

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 19 FEBRUARY 2026 AT 7.00pm.**

PRESENT

Councillor Dr M. Misra (Chair)
Councillor C. Gibson (Vice Chair)
Councillor B. Augustian
Councillor Mrs L. Barrowclough
Councillor P. King
Councillor T. Llewelyn
Councillor D. Mears

APOLOGIES FOR ABSENCE

Councillor Mrs P. Carreyett
Councillor Mrs S. Jefferies
Councillor M. Stanyard-Jones

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.

Councillor Dr M. Misra declared a personal and prejudicial interest in relation to Minute No. 17.

2. MINUTES OF THE MEETING HELD ON 15 JANUARY 2026.

RESOLVED that: The minutes of the meeting held on 15 January 2026 be confirmed as a correct record.

3. REPORT FROM THE POLICE.

The representative of the Police had sent here apologies for absence. A crime report had not been received.

4. PUBLIC PARTICIPATION SESSION.

There were no members of the public in attendance.

5. MEETING WITH COUNCILLOR GEORGE CARROLL.

The following report was received from Councillor Carroll.

LECKWITH ROAD RESURFACING

He was pleased to report Leckwith Road would be resurfaced in the coming weeks. This would mean evening closures from 17th March to 25th March between the Pen-Y-Turnpike Road junction and Hadfield Road roundabout. At least 3 residents had suffered damage to their vehicles after hitting potholes on this stretch, demonstrating the necessity of the works.

PACT

PACT meetings had resumed last week and it was good to see many members of the community turn out. The PCSO confirmed patrols were taking place around the village to address parking issues, suspicious behaviour and noise disturbances. A junior PACT was also being formed with year 6 at Llandough Primary School.

COGAN PILL LANE LIGHTING

Active Travel Funding had been secured to light the lane. This was something the community had requested for some time. He was hopeful that it would make the lane safer to use in the dark and also deter crime.

COSMESTON AQUA PARK

The Vale Council had confirmed the Aqua Park would not return this summer. A year long period of environmental assessment would be carried out.

RESOLVED that: The report be noted.

6. MATTERS ARISING FROM THE MINUTES.

Minute 8 – The site inspection had been held on 14 February and a report had been circulated to members. The Clerk would carry out the required action.

Minute 15 – It was reported that the Older Persons Commissioner would be attending the October coffee morning. The report of the One Voice Wales Local Places for Nature Officer was awaited.

7. MINUTES OF COMMITTEES AND WORKING PARTIES.

RESOLVED that: The minutes of the following meetings were considered and approved:

a) Community Plan Working Party – 14 January 2026

- b) Allotments Working Party – 24 January 2026
- c) Hall Management Committee – 2 February 2026 – Noted only
- d) Environment and Amenities Committee – 4 February 2026
- e) Policy and Resources Committee – 9 February 2026
- f) Village Fete Working Party – 12 February 2026.

In relation to the minutes of the Policy and Resources Committee, the Clerk had received an email from a resident of Dinas Powys requesting information about the Council's position regarding the housing development site off Cardiff Road included in the local development plan and whether there were any groups she could contact to discuss local concerns about the development.

RESOLVED that: The resident be advised of the view of the Council on the housing development as contained in the minutes of the Policy and Resources Committee held on 9 February 2026 and to inform her that the Council was not aware of any groups she could contact in this regard.

8. APPOINTMENT OF CHAIR AND VICE-CHAIR ELECT FOR 2026/27.

RESOLVED that: Councillor Dr M. Misra be appointed as Chair Elect and Councillor C. Gibson as Vice-Chair Elect for 2026/27.

9. LAMP LIGHT OF PEACE – NOVEMBER 2026.

The Legion Club and Branch had advised that the RBL would not be involved with the lamp light of peace commemoration and indicated that the focus would be on the normal commemoration of Remembrance Day.

RESOLVED that: The communication be noted and the Council would not be arranging a commemoration based on the Lamp Light of Peace in 2026.

10. PROVISION OF A COMMUNITY TAXI SERVICE.

The Community Transport Association advised that they were not aware of any such services available in Wales. They did however suggest that East Vale Community Transport might be currently offering a demand responsive transport service to local residents for things such as health appointments and it might be worth contacting them in this regard.

RESOLVED that: The Clerk to contact East Vale Community Transport to ascertain the type of service they were offering in this regard.

11. NOTES OF MEETING WITH STEPHEN BUTLER, PRINCIPAL PLANNING OFFICER ON 4 FEBRUARY 2026 – SCALING BACK OF CONCEPT DESIGN OF LEWIS ROAD ALLOTMENTS SITE.

The notes of the meeting had been circulated with the agenda. The Clerk had contacted Stephen Butler since the meeting and he confirmed that he would provide the agreed advice. Following receipt of the advice, the Clerk would contact the Principal Drainage Engineer for his advice on changes to the concept design that would avoid the need for SUDS approval. On a related matter it was considered desirable for the Clerk to contact any other council he was aware of that had recently implemented a new allotments site. The Clerk advised that he was aware of Bedlinog Community Council having relatively recently implemented a new site.

RESOLVED that:

- a) The position be noted.
- b) The Clerk to contact Bedlinog Community Council to ascertain how they had approached any issues concerning planning and drainage matter for their site.

12. ONE VOICE WALES AWARDS SCHEME 2026.

An invitation was received for the Council to submit an application for an award under one or more of the published categories.

RESOLVED that: An application be submitted under the community engagement category with the focus on the village fete involving joint engagement with a range of local organisations and groups.

13. JOINT MEETING WITH LECKWITH AND MICHAELSTON COMMUNITY COUNCIL – COMMUNITY BOUNDARY REVIEW.

It was noted that One Voice Wales would shortly be circulating Welsh Government guidance on the processes to be observed in the lead up to the implementation of community boundary reviews. The Council was of the view that on receipt of the guidance a joint meeting with Michaelston and Leckwith Community Council should be requested to plan ahead for the merger of both councils in May 2027.

RESOLVED that:

- a) Upon receipt of the Welsh Government guidance, the Clerk to write to Leckwith and Michaelston Community Council suggesting a joint meeting with councils being represented by their respective Chair, Vice-Chair and Clerk.

b) It be suggested that the meeting be held in the council chamber with a hybrid facility offered if required.

14. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

There were no reports received.

15. BANK RECONCILIATION AS AT 31 JANUARY 2026.

RESOLVED that: The bank reconciliation be approved.

16. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned payments be approved:

Payee	Amount	Description of Payment
P.R. Egan	50.00	Petty Cash
P.R. Egan	44.10	Car Allowance
P.R. Egan	28.75	Telephone Expenses
East Vale Community Transport	105.00	Transport Charges
East Vale Community Transport	115.00	Transport Charges
East Vale Community Transport	12.00	2026 Membership Fee
TL Computer Systems	60.00	IT Support
P.R. Egan	133.50	Rent Allowance
East Vale Community Transport	90.00	Transport Charges
P.R. Egan	44.10	Car Allowance
Llandough Allotments Association	66.00	Subscription Fees
British Telecom	57.54	Broadband Charges
Amazon	6.49	Receipt Books
Salaries and Wages Aggregated	2,158.22	
TOTAL	2,920.70	

Items shown in bold were paid on Council's Barclaycard

17. PLANNING APPLICATIONS.

Councillor Dr M. Misra declared a personal and prejudicial interest in this matter and left the meeting taking no part in the discussion or voting thereon.

Application No. 2025/00973/FUL

Vale Car Sales, Leckwith Road, Llandough

Amended plans in relation to proposed development of 30 affordable flats, access, parking, landscape planting and associated works.

RESOLVED that: The application is not opposed in principle but the following comments be submitted to the Vale of Glamorgan Council:

- a) Having regard to the nature of the flat's development on the opposite side of Leckwith Road, there is a preference for a larger share of the development to be focussed on two-bedroom as well as a limited number of three-bedroom flats.
- b) Such a change in the nature of the development would represent and acknowledge the need to provide homes for families at an ideal location being so close to recreational and play facilities.
- c) The site could potentially be impacted by flooding issues and it is considered that a flood risk assessment should be undertaken and a flood mitigation plan be prepared in accordance with Para 10.2 of the technical advisory note No. 15 on 'Development, Flooding and Coastal Erosion.' It is the view of the Community Council that this site is highly vulnerable in relation to potential flood risks and these should be fully assessed before any planning permission is granted.
- d) The access and egress from the access lane to the playing fields have appropriate visibility to support the safety of motorists.

18. EXCLUSION OF THE PRESS AND THE PUBLIC.

RESOLVED that: The press and the public be excluded from the next items of business in view of the confidential nature of the business to be discussed. (The Clerk also left the meeting in relation to the report on the gratuity).

19. TENDERS FOR THE GROUNDS MAINTENANCE CONTRACT 2026-2029.

Tenders had been invited on Sell2Wales and had been received in sealed envelopes and opened by Councillor Dr Misra in the company of the Clerk. Five tenders had been received which had been analysed and submitted in a report for consideration by the council.

RESOLVED that: The lowest tender price from P and A Landscapes was approved and the Clerk would notify the company as well as the unsuccessful tenderers.

20. FUTURE PAYMENT OF CLERK'S GRATUITY.

The Council considered legal advice commissioned by Altra Law which confirmed the basis of the payment and treatment of income tax and national insurance.

19 February 2026

RESOLVED that: The legal advice be accepted.

Signed..... Date: 19 March 2026
Chair