

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 28 JUNE, 2018 AT
7.00PM IN THE COUNCIL CHAMBER.**

PRESENT

Councillor Mrs P. Carreyett (Chairman)
Councillor Mrs P. Gay (Vice-Chairman)
Councillor M. Edwards
Councillor P. King
Councillor D. Mears
Councillor Dr M. Misra
Councillor W. Williams

APOLOGIES FOR ABSENCE

Councillor B.C. Hill
Councillor E. Penn

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.

There were none.

2. MINUTES OF THE MEETING HELD ON 24 MAY, 2018.

RESOLVED that: The minutes be approved and signed by the Chairman.

3. MEETING WITH THE POLICE.

There was no representative from the Police in attendance.

4. MEETING WITH COUNCILLOR G. CARROLL.

The Chairman welcomed Councillor Carroll to the meeting. The following matters were raised: -

- a) He complimented the Council on the organisation of an excellent village fete.
- b) The missing section on the Canon Walk kissing gate would be fitted within a week.
- c) Section 106 funding was available for the purpose of supporting sustainable developments and he welcomed ideas from Councillors. He advised that very soon, work would be undertaken to install handrails and a non-slip surface on the steps at Downfield and Pinewood Close funded from S106 monies. He was urging the Vale of Glamorgan Council officers to consider the installation of lighting on Cogan Pill Road but was uncertain as to the outcome.
- d) The recent consultation on the Public Spaces Protection Order had inadvertently sent out an intended message which is why the consultation was temporarily withdrawn. A new consultation had now been launched.
- e) It was noted that the dog waste bin in Cogan Pill Road was recently overflowing.

- f) The planning application in relation to the proposed flats development on Leckwith Road had not yet been submitted.
- g) A question was asked as to whether fencing would be installed around the children's play area in the playing fields. Councillor Carroll would follow this up and report back.
- h) The Council was informed that the Hospital had misunderstood the specific nature of the requirement to cut back trees at the rear of Spencer Drive. The Hospital had agreed to revisit the site and undertake additional work but it was uncertain whether this action would satisfy all of the residents concerned.
- i) A question was asked as to whether any unallocated S106 funds could be allocated to fund the proposed multi user games facility. Councillor Carroll would follow up but considered that this was probably unlikely.

5. MATTERS ARISING FROM THE MINUTES.

Minute 18- It was noted that Councillors Carreyett and Gay would be attending the One Voice Wales Innovative Practice Conference on 4 July, 2018.

6. MINUTES OF COMMITTEES AND WORKING PARTIES.

Environment and Amenities Committee – 20 June, 2018.

RESOLVED that: The minutes be approved.

Policy and Resources Committee – 25 June, 2018.

RESOLVED that: The minutes be approved.

Bio-Diversity Working Party – 26 June, 2018.

RESOLVED that: The minutes be approved.

7. PROPOSED MUGA FACILITY IN THE PLAYING FIELDS.

In the light of additional information having been received from the Vale of Glamorgan Council about the site location and estimated costs it was necessary to defer consideration of the grant application to the Strong Communities Grant scheme.

RESOLVED that: Councillor I. Williams to prepare a draft grant application to the Strong Communities Fund for approval at the next meeting of the Council.

8. PUBLICATION OF COUNCILLOR CONTACT DETAILS ON WEBSITE.

Consideration was given to whether the full contact details of Councillors should be published on the Council's website.

RESOLVED that: -

- a) The home address and telephone contact details to be published on the website as was currently the position.

- b) The Clerk to ascertain the costs of providing all members with a Council e-mail address to also be published on-line.

9. STREET LIGHTING IN COGAN PILL ROAD AND IMPROVEMENTS TO THE ENVIRONMENT OF THE COMMUNITY.

Councillor Mears considered that on the grounds of safety there was a strong case for the provision of street lighting in Cogan Pill Road. This was especially so given the recent improvements to the children's play area as well as the safety of pedestrians during the hours of darkness. It was suggested that S106 funding for sustainable transport would be an appropriate source of finance. It was noted that the Council had previously obtained costings for footway lighting from Vale of Glamorgan Council officers of around £20k+. Councillor King suggested that the provision of solar powered lighting might be a low-cost alternative. The provision of planters was not discussed and, in any event, would need to be referred to the Environment and Amenities Committee.

RESOLVED that: -

- a) Councillor Carroll to take up the matter with the Vale of Glamorgan Council Officers including the suggestion of solar powered lighting.
- b) The provision of planters in the village be referred to the October meeting of the Environment and Amenities Committee for consideration.

10. DRAFT E-MAIL PROTOCOL.

At the request of the Council, the Clerk had prepared an e-mail protocol for consideration.

RESOLVED that: The protocol be considered at a special meeting of the Policy and Resources Committee to be arranged by the Clerk.

11. REMEMBRANCE DAY INSTALLATIONS – GRANT SCHEME.

The Council gave consideration to making an application for grant funding for the purchase of installations to commemorate Remembrance Day. The 2018 Armistice Project would be considering grant application of up to £500 to support Remembrance Day activities to mark the centenary of the First World War. Furthermore, silhouettes for benches and chairs could be provided free of charge. As part of the scheme, the Council would need to hold a self-funded event to bring the local community together.

RESOLVED that: The Clerk submit an application for a grant as well as a supply of free silhouettes.

12. ALLOTMENTS WORKING PARTY – COUNCILLOR VACANCY.

RESOLVED that: The vacancy be filled by Councillor D. Mears.

13. PROPOSED BUS SHELTER ON DOCHDWCY ROAD, ADJACENT TO THE SCHOOL.

In response to the Council's request for a bus shelter at this location, the Vale of Glamorgan Council had responded by saying that it would not be able to support the proposal in the light of strong opposition from local residents when this proposal had previously been considered and that locating a shelter near residential properties could often result in anti-social behaviour occurring.

The Council was however invited to consult with residents on the proposal and if a larger positive response was received further consideration would be given albeit the local opposition would likely remain and would need to be addressed in order to achieve a positive outcome for all.

RESOLVED that: An item on this subject be included in the next Newsletter inviting the views of residents on the proposal.

14. CONSULTATIONS.

The following consultations were received: -

- a) Welsh Government – Diversity in Democracy.
- b) Welsh Government – Consultation on the Consolidation of the Town and Country Planning (Use Classes) Order 1987 and Town and Country Planning (General Permitted Development) Order 1995.
- c) Vale of Glamorgan Council – Consultation on Public Spaces Protection Orders in relation to dog controls.
- d) Vale of Glamorgan Council – Car Parking Strategy.

RESOLVED that:

- a) A special meeting of the Policy and Resources Committee be arranged to consider the consultations (a), (c) and (d) above.
- b) The consultation (b) above be noted.

15. SEAFARERS UK – RAISING THE AWARENESS OF MERCHANT NAVY DAY – 3 SEPTEMBER 2018.

An invitation was received from Seafarers UK for the Council to raise public awareness of the UK's reliance on seafarers and shipping by flying a red ensign on 3 September, 2018. The Council did not currently have the use of a flag pole but it was noted that the school had such a facility. It was noted that the red ensigns were priced at between £28 and £46.

RESOLVED that:

- a) The school be asked whether it would be prepared to fly the red ensign on the designated date.
- b) The Clerk to obtain costings for a flagpole to be erected on the apex of the Hall and report back to the next meeting.

16. MARIE CURIE FOUNDATION – FUND RAISING OPPORTUNITIES.

An invitation was received from the Foundation to discuss funding opportunities.

RESOLVED that: The invitation be noted.

17. POWER UP – PARTNERSHIP BETWEEN WESTERN POWER AND THE ENERGY SAVING TRUST.

A communication was received about the Power Up scheme that was designed to help the vulnerable to get the support available to them and reduce the amount they spend on energy bills.

RESOLVED that: The scheme be publicised on the Council’s website and on the Next-Door site.

18. PLANNING APPLICATIONS.

There were none.

19. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

No reports were received.

20. WALES ROAD SAFETY CONFERENCE.

An invitation was received for members to attend.

RESOLVED that: The invitation be noted.

21. BANK RECONCILIATION AS AT 31 MAY, 2018.

RESOLVED that: The bank reconciliation be approved.

22. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The schedule of payments prepared by the Clerk be approved and the following payments be made: -

Payee	Amount	Description of Payment
Bobath Cymru	75.00	Donation
P.R. Egan	28.00	Telephone Expenses
A.D. Williams	200.00	Audit Fee
P.R. Egan	50.00	Village Fete Float
Mario Morris	300.00	Fete Entertainer
Llandough Primary School	50.00	Fete Entertainment

N. Houghton	50.00	Fete Display
Vale of Glamorgan Brass Band	250.00	Music at Fete
Silver Stars Gymnastic Club	50.00	Fete Display
Llandough Scout and Guide Hall	50.00	Use of Hall for Fete
P.R. Egan (Amazon)	33.73	Inkjet Cartridges
P.R. Egan	100.33	Rent Allowance
P.R. Egan	40.00	Petty Cash
One Voice Wales	100.00	Conference Fees
Parish Magazine Printing	71.50	Printing of Fete Leaflets
Alpine Marquees	1,218.60	Marquees for Fete
P and A Grounds Maintenance Ltd	573.75	Grounds Maintenance May 2018
P.R. Egan (Viking Direct)	77.44	Stationery
EVCT	112.90	Transport Charges
Information Commissioner	40.00	Notification Fee
Royal British Legion	33.60	Donation for Generator
P.R. Egan	72.90	Car Allowance
P.R. Egan	35.50	Telephone Expenses
Salaries, Wages and Income Tax	1,284.56	Aggregated Total
TOTAL	4,897.81	

23. EXCLUSION OF THE PRESS AND THE PUBLIC.

RESOLVED that: Due to the confidential nature of the next items of business as they relate to personnel and individual Councillor matters, the press and the public be excluded from the meeting.

24. REQUEST FROM CARETAKER FOR AMENDED DUTIES.

The Clerk reported that the Grounds Contractor had quoted a price of £30 per month to cut the grass in Downfield and Pinewood Close on a weekly basis. If the quotation was accepted it would be necessary to agree on alternative duties to be undertaken by the Caretaker.

RESOLVED that:

- a) The quotation from the Grounds Contractor be accepted.
- b) The job description of the Caretaker be amended to exclude grass cutting duties and to include external window cleaning, control of weed growth, clearing drains and sweeping up around the exterior of the Hall.

25. RESIGNATION OF COUNCILLOR BRIAN HILL.

The Chairman informed the Council that she had received a resignation from Councillor Hill. The letter was read out for the information of the Council.

RESOLVED that:

- a) The Clerk arrange with the Vale of Glamorgan Council for the notice to electors to be published.
- b) The Clerk to acknowledge Councillor Hill's resignation.
- c) The Clerk to order a framed certificate of appreciation in recognition of his exceptional service as a former Chairman and Councillor over many years.

Signed
Chairman

26 July, 2018