

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 23 APRIL 2026 AT 7.00pm.**

PRESENT

Councillor Dr M. Misra (Chair)
Councillor C. Gibson (Vice Chair)
Councillor Mrs L. Barrowclough
Councillor Mrs P. Carreyett
Councillor Mrs S. Jefferies
Councillor P. King
Councillor T. Llewelyn
Councillor D. Mears
Councillor M. Stanyard-Jones

APOLOGIES FOR ABSENCE

Councillor B. Augustian

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.

There were no interests declared.

2. MINUTES OF THE MEETING HELD ON 19 FEBRUARY 2026.

RESOLVED that: The minutes of the meeting held on 19 February 2026 be confirmed as a correct record.

3. REPORT FROM THE POLICE.

The representative of the Police was not present. A crime report had not been received.

4. PUBLIC PARTICIPATION SESSION.

There were no members of the public in attendance.

5. MEETING WITH COUNCILLOR GEORGE CARROLL.

The following report was received from Councillor Carroll.

LLANDOUGH HILL FLYTIPPING

He was extremely disappointed to see fly-tipping taking place just days after a community litter pick. He had reported the incident to the Vale Council and asked them to search for evidence of culpability. If any is found, enforcement action would be taken against the person responsible.

BULK BINS

There had been much speculation on social media in recent days regarding recycling arrangements for blocks of flats and apartments. It was suggested that bulk bins were being removed and residents would be required to use the kerbside separation bags in use by houses. This was incorrect. He had clarified with the Vale Council and they had confirmed bulk bins would not be removed. Changes had been made to recycling arrangements for some apartments but this did not apply to large blocks.

PAVEMENT REPAIRS

The Vale Council would be carrying out repairs to damaged pavements in our village in the coming months. He had been making his way around the village to photograph any damage and feed it in. Residents had helped out by doing so too. If anyone spots a defect in need of attention, please let him know.

BARONS COURT RESURFACING

He was pleased to report resurfacing works were being programmed at this junction. Many defects had been reported in recent months and it was good to see long term action being taken to address them.

EASTER EGG HUNT

It was a pleasure to attend the Easter Egg Hunt at St Dochdwy's over the Easter weekend. Well over a hundred people attended, which was a fantastic turnout. Thank you to everyone who worked so hard to make it a success.

RESOLVED that: The report be noted.

6. MATTERS ARISING FROM THE MINUTES.

Minute 6.3 – It was noted that the Chairs and Vice-Chairs of the Council and Leckwith and Michaelston Community Council would be meeting on 27 April 2026 to agree a forward plan for moving toward the creation of Llandough and Cwrtyrala Community Council in May 2027.

7. MINUTES OF COMMITTEES AND WORKING PARTIES.

RESOLVED that: The minutes of the following meetings were considered and approved:

a) Allotments Working Party – 11 April 2026.

RESOLVED that: The gardening tokens referenced in the minutes be funded from the Chair's allowance.

b) Lewis Road Reserve Allotments Working Party – 24 March 2026.

c) Community Plan – Informal Meeting of Councillors – 16 April 2026.

8. COSTED PROPOSAL FOR THE SCALING BACK OF THE CONCEPT DESIGN FOR THE LEWIS ROAD ALLOTMENTS.

Following a meeting with the Chair and Clerk, MS had quoted a fee of £475 for making the necessary changes designed to achieve deemed planning consent and avoid the need for a sustainable drainage approval. Any additional amendments required after the initial work would be charged at £50 per hour. It was considered important that a biodiversity assessment be undertaken before any work commenced. The Clerk indicated that the One Voice Wales Local Places for Nature Manager might be available to undertake the assessment.

RESOLVED that:

a) MS be commissioned to scale back the concept design on the basis of her written proposal and quoted fees.

b) A biodiversity assessment of the site be undertaken before the commencement of development work.

9. OBSTRUCTIVE PARKING AT THE JUNCTION OF LLANDOUGH HILL AND PENLAN ROAD.

In response to a request in the newsletter two residents had submitted photographs of obstructive parking at this location. The Council considered that double yellow lines were required at this junction to address the problem.

RESOLVED that:

a) The Clerk be requested to submit the photographs and a formal request for double yellow lines at the junction to M. Clogg, Highways Operational Manager in the Vale Council with a copy to Councillor Carroll.

b) The Clerk write to the Leader of the Vale Council sharing with her the parking issue which required an urgent resolution.

10. ONE VOICE WALES – CIVILITY AND RESPECT PLEDGE.

The new civility and respect pledge had been circulated to councils with a request that it is approved as a means of making a public statement of its commitment to civility and respect.

RESOLVED that:

- a) The pledge be approved and signed by the Chair.
- b) The Clerk inform One Voice Wales of this resolution.

11. QUOTATIONS FOR REPLACEMENT OF HORIZONTAL SLATS ON THREE BENCHES.

Quotations had been invited but none had yet been received. One carpenter who promised to quote had warned against the use of composite material due to its tendency to warp over time and he agreed to provide a quotation for replacing the slats with composite material as well as hard wood.

RESOLVED that: The matter be re-considered on receipt of quotations.

12. ONE VOICE WALES ANNUAL CONFERENCE AND AWARDS CEREMONY.

Consideration was given to nominating a member to attend the conference at a cost of £99.

RESOLVED that: Councillor Dr Misra be nominated to attend.

13. REQUEST FOR DONATION – RAY OF LIGHT CANCER SUPPORT.

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £100 be made to Ray of Light Cancer Support in support of its work.

14. VALE OF GLAMORGAN COUNCIL – DRAFT STATEMENT OF LICENSING POLICY.

RESOLVED that: The draft statement of licensing policy be noted.

15. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

No reports were received.

16. LETTER FROM LOCAL RESIDENT IN RELATION TO SUPPORT FOR YOUTH ENGAGEMENT.

A letter was received from a local resident in relation to providing support for local youth engagement.

RESOLVED that: The Clerk to obtain a reference for the resident and if satisfactory to confirm with the Chair that the offer of assistance be considered at the next meeting of the Environment and Amenities Committee.

17. BANK RECONCILIATION AS AT 31 MARCH 2026.

RESOLVED that: The bank reconciliation be approved.

18. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned payments be approved:

Payee	Amount	Description of Payment
Clr Dr. M. Misra	15.98	Bird Seed - Reimbursement
East Vale Community Transport	80.00	Transport Charges - Feb 2026
Marie Curie	100.00	Donation
One Voice Wales	430.00	Membership Fee 2026/27
Parish Magazine Printing	143.00	Printing of Newsletters
Penarth Ministry Area	150.00	Flowers for Civic Service
Zurich Municipal	772.34	Insurance 2026/27
P.R. Egan	28.75	Telephone Expenses
P and A Lanscapes	930.50	Grounds Maintenance March 2026
East Vale Community Transport	100.00	Transport Charges - March 2026
P.R. Egan	44.10	Car Allowance
P.R. Egan	50.00	Petty Cash
P.R. Egan	133.50	Rent Allowance
Llandough and Leckwith WMI	156.00	Hire of Hall for Coffee Mornings
Cooke and Arkwright	125.00	Allotment Rent
P. Barnett	1,750.00	Tree Work
C. Carreyett	15.77	Materials to block off footpath
Amazon UK	125.30	Tablecloths
Nisbets UK	338.17	Kitchen Equipment/Crockery
BT Business	57.54	Broadband Charges Feb 2026
Amazon UK	18.75	Hazard Tape
Amazon UK	60.72	Water Bottles for Fete
Amazon UK	33.94	Fencing Pins for Fete
Salaries and Wages Aggregated	2,711.66	
TOTAL	8,371.02	
Items shown in bold were paid on Council's Barclaycard		

19. PLANNING APPLICATIONS.

There were none.

20. EXCLUSION OF THE PRESS AND THE PUBLIC.

RESOLVED that: The press and the public be excluded from the next items of business in view of the confidential nature of the business to be discussed.

21. QUOTATIONS FOR WORKS TO RESOLVE THE WATER ESCAPE AT THE BROOK GREEN POCKET PARK.

Three quotations had been received for the work with the lowest quotation being rejected as it was received by a third party and did not appear to address the specification in full.

RESOLVED that: The second lowest quotation from Kingfisher Developments be accepted.

22. RECENT ACCIDENT ON BROOK GREEN FOOTPATH.

The details of the recent accident were discussed and the Clerk explained the actions be had taken in relation to the recording of the incident.

Signed..... Date: 28 May 2026
Chair