

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 26 JULY, 2018 AT
7.00PM IN THE COUNCIL CHAMBER.**

PRESENT

Councillor Mrs P. Carreyett (Chairman)
Councillor Mrs P. Gay (Vice-Chairman)
Councillor M. Edwards
Councillor P. King
Councillor D. Mears
Councillor Dr M. Misra
Councillor E. Penn

APOLOGIES FOR ABSENCE

Councillor I. Williams

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.

There were none.

2. MINUTES OF THE MEETING HELD ON 28 JUNE, 2018.

RESOLVED that: The minutes be approved and signed by the Chairman.

3. MEETING WITH THE POLICE.

There was no representative from the Police in attendance.

4. MEETING WITH COUNCILLOR G. CARROLL.

The Chairman welcomed Councillor Carroll to the meeting. The following matters were raised: -

- a) It was reported that some loose bolts on the new play equipment in the Adventure Playground had been repaired. Councillor Carroll had asked for the vegetation in the area to be cut back.
- b) No funding had yet been identified for fencing off the play area but Councillor Carroll would push for this work to be undertaken when funding permits.
- c) Officers were investigating the problem of flooding in the King George V Memorial Playing Fields.
- d) It was noted that the Hospital Manager was taking up the matter of staff smoking by the entrance to the hospital. Councillor Carroll's view was that it would be better to have a designated smoking area on site located in a discreet area.
- e) He referred to the Hot Shots scheme that would be held on 7 August which he hoped would be continued as a regular school holiday scheme.
- f) There had been a delay in the issue of food recycling bags due to a supply shortage.

g) Members referred to the new waste management scheme and pointed out that the restriction of two black bags per fortnight might disadvantage disabled people and families with babies. Councillor Carroll would take up this matter with the relevant officer.

h) A question was raised as to whether the Vale of Glamorgan Council would support the re-introduction of a communal skip service.

i) The Penlan Road sign by the village garden required replacement.

j) It was reported that early morning burning of waste was causing inconvenience to residents due the smell of what appeared to be burning plastic. Councillor Carroll would investigate.

RESOLVED that: The Clerk to write to Vale of Glamorgan Council in relation to the matters raised above concerning changes to the waste management strategy.

5. MATTERS ARISING FROM THE MINUTES.

There were none.

6. MINUTES OF COMMITTEES AND WORKING PARTIES.

Allotments Working Party – 30 June, 2018.

RESOLVED that: The minutes be approved.

Hall Management Committee – 2 July, 2018.

RESOLVED that: The minutes be noted.

Special Meeting of the Policy and Resources Committee – 18 July, 2018.

RESOLVED that: The minutes be approved.

It was noted however, that in relation to the parking strategy there was a need for issues relating to displacement parking to be resolved before the introduction of on street parking charges. In relation to Public Spaces Protection Orders, the issue of fixed penalty notices was a simpler method than enforcement of bye-laws.

7. PROPOSED MUGA FACILITY IN THE PLAYING FIELDS.

Consideration was given to the proposed submission of a grant application to the Strong Communities Grant Fund. It was the view of the Council that the shortfall of funding should be met by a loan subject to Welsh Government approving a loan sanction. In order to be eligible for applying for consent it would be necessary for the Council to order the MUGA, retain ownership and have a legal interest in the land where it would be located.

The Clerk had arranged with Mr. DK for a site visit to be made to MUGA facilities in Barry and St. Athan and this would take place on 5 September commencing at 5.30pm at the Gibbonsdown facility. The Clerk would co-ordinate arrangements for the visit.

RESOLVED that: Approval be given to the application for grant funding being submitted under the Strong Communities Grant Fund and the detailed funding arrangement be re-visited when the outcome of the funding application is known.

8. PROVISION OF COUNCIL E-MAIL ADDRESSES FOR COUNCILLORS.

Vision ICT Limited had quoted for the e-mail addresses at a cost of £7.50 per annum for each Councillor.

RESOLVED that: The quotation be accepted and the Clerk be authorised to make the necessary arrangements.

9. REQUESTS FOR DONATIONS.

a) Save the Children.

RESOLVED that: The application be noted.

b) Llyfrau Llafar Cymru (Talking Books).

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £75 be made to Llyfrau Llafar Cymru in support of its activities.

10. BRO RADIO – REQUESTED LETTER OF SUPPORT.

Bro Radio wished to extend its FM coverage for a wider area within the Vale of Glamorgan and requested the Council's support in the form of a letter.

RESOLVED that: The Clerk be authorised to provide Bro Radio with a letter of support.

11. ONE VOICE WALES ANNUAL CONFERENCE AND AGM – 29 SEPTEMBER, 2018.

RESOLVED that: The invitation to attend the event be noted.

12. SMOKING OUTSIDE THE ENTRANCE TO LLANDOUGH HOSPITAL.

A local resident had formally complained to the Hospital Manager about the matter of staff and visitors smoking outside the entrance to the Hospital and the associated litter issue this caused. The Hospital Manager had responded to the complainant indicating that although he had no authority over what happened outside the hospital he would write to staff to ask them to refrain from smoking at this location.

The Council took the view that this problem was as a result of the Welsh Government's policy of banning smoking within the grounds of all hospitals.

RESOLVED that: The Clerk be authorised to write to Vaughan Gethin AM to acquaint him with the problem in Llandough and requesting his view on how he intends to address such matters.

13. WOODLAND TRUST – WALES TREE OF THE YEAR COMPETITION.

RESOLVED that: The communication be noted.

14. DATA PROTECTION ACT 2018 – COMPLIANCE.

The Clerk advised the Council that he had taken all necessary actions to ensure compliance with the Act. Draft policies were provided for consideration by the Council relating to: -

- a) Data Protection Policy.
- b) Subject Access Request Policy.
- c) Data Retention Policy.

RESOLVED that: The draft policies be approved.

15. MATTERS FOR INFORMATION.

The following matters were reported for information: -

- a) Vale of Glamorgan Council – Change of Timing for the next Community Review.
- b) Welsh Government – Receipt of Circular 008/298 relating to planning requirements concerning the use of private sewerage in new developments.

16. PROPOSED PURCHASE OF FLAG POLE.

Councillor Dr Misra had obtained a number of quotations for the supply of a flag pole for affixing to the apex of the Llandough War Memorial Hall. It was noted that there were a number of considerations to be taken into account prior to any purchase and these might be better left to the Environment and Amenities Committee.

RESOLVED that: The matter be referred to the Environment and Amenities Committee for consideration.

17. ABERTAWE BRO MORGANNWG HEALTH TRUST – CONSULTATION ON THE PROVISION OF ADULT THORACIC SURGERY.

RESOLVED that: The consultation be noted.

18. PLANNING APPLICATIONS.

There were none.

19. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

a) Community Liaison Committee.

A report was received on the recent meeting as follows: -

- In view of financial cutbacks, the Vale of Glamorgan Council would be entering talks with local councils and voluntary groups about possible transfer of services and assets
- It was proposed that bus shelters should be adopted locally and their maintenance managed at a local level
- It had been pointed out that laughing gas was being stolen from boats at Penarth Marina
- Smoking in bus shelters was a problem to be addressed
- The re-shaping of services agenda was being further developed but was unlikely to impact on Llandough. The key message was that there should be no increase in costs to the public of introducing new delivery methods.

b) One Voice Wales Innovative Practice Conference.

Councillor Gay reported that this interesting Conference included a presentation on the Big Lottery grant scheme, methods of youth engagement and risk assessments and their importance.

20. CORRESPONDENCE.

The following items of correspondence had been received: -

- a) Independent Local Council Review Panel – Stakeholder Information Session **(Noted)**.
- b) Welsh Government Consultation – Autism (Wales) Bill **(Noted)**.
- c) Welsh Government Consultation – Banning the Use of Combustible Materials in the External Walls of High Rise Residential Buildings **(Noted)**.
- d) Planning Aid Wales – Place Plans **(Noted)**.
- e) Welsh Government – Call for Evidence on delivery of housing through the planning system **(Noted)**.
- f) Cardiff Airport – Consultation on Draft Masterplan to 2040 **(Noted)**.

21. BANK RECONCILIATION AS AT 30 JUNE 2018.

RESOLVED that: The bank reconciliation be approved.

22. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The following payments be made as indicated below: -

Payee	Amount	Description of Payment
P and A Grounds Maintenance Limited	573.74	Grounds Maintenance June 2018

Caerphilly Skip Hire Limited	750.00	Supply of Skips
P. R. Egan	100.33	Rent Allowance
P. Gay	66.60	Car Allowance
Pinit Building and Civil Engineering Limited	7,083.34	Brook Green Improvements
P.R. Egan (ARCO)	105.48	Litter Picker Hoops
East Vale Community Transport	52.10	Transport Charges
P.R. Egan	40.00	Petty Cash
Salaries, Wages and Income Tax	959.76	Aggregated Total
TOTAL	9,731.35	

23. DEALING WITH EMERGENCY MATTERS DURING THE SUMMER RECESS.

RESOLVED that: The Clerk in consultation with the Chairman be authorised to deal with any emergency matters occurring during the Summer recess.

Signed
Chairman

20 September, 2018