

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 22 FEBRUARY,
2018 AT 7.00PM IN THE COUNCIL CHAMBER.**

PRESENT

Councillor Dr M. Misra (Chairman)
Councillor Mrs P. Carreyett (Vice-Chairman)
Councillor M. Edwards
Councillor Mrs P. Gay
Councillor P. King
Councillor E. Penn
Councillor I. Williams

APOLOGIES FOR ABSENCE

Councillor B.C. Hill
Councillor W. Williams

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.

There were no declarations of interest reported at the meeting.

2. MINUTES OF THE MEETING HELD ON 18 JANUARY, 2018.

RESOLVED that: The minutes be approved and signed by the Chairman.

3. MEETING WITH THE POLICE.

The Police were not present.

4. MEETING WITH COUNCILLOR G.D. CARROLL.

Councillor Carroll arrived later in the meeting but he had submitted the following report for the information of members: -

- a) Double yellow lines on Penlan Road - I contacted Highways and asked that the gap (presumably due to a parked car when the work was initially carried out) be filled.
- b) Road markings on Spencer Drive - I contacted Highways and asked that the lines be repainted where required.
- c) LED streetlights - Highways have confirmed that Llandough streetlights are set to be converted in the week commencing 12th March. The new lights will operate throughout the night - dimmed between midnight at 6am.
- d) Dog fouling - I have contacted Visible Services regarding the spate of incidents that have taken place in recent weeks - asking they be cleaned up as soon as

possible after they are reported. I have requested further bins around the village - particularly on Cogan Pill Road. I also raised this with the Leader of the Council and Cabinet Member for Visible Services - the Council will be undertaking a consultation on introducing a Public Space Protection Order. Such an order will allow measures such as making it compulsory for dog walkers to carry plastic bags and on the spot fines to be introduced. I'm keen for a more robust policy on this and I'll continue to press for action.

- e) Car parking - I have continued to liaise with Highways regarding the parking situation - and will push for the introduction of further measures to address the problem.
- f) Trees on Spencer Drive - I have arranged to meet with the Health Board with a view to having trees on the hospital ground backing onto residents' properties cut back.
- g) Dochdwy Play Area Upgrade - the contract has gone out to tender for works to be carried out. At the moment - the s106 officer anticipates contractors will be on site by April with the work completed in May.

5. MATTERS ARISING FROM THE MINUTES.

Minute 7- Councillor Edwards enquired what was to happen regarding the resolution to create a community grants fund of around £3,000. The Clerk advised that the resolution was passed after the budget had been approved for 2018/19. He suggested that if the Council was to increase its current donations budget it needed to consider how many local organisations would qualify for support given that many of the regular users of the Hall provided classes for profit.

Minute 9 – The Vale of Glamorgan Council had confirmed that there had been no new resident only parking schemes implemented, or extended, since their original introduction by the former South Glamorgan County Council prior to 1986. The existing service was not self-funding and the on-going commitment to administer such a county wide scheme had to be balanced against projects to improve highway safety and reduce the instances of road traffic collisions. However, a parking strategy was currently being developed which would enable the Council to have a sustainable and well-managed parking regime within all car parks, residential streets, town centres and coastal locations. Although it was not possible to commit to an implementation date at this early stage, assurance was given that consideration would be given to Llandough having residents only parking once the strategy had been approved.

Minute 26 – The new contractor had signed the grounds maintenance contract which would commence on 20 March, 2018.

6. APPROVAL OF MINUTES OF COMMITTEES AND WORKING PARTIES.

Bio-Diversity Working Party – 23 January, 2018.

RESOLVED that: The minutes be approved.

Web-Site Sub-Committee – 29 January, 2018.

RESOLVED that: The minutes be approved.

Allotments Working Party – 3 February, 2018.

RESOLVED that: The minutes be approved.

Hall Management Committee – 5 February, 2018.

RESOLVED that: The minutes be noted. (It was pointed out that it was possible to purchase balloon race materials that were bio-degradable).

Environment and Amenities Committee – 7 February, 2018.

RESOLVED that: The minutes be approved.

Policy and Resources Committee – 12 February, 2018.

RESOLVED that: The minutes be approved.

Village Fete Working Party – 15 February, 2018.

A brief discussion took place in relation to the content of Minute No. 7 (Para. 2) and some concerns were expressed about the recommendation to exclude local businesses from having stalls at the fete. Although it was recognised how important it was not to undermine the ability of local organisations to generate income, it was nevertheless important to enhance the range of stalls which would improve the enjoyment for people attending the fete who were looking for an enjoyable afternoon. The provision of a rewarding experience for fete attenders was also a priority for the Council.

RESOLVED that:

- a) The minutes be approved with the exception of Minute No. 7 (Para. 2).
- b) The Working Party be requested to reflect on its recommendation in the light of evidence that had been obtained since the meeting demonstrating that inclusion of the Flapjack Fairy was unlikely to impact on sales from the Church's refreshments stall.

7. IMPROVEMENT WORKS AT BROOK GREEN POCKET PARK.

The Clerk had met with SMART Associates to discuss detailed aspects of arranging for the slippery surface of the footbridge to be rectified and for the underground water leak on the concrete path being addressed.

The consultant had provided an estimate of costs for preparing options for improving the slip resistance of the footbridge; for recommending a solution; to put forward a proposal to prevent run-off of ground water reaching the concrete footpath; specifying works to be undertaken; preparing a simple document to invite tenders; administering

the contract; and carrying out inspection of works. Due to the small scale and nature of the works the consultancy charge would be based on a fixed hourly rate with a cap on the fee of £3000 plus VAT. It would also be necessary to organise a topo survey to ascertain the source and nature of the water escape and this would be chargeable to the Council.

RESOLVED that: The consultancy charges be approved and the Clerk be authorised to work with the Consultant to ensure that the improvement works were completed without undue delay.

8. MEETING WITH COUNCILLOR G. CARROLL.

Councillor Carroll arrived at this point in the meeting and following on from the consideration of his written report, a number of additional matters were raised: -

- a) He would follow up the matter of apparent missing yellow lines by the start of the 20mph limit on Penlan Road.
- b) Although some remedial work had been undertaken on Llandough Hill, there was still a need to repair the speed hump and a number of other pot holes.
- c) The street lights on Llandough Hill were not operational at 5.00am in the mornings and for pedestrians using the Hill at this time it was potentially dangerous and needed urgent examination.

9. APPLICATIONS FOR DONATIONS.

- i) Llandough TOTS Group.

Consideration was given to providing support to the Group whose income had dropped considerably due to falling numbers. They requested that the Council provide them with funding support to meet the costs of hall rental charges enabling them to continue in operation to the end of the school year when they would review the future of the Group.

RESOLVED that:

- a) In pursuance of the power conferred by the Local Government Act 2000 (Power of Well-Being) (as amended), and being of the opinion that the expenditure satisfies the requirements of that Act, the Council commits to paying the Hall rental charges up to a maximum of £200 on its behalf up to the end of the school year.
- b) If the Group wishes to seek additional support in the future, any application would need to be supported by a business case.

- ii) Tenovus.

RESOLVED that: The application be noted.

- iii) Teenage Cancer Trust.

RESOLVED that: The application be noted.

10. MEMBERSHIP OF ONE VOICE WALES.

(The Clerk declared an interest in the matter and left the room whilst the matter was under consideration).

RESOLVED that: The invitation to join One Voice Wales for 2018/19 at a fee of £279 be accepted.

11. IMPLICATIONS FOR LLANDOUGH OF A PROPOSED DINAS POWYS BY-PASS SCHEME.

It was reported that the Vale of Glamorgan Council would be undertaking a comprehensive review of the transport infrastructure in and around Dinas Powys. It was considered that the review was likely to have implications for Llandough and for this reason it was seen as vital that the Council should be represented on the Review Panel and if not, it needed to be clarified as to how the Council would be involved in the consultation process. It was noted that Councillor Carroll supported a Dinas Powys By-Pass in principle but would be committed to representing the interests of Llandough as part of the review process.

RESOLVED that: A formal request be submitted to the Vale of Glamorgan Council for the Council to be represented on the review group and if refused guidance be sought on how the Council will be involved in the consultation process.

12. QUOTATIONS FOR SUPPLY OF TWO MARQUEES AND FURNITURE FOR THE VILLAGE FETE.

The Clerk had invited three companies to quote for the provision of the marquees for the fete. Two companies had responded to the request and the Council was provided with the details of both quotations.

RESOLVED that: The quotation from The Marquee and Furniture Company be accepted at a cost of £724 plus VAT.

13. WELSH GOVERNMENT'S BEE FRIENDLY SCHEME.

RESOLVED that: The scheme be referred to the Bio-Diversity Working Party for consideration.

14. CONSULTATIONS.

- a) Vale of Glamorgan Council – Supplementary Planning Guidance.

RESOLVED that: The consultation be noted.

b) UK Government – Crime and Poor Performance in the Waste Sector.

RESOLVED that: The consultation be noted. (Councillor Carroll would in due course advise the Council of changes to the Vale of Glamorgan Council's Waste Management Strategy and the impact on the community of Llandough).

c) Vale of Glamorgan Council – Outline Regional Transport Strategy.

RESOLVED that: A small task and finish group be established comprising of Councillors Edwards, Gay, King and Penn to consider and comment on the Strategy. (Closing date for comments – 23 March, 2018).

15. COMMUNICATION FROM SEAN MOLINO – FORCE FITNESS LIMITED.

A communication was received from Sean Molino whose company provided a well-being project aimed at educating families in health and fitness. He proposed offering the service free for families in Llandough subject to it being granted funded from a number of possible sources. He offered to meet with the Council to discuss his proposals in more detail.

RESOLVED that: He be invited to the next meeting of the Council to enable a discussion of his proposal.

16. NOMINATION FOR CHAIRMAN ELECT AND VICE-CHAIRMAN ELECT FOR 2018/19.

RESOLVED that: Councillor Mrs P. Carreyett be nominated as Chairman Elect and Councillor Mrs P. Gay as Vice-Chairman Elect.

17. PLANNING APPLICATIONS.

There were none.

18. MEMBERS WHO HAD ATTENDED MEETINGS OF OTHER BODIES.

Councillor Dr Misra had already circulated a written report of his most recent meeting with the Headteacher of Llandough Primary School and he highlighted some of the key points of his discussion for the information of members.

Councillor Mrs Carreyett had attended a recent meeting of the Llandough Hospital Orchard Project Group and she advised members of current progress and future plans.

RESOLVED that: An item be included on the agenda for the next meeting in relation to a donation being made towards the cost of developing the orchard.

19. BANK RECONCILIATION AS AT 31 JANUARY, 2018.

RESOLVED that: The bank reconciliation be approved.

20. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The schedule of payments prepared by the Clerk be approved and the following payments be made: -

Payee	Amount	Description of Payment
E. Penn	37.26	Materials - Work on Brook Green
Urdd Gobaith Cymru	75.00	Donation
P.R. Egan	28.00	Telephone Expenses
P.R. Egan	40.00	Petty Cash
P.R. Egan	73.39	Bird and Bat Boxes
P.R. Egan	98.33	Rent Allowance
Edge IT Systems Limited	333.60	Advantage Edge Support 2018/19
Vale of Glamorgan Council	197.08	Garage Rent
EVCT	87.90	Transport Charges
CPRW	20.00	Annual Membership Fee
P.R. Egan	56.70	Car Allowance
P.R. Egan	40.00	Petty Cash
N. Fowler	50.00	Delivery of Newsletter
Salaries, Wages and Income Tax	913.41	Combined Total for all Employees
TOTAL	2,050.67	

Signed.....
Chairman

29 March, 2018