request the monitoring of the speed of vehicles on Sunday mornings.

6. MEETING WITH COUNCILLOR GEORGE CARROLL.

The following report was received from Councillor Carroll.

RESERVOIR WOOD

He had received a full update from the Vale Council regarding the above. They had confirmed there was no planning application to develop the site. An application by the petitioner had been made to impose a Tree Preservation Order on the site. This was currently subject to consultation. He believed that a TPO would help protect the land from future development and he had told the Council he supported the principle.

By way of further background, the land was submitted as a candidate site as part of the Replacement Local Development Plan. This was rejected as the site was deemed not suitable for future consideration. It was not in the RDLP.

FLYTIPPING IN GARDENS

Last week's incident, in which rubbish was dumped in a resident's front garden, was completely unacceptable. He had sought advice from the Vale Council about this as typically they did not take enforcement action on private properties. He had explained to the Vale Council his concerns that, if this became a regular problem, residents might resort to moving it on the kerbside so that the Vale Council would then have to remove it. The Council had therefore offered to assist. If anyone was affected, please come forward and he would liaise with the Vale Council.

GRIT BINS

He had received a complaint about the grit bin on Greenhaven Rise, as the grit was too hard to use. He had asked the Vale Council to address this. If anyone was aware of any other problems with grit bins across the village, please let him know.

PACT MEETINGS

He had spoken with the new PCSO, and she had confirmed she would attend PACT meetings. He was going to liaise with the Legion Club to arrange for them to be resumed, he needed to make sure the dates match up with her shift patterns so she could attend.

It was noted that the Police had advertised a meeting with residents on 16 January 2026 in the War Memorial Hall. It was noted that the Council nor Councillor Carroll had prior knowledge and the Clerk confirmed that the hall had not been booked for this purpose.

7. MINUTES OF THE BUDIVERSITY WORKING PARTY HELD ON 15 DECEMBER 2025.

RESOLVED that: The minutes be approved.

8. ARRANGEMENT OF SITE INSPECTION.

Consideration was given to a site meeting being arranged specifically to assess the water escape on the Brook Green footpath and the need for the measures recommended by the surveyor to be undertaken to address the problem.

RESOLVED that: The site inspection be held on Saturday 14 February 2026 at 10.00am meeting outside the Llandough War Memorial Hall.

9. PETITION COMMUNICATED ON SOCIAL MEDIA RELATING TO RESERVOIR WOODS.

In the light of the report from Councillor Carroll in Minute No. 6 above it was considered that there was no need to consider further in any depth.

RESOLVED that: The Clerk to write to the planning officer supporting both the rejection of the site for housing development as well as the application for a tree preservation order and that the Council fully supports the area being preserved as a woodland for public enjoyment as well as the benefit gained for local wildlife.

10. ONE VOICE WALES COMMUNITY BOUNDARY REVIEW WEBINARS.

An invitation was received for the Council to nominate councillors to attend the forthcoming webinars. It was considered important for nominated members to attend in view of the community boundary changes affecting the Council in May 2027.

RESOLVED that: Places on the webinars be booked as follows:

Councillors Gibson and King be booked in for the webinar on 19 January 2026

Councillor Dr Misra be booked in for the webinar on 5 February 2026

Councillor Mrs Barrowclough to advise the Clerk of her availability for one of the webinars.

11. JOINT ONE VOICE WALES/PLANNING AID WALES EVENT – 19 MARCH 2026.

Consideration was given to nominating members to attend the remote event at a cost of £53 per person.

RESOLVED that: Councillors Mrs Jefferies and King to advise of their availability and subject to confirmation they be reserved a place.

12. COMMUNICATION FROM SPENCER DRIVE RESIDENT CONCERNING OVERGROWTH FROM THE LEWIS ROAD RESERVE ALLOTMENTS SITE.

A resident of Spencer Drive had expressed her concern about the impact of overgrowth on her property as well as the delay in development of the site for allotments and community area. The Clerk had provided her with an update on the development of the site.

RESOLVED that: She be advised that the Council received details of her concerns and confirmation be provided of its commitment to develop the site for allotments as soon as possible.

13. CONSIDERATION OF A SUGGESTED COMMUNITY TAXI SERVICE FOR RESIDENTS.

A suggestion had been made by two residents who had attended a recent coffee morning for a community taxi service which could be used by residents for purposes such as making visits to the GP surgery. The Clerk advised that the Council had the legal power to organise a car sharing

scheme that might be suitable for this purpose but that it would be advisable to obtain information from other schemes operated by Councils before any decision was made on the introduction of such a scheme.

RESOLVED that: The Clerk to research other schemes in operation and to report back to the Council on his findings.

14. REMEMBRANCE DAY – LAMP LIGHT OF PEACE.

Consideration was given to organising a commemoration based on the lamp light of peace national event. It was the view of the Council that it would not want to organise a commemoration on its own but would possibly consider a partnership approach with the Legion Club, school and the Church.

RESOLVED that: The Clerk to contact the Legion Club, Church and the school to ascertain whether they would wish to organise a commemoration on a partnership basis.

15. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

A written report was received from the Chair in relation to his attendance at the recent One Voice Wales Area Committee.

RESOLVED that: The Clerk invite a representative of the Older Persons Commissioner to attend a future coffee morning and provide information materials for those in attendance.

The Chair also referred to a site meeting held at the Bird Sanctuary with the Local Places for Nature Officer from One Voice Wales who provided excellent advice on what could be achieved at the Sanctuary and she would be emailing the Clerk her recommendations as well as available grant options. These would be considered by the Biodiversity Working Party.

16. GLAMORGAN VOLUNTARY SERVICES – OFFER OF ADDITIONAL GRANT.

A grant of £450 already received from GVS was being used to fund the coffee mornings organised by the Council and Home Instead. An offer had now been received for a further grant of up to £697 which would need to be expended by 31 March 2026.

RESOLVED that: An application be made for additional funding for the purchase of the following:

Additional crockery and cutlery
Double Toaster
Table Clothes

The purpose being to sustain the continuation of coffee mornings for future years and in the case of the table clothes to provide a more welcoming environment.

17. BANK RECONCILIATION AS AT 31 DECEMBER 2025.

RESOLVED that: The bank reconciliation be approved.

18. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned payments be approved:

Payee	Amount	Description of Payment
David Smart and Associates	852.00	Tender design for Brook Green
P.R. Egan	37.80	Car Allowance
One Voice Wales	84.00	Training Fees
Urdd Bobaith Cymru	100.00	Eisteddfod Grant
Urdd Bobaith Cymru	100.00	Fund for All Grant
Vale Foodbank	100.00	Donation
P.R. Egan	50.00	Petty Cash
Vision ICT Limited	411.53	Website Hosting (Replacement Cheque)
Llandough and Leckwith WMI	180.00	Hire of Hall for coffee mornings
P.R. Egan	28.75	Telephone Expenses
P.R. Egan	133.50	Rent Allowance
British Telecom	49.92	Broadband Charges
Pughs Garden Centre	199.98	Supply and Delivery of Christmas Trees

Salaries and Wages Aggregated 2,158.42

TOTAL **3,633.90**

Items shown in bold were paid on Council's Barclaycard

19. PLANNING APPLICATIONS.

There were none.

20. EXCLUSION OF THE PRESS AND THE PUBLIC.

RESOLVED that: The press and the public be excluded from the next item of business in view of the confidential nature of the business to be discussed. (The Clerk also left the meeting at this point).

21. FUTURE PAYMENT OF GRATUITY.

RESOLVED that:

- a) Councillor Mrs Barrowclough be authorised to obtain legal advice on the value of the payment to be made based on the contract of employment of the Clerk.
- b) The Council to meet the costs of the advice estimated at £750 plus VAT.

Signed..... Date: 15 January 2026
Chair