

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 16 JULY 2026 AT 7.00pm.**

PRESENT

Councillor C. Gibson (Vice Chair and Acting Chair for the meeting)
Councillor Mrs L. Barrowclough
Councillor Mrs P. Carreyett
Councillor Mrs S. Jefferies
Councillor P. King
Councillor D. Mears

APOLOGIES FOR ABSENCE

Councillor B. Augustian
Councillor Dr M. Misra
Councillor M. Stanyard-Jones

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.

There were no interests declared.

2. MINUTES OF THE MEETING HELD ON 2 JULY 2026.

RESOLVED that: The minutes of the meeting held on 2 July 2026 be confirmed as a correct record.

3. REPORT FROM THE POLICE.

The representative of the Police was not present.

4. PUBLIC PARTICIPATION SESSION.

There were no members of the public in attendance.

5. MEETING WITH COUNCILLOR GEORGE CARROLL.

The following report was received from Councillor Carroll.

PARKING DISCUSSION: LLANDOUGH PACT MEETING

Yesterday's PACT meeting was attended by Mike Clogg from the Vale of Glamorgan Council's Highways Department as well as Andrew Poole and

Stephanie Pothesay from Cardiff and Vale University Health Board.

Our PCSOs Maria and Luke were also in attendance.

There had been a robust discussion regarding the parking problems within the village and the following actions were agreed.

1. The Vale Council will reassess requests for double yellow lines at the junction of Llandough Hill and Penlan Road.
2. Our PCSOs will request the police designate a slot for officers to be dispatched to the village to issue tickets to illegal parked vehicles.
3. The police will provide educational flyers to place on the windscreens of vehicles parked dangerously.
4. The Health Board will carry out a parking survey at the Hospital.
5. The Health Board will communicate to staff details of transport options to the Hospital and the issues with dangerous parking in the village.
6. The police will request that Go Safe designate Llandough a speeding enforcement zone.
7. The Health Board will provide details of sustainable transport grants that are available.
8. As the ward member, he would continue to press the Vale Council to provide funding for resident only parking schemes.
9. The Health Board would provide an update on access and entrance points to the Hospital.

He would follow all of these points up with the relevant bodies and keep track of progress.

While these commitments were welcome, they alone would be far from sufficient to tackle the parking problems in our village.

It was therefore vital we ensure they're completed, so further actions can then be taken.

The police had agreed to share crime figures and updates on other non-parking related issues with him.

COGAN PILL ROAD DEFECTS

A resident tripped and fell when walking along Cogan Pill Road last week. The Council had inspected and arranged repair of four defects. On discussion with the resident, this did not include the defect which caused the fall. He was pursuing this and liaising with the Council.

CAR THEFTS

There had sadly been more attempted car thefts in the village, with incidents reported on Uplands Crescent and Dylan Close. He was continuing to liaise with the Police and pressing for resources to be allocated to the village to create a deterrent.

It was considered important to continue to press for double yellow lines at the junction of Llandough Hill and Penlan Road. This would reduce the need for police officers to visit the village to book or issue warnings to motorists parked on the double white lines. It was noted that Cardiff Bus supported the introduction of double yellow lines at this junction.

The Council thanked Councillor Carroll for following up the parking issues in the community and he agreed to review the position again in six months' time.

6. MATTERS ARISING FROM THE MINUTES.

Minute 7.22 – The Chair had been asked by the individual who had sustained injuries as a result of a fall at Brook Green to make a statement for her solicitor. The Council's insurers had been advised of the request and a response was awaited.

Minute 10 – It was agreed that the site inspection scheduled for 17 July would be cancelled and that the site meeting arranged for 23 July at 9.30am would now encompass a full site inspection as well as an assessment of the tree survey as it concerned trees at Brook Green.

7. MINUTES OF COMMITTEES AND WORKING PARTIES.

RESOLVED that: The minutes of the following meetings were considered and approved:

- a) Allotments Working Party – 27 June 2026.
- b) Hall Management Committee – 29 June 2026 – Noted.
- c) Village Fete Working Party – 9 July 2026.

8. MEETING WITH NEIGHBOURHOOD SERVICES MANAGER TO DISCUSS THE BIRD SANCTUARY AND THE ACTIVE TENNIS COURT.

A written report was received of a meeting held with the Neighbourhood Services Manager and council representatives held on 7 July 2026. The outcome of the meeting was that the Neighbourhood Services Manager would examine ways of refurbishing the active tennis court including the early replacement of the tennis net support posts and managing its access possibly through a partnership arrangement with Tennis Wales. In relation to the bird sanctuary, he would arrange for a licence to occupy the site to be offered to the council and he indicated his agreement for the council to affix a suitable sign on the perimeter fence to indicate its use as a bird sanctuary. He was also supportive of the development plan prepared in the light of advice provided by the One Voice Wales Local Places for Nature Officer.

In the discussion that took place, it was suggested that the perimeter fence of the bird sanctuary be replaced with a more appropriate type of fence possibly funded through a grant from a suitable source.

The Clerk advised that he had been approached by two residents who wished to play tennis in the active court which was currently locked by the Chair who had been provided with a key so as to prevent misuse of the court.

RESOLVED that:

- a) The notes of the meeting of 7 July 2026 be noted.
- b) Support be given to the development of the bird sanctuary in accordance with the plan prepared by the Chair based on advice received from the One Voice Wales Local Places for Nature Officer.
- c) Subject to a licence to occupy the bird sanctuary being provided by the Vale Council the Biodiversity Working Party be authorised to implement the sanctuary plan including the purchase of a sign to be affixed to the perimeter fence.
- d) The Biodiversity Working Party to consider a possible grant application being submitted to a grant provider to replace the perimeter fence.
- e) The two residents who had approached the Clerk be advised of the current position regarding the active tennis court.

9. LEWIS ROAD RESERVE ALLOTMENTS SITE – CURRENT CONDITION OF THE SITE.

A meeting of the Lewis Road Reserve Allotments Working Party was scheduled for 30 July 2026 at 7.00pm to consider the alternative concept designs prepared by Ms MS. It seemed unlikely that the matter of whether

deemed planning consent would be resolved in the near future and at the moment the site was overgrown and likely to lead to complaints from adjoining residents about overgrowth affecting their rear gardens. It was suggested that as a remedial measure, the perimeter of the site be flailed up to a distance of 4-6 metres from neighbouring properties.

RESOLVED that: The Clerk be authorised to obtain up to three quotations for the work and subject to the lowest quotation not exceeding £1000 he be authorised to approve a quotation in consultation with the Chair and Vice-Chair of the Council.

10. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

No reports were received.

11. BANK RECONCILIATION AS AT 30 JUNE 2026.

RESOLVED that: The bank reconciliation be approved.

12. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned payments be approved:

Payee	Amount	Description of Payment
P.R. Egan	28.75	Telephone Expenses
Cardiff Treescapes	336.00	Annual Tree Survey
Llandough and Leckwith WMI	54.00	Use of hall for coffee mornings
P.R. Egan	46.20	Car Allowance
P.R. Egan	137.92	Rent Allowance
Parish Magazine Printing	23.96	Printing of Lewis Road Concept Designs
P and A Landscapes	930.50	Grounds Maintenance June 2026
Audit Wales	200.00	Audit Fee 2024/25
Vision ICT Limited	264.00	Hosted Email addresses 2026/27
C. Carreyett	10.49	Coffee Morning Expenses
BT Business	61.14	Broadband Charges May 2026
Tesco	125.99	Refreshments for Fete Stall
Salaries and Wages Aggregated	2,158.42	
TOTAL	4,377.37	

Items shown in bold were paid on Council's
Barclaycard

Signed..... Date: 17 September 2026
Chair