

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE POLICY AND RESOURCES COMMITTEE HELD REMOTELY
ON MONDAY 9 FEBRUARY 2026 AT 7.00PM**

PRESENT

Councillor C. Gibson (Vice-Chair and Chair of the meeting)
Councillor B. Augustian
Councillor Mrs. L. Barrowclough
Councillor Mrs P. Carreyett
Councillor T. Llewelyn
Councillor D. Mears
Councillor M. Stanyard-Jones

APOLOGIES FOR ABSENCE

Councillor Dr M. Misra (Chair)
Councillor Mrs S. Jefferies

1. DECLARATIONS OF INTEREST.

Councillor Mrs P. Carreyett declared a personal and prejudicial interest in Minute No. 10.

2. MINUTES OF THE MEETING HELD ON 20 OCTOBER 2025.

RESOLVED that: The minutes be confirmed as a correct record.

3. MATTERS ARISING FROM THE MINUTES.

Minute 3.6 – The Clerk had received the Welsh translation relating to agreed parts of the website and an invoice for the work was awaited.

Minute 4 – The Clerk had purchased the new laptop but there had been issues relating to the status of the Microsoft office software supplied which had to be replaced with a new version at cost.

Minute 7 – An additional grant had been received from VCS to fund the purchase of items of kitchen equipment and tablecloths in support of ongoing coffee mornings.

Minute 10 – A new version of financial regulations had been approved by the Council.

4. INCOME AND EXPENDITURE ACCOUNTS AS AT 31 JANUARY 2026.

The cash book and comparison of budget headings and expenditure to date had been circulated with the agenda. The budget monitoring report also included a projected outturn for each budget heading based on current known or expected factors. The following matters were outlined for detailed consideration:

INCOME

VAT Refund – This was less than the budget due to a lower amount of VAT paid in 2024/25.

General Income – The projected income for the year would be in excess of the budget due to two grants received from VCS. It was noted that the offer of a grant from the Strong Communities Grant scheme had been turned down as the plan was to scale back the design of the Lewis Road allotments scheme to avoid planning and sustainable drainage permissions being required.

Interest on Savings – This was higher due to an uplift in bank interest rates.

EXPENDITURE

Clerk's Salary – Higher than the budget due to the effect of NI employer costs.

Caretaker's Wages – Higher than the budget due to the need to fund some additional hours working.

Audit Fee – The cost was higher than the budget due to a long-standing Audit Wales invoice having been paid in the current financial year.

Village Fete – Less than expected.

Transport Scheme – Expenditure to be incurred due to re-commencement of the community transport scheme.

Gardening Contract – Less than the budget as the contractor no longer charged VAT.

Brook Green – Higher costs due to the need to resolve the problem of the water escape. It was noted that the revised estimate included an allowance for additional drainage work to be considered at a site meeting on 14 February 2026.

Lewis Road allotments – The projected outturn was the same as the budget but there remained uncertainty about the progress of the scheme which was unlikely to proceed in the current financial year.

Biodiversity – Lower than expected expenditure in the current financial year.

Member Allowances – Allowances would be paid to those councillors who had not opted out in March 2026.

Petty Cash Consumables – The outturn was higher than the budget which was due to expenditure on refreshments for coffee mornings.

RESOLVED that:

- a) The report be noted
- b) The projected outturn of £11k for the Lewis Road allotments development be earmarked as a reserve to part fund the development in 2026/27.

5. SUBMISSION TO ONE VOICE WALES FOR THE COVID DAY OF REFLECTION ON 8 MARCH 2026.

The Council had been invited to make a submission on the community's experience of the COVID period.

RESOLVED that: The following submission be made:

'Lots of people in the community got together to help neighbours including the establishment of a voluntary group organising shopping trips for those who were unable to access shops. The community spirit engendered by the pandemic helped to bring people together with in one case a street party with social distancing being held for VE day 2021.'

6. REPLACEMENT OF BENCH SLATS WITH THOSE MANUFACTURED FROM RECYCLED PLASTIC

RESOLVED that: Councillors attending the site meeting on 14 February 2026 to report back to the Council with their suggestions.

7. VALE OF GLAMORGAN COUNCIL REPLACEMENT DEVELOPMENT PLAN 2021-2036 DEPOSIT PLAN.

It was considered that the main issue affecting the community related to the additional traffic that would be generated from the proposed housing development off Cardiff Road.

RESOLVED that: The Vale of Glamorgan Council be informed of the concerns of the Council relating to the additional traffic that would be generated from the

proposed housing development off Cardiff and the functionality of the Merrie Harrier junction to effectively cope with the additional traffic.

8. DEMOCRACY AND BOUNDARY COMMISSION CYMRU – FINAL RECOMMENDATIONS REPORT FOR THE ELECTORAL ARRANGEMENTS IN THE COUNTY BOROUGH OF THE VALE OF GLAMORGAN.

RESOLVED that: No comments be made on the recommendations.

9. VALE OF GLAMORGAN COUNCIL DRAFT BUDGET FOR 2026/27.

An invitation was received for the Council to comment on the draft budget.

RESOLVED that: The Clerk to liaise with the Chair and circulate proposed comments to councillors prior to a submission being made by 13 February 2026.

10. PLANNING APPLICATION NO. 2026/0049/FUL.

Councillor Mrs P. Carreyett declared a personal and prejudicial interest in this matter and left the meeting whilst the application was considered.

Proposed new infill development for a detached two-bedroom dormer bungalow with associated works – Green View, 95 Penlan Road.

RESOLVED that: The following comments be submitted:

- a) Consideration should be given to the appropriateness of the development on a very restricted site and access arrangements should be fully assessed.
- b) Any unneighbourly impact on neighbouring properties should be taken into account.
- c) There should if approved be no obstruction on the path running along the rear of properties in Dochdwy Road and Penlan Rise.
- d) There should be no storage of any construction materials on the green space at the bottom of Penlan Rise which is managed as community green space by the community council.