LLANDOUGH COMMUNITY COUNCIL

MINUTES OF THE POLICY AND RESOURCES COMMITTEE HELD REMOTELY ON MONDAY 19 OCTOBER AT 7.00PM

PRESENT

Councillor Dr M. Misra (Chair)
Councillor C. Gibson (Vice-Chair)
Councillor Mrs. L. Barrowclough
Councillor Mrs P. Carreyett
Councillor Mrs S. Jefferies
Councillor P. King
Councillor D. Mears
Councillor M. Stanyard-Jones

APOLOGIES FOR ABSENCE

Councillor B. Augustian

1. **DECLARATIONS OF INTEREST.**

   There were none declared.

2. **MINUTES OF THE MEETING HELD ON 22 JUNE 2026.**

   RESOLVED that: The minutes be confirmed as a correct record.

3. **MATTERS ARISING FROM THE MINUTES.**

   Minute 3.3.3.6 – It was noted that the translator's invoice had now been paid.

   Minute 7 – It was confirmed that the Clerk to Leckwith and Michaelston CC had been provided with details of planned coffee mornings.

4. **INCOME AND EXPENDITURE ACCOUNTS AS AT 30 SEPTEMBER 2026.**

   The cash book and comparison of budget headings and expenditure to date had been circulated with the agenda. The following matters were outlined for detailed consideration:

   INCOME

   VAT Refund – This was less than the budget due to a lower amount of VAT paid in 2025/26 than expected.

Fete Income – This would be higher than the estimate due to the success of the refreshments stall and income received from the ice cream and bouncy castle provider.

Interest – Higher interest in relation to the gratuity account.

EXPENDITURE

Accommodation Cost – The invoice from Llandough and Leckwith War Memorial Institute was less than budgeted for.

Management of Hall – The higher cost was due to the decision taken by the Council to fund hiring fees for coffee mornings.

Brook Green – Higher costs due to the need to resolve the problem of the water escape. This was likely to be in the region of £15.9k as the work undertaken earlier in the year had not resolved the issue of the water escape and further investigation was required.

Lewis Road allotments – The budget of £10000 was likely to be required for consultancy fees based on the scaled back concept design prepared by the edible landscaper.

Allotments – Additional costs due to possible additional overgrowth clearance.

Tree Works – Additional costs due to extent of tree work recommended by the arborist.

Street Furniture – Lower costs as estimate of repair work lower than estimated.

Play equipment – Less than estimated as no repairs to equipment required based on reports from the playground inspector.

RESOLVED that: The report be noted.

5. **AUDIT OF 2025/26 ACCOUNTS.**

The Clerk informed the Committee that an unqualified audit had been received from Audit Wales in relation to the accounts with no recommendations.

6. **BUDGET FOR 2027/28.**

The Clerk reported that there was no requirement for the Council to approve a budget or set a precept for 2027/28 as the precept would be notified to the new Llandough and Cwrtyrala Community Council by the Welsh Ministers. It was understood that the Welsh Government would consult with the Vale of

Glamorgan Council before determining the level of the precept. The Clerk recommended that the council should advise the Vale of Glamorgan Council of specific commitrnents for 2027/28 which it would like to have accounted for in the calculation of the precept. The Committee considered that the Vale of Glamorgan Council should be made aware of the following issues:

a) Shortfall in the gratuity account of an estimated £10k for payment of the Clerk's gratuity.
b) Additional funding for development of Lewis Road allotments.
c) Additional funds to address water escape on the footpath running through the Brook Green pocket park.

RESOLVED that: The Clerk advise the Vale of Glamorgan Council of these funding requirements for 2027/28.

7. DEMOCRACY AND BOUNDARY COMMISSION CYMRU – DRAFT REPORT FOR 2027/28.

The Council considered the draft report for 2027/28 which was open for consultation. It was noted that only one change was proposed for the local council sector relating to the increase in mileage rates from 45 pence to 55 pence per mile.

RESOLVED that: The consultation be noted.

8. PURCHASE OF BANNERS FOR CHRISTMAS FAYRE.

The Clerk reported that the purchase of three banners would cost over £300 and he invited the Committee to consider whether it wished to continue with the purchase of three 6 foot by 3-foot banners for location on the church wall, hall and the school railings.

RESOLVED that:

a) One banner be purchased for location on the church wall.
b) A press release be provided to the Penarth Times and Glamorgan Gazette.
c) Publicity on social media be used to advertise the event.