

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 19 MARCH 2026 AT 7.00pm.**

PRESENT

Councillor Dr M. Misra (Chair)
Councillor C. Gibson (Vice Chair)
Councillor B. Augustian
Councillor Mrs P. Carreyett
Councillor Mrs S. Jefferies
Councillor P. King
Councillor D. Mears

APOLOGIES FOR ABSENCE

Councillor Mrs L. Barrowclough
Councillor T. Llewelyn

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.

Councillor Dr M. Misra declared a personal and prejudicial interest in relation to Minute 18(b).

2. MINUTES OF THE MEETING HELD ON 19 FEBRUARY 2026.

RESOLVED that: The minutes of the meeting held on 19 February 2026 be confirmed as a correct record.

3. REPORT FROM THE POLICE.

The representative of the Police had sent her apologies for absence. A crime report had not been received.

4. PUBLIC PARTICIPATION SESSION.

There were no members of the public in attendance.

5. MEETING WITH COUNCILLOR GEORGE CARROLL.

The following report was received from Councillor Carroll.

TREE PRESERVATION ORDER – WOODLAND OFF LEWIS ROAD

It was reported that the tree preservation order for the woodland area had been approved by the Vale Council.

CASE FOR DOUBLE YELLOW LINES AT THE JUNCTION OF LLANDOUGH HILL AND PENLAN ROAD

Councillor Carroll advised that the Police supported the introduction of yellow lines and had advised the Highways Team of this.

RESOLVED that: Councillor Carroll be requested to contact Cardiff Bus to request their view on this proposal.

WASTE COLLECTION

There remained issues concerned waste collection when waste containers were found to be overflowing which was not the responsibility of most of the residents concerned. This was especially relevant to residents in Willowmere who used communal bins.

(At this point in the meeting a fire drill was held with the only matter of concern relating to the absence of a light at the rear of the hall that would need to be referred to the Hall Management Committee).

LIGHTING IN COGAN PILL LANE

It was noted that the lights were red in colour so that they would not have an adverse impact on the local bat population.

6. MATTERS ARISING FROM THE MINUTES.

Minute 13 – The Clerk had contacted Leckwith and Michaelston CC proposing a joint meeting and a response was awaited.

7. MINUTES OF COMMITTEES AND WORKING PARTIES.

RESOLVED that: The minutes of the following meetings were considered and approved:

- a) Community Plan Working Party – 19 February 2026.
- b) Civic Service Working Party – 12 March 2026.

The Chair reported that the Headteacher of the primary school had agreed to jointly organise a poster competition with prizes advertising the Service and to possibly supply a video of the school choir singing

selected hymns for playing at the Service. The Clerk would enquire with the Church whether the video could be played at the Service.

c) Biodiversity Working Party – 16 March 2026.

8. LEWIS ROAD RESERVE ALLOTMENTS SITE – UPDATE.

It was reported that the advice on scaling back the development to achieve deemed planning consent had been received from the principal planning officer and a meeting of the Working Party to consider next steps would be held on 24 March 2026. It was suggested that M. Fitzsimmons be approached after the meeting to ascertain whether she might be prepared to quote for the re-design of the concept plan.

RESOLVED that: The update be noted.

9. APPLICATION FOR DONATION – MARIE CURIE CYMRU – GREAT DAFFODIL APPEAL 2026.

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £100 be made to Marie Curie Cymru in support of its work.

10. DEMOCRACY AND BOUNDARY COMMISSION CYMRU – ANNUAL REMUNERATION REPORT FOR 2026/27.

The Council gave consideration to the determinations contained in the report for 2026/27 noting that they remained the same as for 2025/26.

RESOLVED that:

- a) The senior role payments be not adopted.
- b) A sum of up to £500 be allocated for the Chair's allowance.
- c) A sum of up to £250 be allocated for the Vice-Chair's allowance.
- d) Payments made in relation to (b) and (c) to be paid based on evidence of expenditure incurred.
- e) The attendance allowance be not adopted.
- f) Travel and subsistence payments be payable for approved business.
- g) Financial loss allowances be payable subject to provision of evidence of loss being incurred.
- h) The basic payments for councillors who do not opt out to be made in March 2026.
- i) The basic payment for other costs (£52 per annum) be paid as an allowance rather than reimbursement for actual expenses incurred.

11. ONE VOICE WALES – INVITATION FOR MEMBERSHIP IN 2026/27.

RESOLVED that: The invitation be accepted at the annual membership fee of £430.

12. EAST VALE COMMUNITY TRANSPORT SERVICE – COMMUNITY TAXI SERVICE.

EVCT had advised that they did not provide such a service but provided reference to a flat fee taxi service that was available which might be suitable.

RESOLVED that: The response be noted.

13. VALE OF GLAMORGAN COUNCIL – REVISED LETTINGS POLICY.

The revised lettings policy was circulated for the information of the Council.

RESOLVED that: The revised lettings policy be noted.

14. VALE OF GLAMORGAN COUNCIL – CONSULTATION ON PROPOSAL TO ENFORCE MOVING TRAFFIC OFFENCES USING AUTOMATIC NUMBER PLATE RECOGNITION.

Consideration was given to the consultation.

RESOLVED that: Full support be given to the proposal it being noted that the behaviour of motorists would be influenced by the likelihood of being caught for speeding.

15. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

Councillor Mrs Jefferies had today attended the joint One Voice Wales and Planning Aid Wales event on place-making. She would provide a report to the next Council meeting. The Clerk would circulate the presentation slides to members upon receipt.

16. BANK RECONCILIATION AS AT 28 FEBRUARY 2026.

RESOLVED that: The bank reconciliation be approved.

17. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned payments be approved:

| Payee | Amount | Description of Payment |
|-------------------------------|-----------------|----------------------------------|
| P.R. Egan | 28.75 | Telephone Expenses |
| P. Barnett | 270.00 | Planting of Silver Birch Tree |
| Edge It Systems Limited | 410.40 | Advantage Edge Software 26/27 |
| Altra Law | 600.00 | Legal Advice - Gratuity |
| CPRW | 20.00 | Annual Membership |
| William Hart | 36.00 | Aggregate for Allotments |
| Councillor B. Augustian | 208.00 | Member Allowance 2025/26 |
| Councillor P. King | 208.00 | Member Allowance 2025/26 |
| Councillor T. Llewelyn | 208.00 | Member Allowance 2025/26 |
| Councillor D. Mears | 208.00 | Member Allowance 2025/26 |
| Councillor Mrs S. Jefferies | 208.00 | Member Allowance 2025/26 |
| P.R. Egan | 133.50 | Rent Allowance |
| P.R. Egan | 50.00 | Petty Cash |
| British Telecom | 57.54 | Broadband Charges |
| Microsoft | 119.99 | MS Office Software |
| Planning Aid Wales | 106.00 | Two Places on Joint Event |
| Salaries and Wages Aggregated | 2,548.67 | |
| TOTAL | 5,420.85 | |

18. PLANNING APPLICATIONS.

a) Application No. 2025/01209 – 1 Vale View Close – First Floor Extension, Ground Floor utility extension to rear and new pitched roof to existing garage/new utility room.

RESOLVED that: No specific comments other than reliance be placed on the planning officer to determine whether there is any unneighbourly implications for adjoining properties.

b) Application No. 2025/00973 – Vale Car Sales, Leckwith Road – Proposed development of 30 affordable flats, access, parking, landscape planning and associated works (Amended Plans)

Councillor Dr M. Misra declared a personal and prejudicial interest in this matter and left the meeting taking no part in the discussion or voting thereon.

RESOLVED that: The application is not opposed in principle but the following comments be submitted to the Vale of Glamorgan Council:

- a) Having regard to the nature of the flat's development on the opposite side of Leckwith Road, there is a preference for a larger share of the development to be focussed on two-bedroom as well as a limited number of three-bedroom flats.
- b) Such a change in the nature of the development would represent and acknowledge the need to provide homes for families at an ideal location being so close to recreational and play facilities.
- c) The site could potentially be impacted by flooding issues and it is considered that a flood risk assessment should be undertaken and a flood mitigation plan be prepared in accordance with Para 10.2 of the technical advisory note No. 15 on 'Development, Flooding and Coastal Erosion.' It is the view of the Community Council that this site is highly vulnerable in relation to potential flood risks and these should be fully assessed before any planning permission is granted.
- d) The access and egress from the access lane to the playing fields have appropriate visibility to support the safety of motorists.

Signed..... Date: 23 April 2026
Chair