

**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 25 OCTOBER,  
2018 AT 7.00PM IN THE COUNCIL CHAMBER.**

**PRESENT**

Councillor Mrs P. Carreyett (Chairman)  
Councillor Mrs P. Gay (Vice-Chairman)  
Councillor Mrs L. Barrowclough  
Councillor M. Edwards  
Councillor P. King  
Councillor D. Mears  
Councillor Dr M. Misra  
Councillor W. Williams

**APOLOGIES FOR ABSENCE**

Councillor E. Penn

**1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.**

Councillor P. King declared an interest in all planning application consultations and took no part in their consideration.

Councillor Mrs L. Barrowclough declared an interest in Minute No. 11 and took no part in its consideration.

**2. MINUTES OF THE MEETING HELD ON 20 SEPTEMBER, 2018.**

**RESOLVED** that: The minutes be approved and signed by the Chairman.

**3. MEETING WITH THE POLICE.**

There was no representative from the Police in attendance.

**4. MEETING WITH COUNCILLOR G. CARROLL.**

The following matters were raised: -

- a) The repairs required to the swings on the playing fields had been repaired with the minimum of delay.
- b) A number of drain covers had recently been stolen and replacements would be arranged. Vale of Glamorgan Council officers would be visiting local scrap metal dealers to enquire about the unlawful sale of the covers. It was intended that the replacement covers would be of a type that were difficult to remove.
- c) The smell of burning plastic continued to be a matter of concern and investigations would continue to identify the source.
- d) There remained issues concerning hospital staff and visitor parking in the community and Councillor Carroll had been invited to meet with the Chair of the UHB

to discuss possible solutions. It was noted that some spot fines had been issued by Enforcement Staff in relation to staff disposing of cigarette butts on the pavement outside the hospital. Welsh Government legislation to ban smoking in areas in and around the perimeter of hospital boundaries would likely result in staff smoking in residential areas.

e) It was suggested that hospital staff parked on roads in the community to avoid the traffic queue when leaving the hospital at peak times of the day. Councillor Carroll explained that the traffic light system was designed to adjust in response to the need to clear build-up of traffic leaving the hospital.

e) Quotations were being obtained for a height barrier to be installed at the entrance to the playing fields.

f) One member commented on the excellent standard of highway resurfacing on Penarth Road.

## **5. MATTERS ARISING FROM THE MINUTES.**

Minute 6 – Designated sites had been prepared for wildflower seed planting to take place on 30 October, 2018.

Minute 7 – A meeting had been arranged with Vale of Glamorgan Council Officers for Friday 9 November at 3.30pm to be held in the Council Chamber.

Minute 8 – Almost all Councillors had set up their new Council e-mail addresses and the Clerk would inform all members when all had been set up so that group communications could be undertaken.

Minute 11 – The painting of the benches on the village green and garden had commenced.

Minute 12 – The disposal of Council data would continue on 7 November, 2018.

Minute 22 – Forces Fitness had not yet responded to the offer of them having a table at the Carol Service and Coffee Morning in December.

## **6. MINUTES OF COMMITTEES AND WORKING PARTIES.**

Hall Management Committee – 1 October, 2018.

**RESOLVED** that: The minutes be noted.

Annual Allotment Tenant's Meeting – 6 October, 2018.

**RESOLVED** that: The minutes be approved.

Environment and Amenities Committee – 10 October, 2018.

**RESOLVED** that: The minutes be approved.

Policy and Resources Committee – 15 October, 2018.

**RESOLVED** that: The minutes be approved.

**7. COMMUNICATION FROM PETERSTON-SUPER-ELY COMMUNITY COUNCIL – 20 MPH SPEED LIMIT CAMPAIGN.**

A communication was received from the Community Council outlining its approach to encouraging the Vale of Glamorgan Council to change its policy in relation to the introduction of 20 mph limits on roads within their community. The Council was seeking the support of other community and town councils in the county borough area. It was noted that the pilot speed reduction measure in Llandough had expired but that the Vale of Glamorgan Council had decided to leave the speed limit signs in place as a means of reducing traffic speed.

**RESOLVED** that: Support be given to the approach being adopted in Peterston – Super-Ely and it be advised that in Llandough there was only narrow support from residents for the speed limit to remain in force and it be suggested that it might be more effective to focus on specific roads rather than all community roads in order to gain the support required.

**8. APPLICATION TO VARY A PREMISES LICENCE – VALE SPORTS ARENA, PENARTH ROAD – LICENSING ACT 2003.**

It was reported that the Licensing Sub-Committee had resolved to grant the variation application with the additions of the conditions requested by South Wales Police. The objections submitted by the Community Council, County Borough Councillor and residents had been considered when reaching the decision. The hours for all licensable activities would be Sunday to Thursday until 1.00am (closure by 1.30am) and Friday and Saturday until 2.00am with closure at 2.30am. Approval was also given to extra hours for public holidays until 3.00am with closure at 3.30am and the same hours for an additional 10 occasions in any one 12-month period. The decision had been taken on the basis that the venue had been operating without major concern for a number of years and noise complaints were limited compared to the number of events held. It was pointed out that the Community Council could appeal against the decision by submitting its appeal to the Magistrates Court by 6 November, 2018.

It was considered that it was unlikely that the Magistrates Court would change the decision of the Licensing Sub-Committee but might be prepared to impose additional conditions.

**RESOLVED** that:

- a) The Clerk to submit a request to the Magistrates Court that additional conditions are required to ensure that any adverse impact on residents of Llandough is avoided.
- b) The proposed conditions be prepared by the Clerk and circulated for comment by Councillors before the appeal is submitted.

**9. DRAFT TIMETABLE OF MEETINGS 2019.**

**RESOLVED** that: The draft be approved with an amendment to the date of the Policy and Resources Committee in June which should have stated 24 June, 2019.

#### **10. LLANDOUGH LADIES THURSDAY CLUB – REQUEST FOR DONATION.**

The Thursday Club had requested that a donation be made towards the cost of the Club's annual Christmas dinner.

**RESOLVED** that: A grant of £75.00 be made to the Llandough Ladies Thursday Club towards the cost of their Christmas activities (Local Government Act 2000, Power of Well-Being).

#### **11. LLANDOUGH TOTS GROUP – BUSINESS CASE FOR FINANCIAL SUPPORT.**

*(Councillor Mrs Barrowclough declared a personal and prejudicial interest in this matter and left the meeting taking no part in the discussion or voting thereon).*

As requested a business case had been prepared by the Group but from the information presented it was unclear what was being proposed for the Council to consider.

**RESOLVED** that: The Clerk to speak with Mrs JC to clarify the position and a report be made to the next meeting of the Council.

#### **12. TREE SURGERY WORK.**

Based on the recommendations contained in the tree survey report, quotations had been invited from suitably qualified contractors for the work. Three quotations had been received as follows: -

Contractor 1 - £621 plus VAT  
Contractor 2 - £475 – no VAT added  
Contractor 3 - £1400 – no VAT added

**RESOLVED** that: The quotation from Contractor 2 (Cwmnicoed) be accepted.

#### **13. VALE OF GLAMORGAN COUNCIL – PLAY SUFFICIENCY WORKSHOP – 15 NOVEMBER, 2018.**

**RESOLVED** that: Subject to confirmation of availability, Councillor Mrs L. Barrowclough be authorised to attend.

#### **14. REPORTS FOR INFORMATION.**

The following communications were received: -

Ageing Well in Wales – Free Friendship Sessions.  
Future Generations Commissioner – Review of Digital Innovation.

**RESOLVED** that: -

- a) Both communications be publicised on the Llandough Next Door app.
- b) Reference to the Ageing Well in Wales communication be included in the Community Newsletter.

#### **15. MEMBERS WHO HAD ATTENDED MEETINGS OF OTHER BODIES.**

- a) Councillor Dr M Misra had recently met with the Headteacher and had e-mailed notes of the meeting to members of the Council for information.
- b) At the recent Vale of Glamorgan Council's Community Liaison Committee, the Chair of the UHB had made a presentation; the condition of pavements and roads had featured; a discussion on time banking had taken place and feedback on the review of the charter with local councils had been received.

**RESOLVED** that: The review of the Charter be included for consideration at the next meeting of the Council.

#### **16. BANK RECONCILIATIONS AS AT 30 SEPTEMBER, 2018.**

**RESOLVED** that: The bank reconciliation be approved.

#### **17. EXAMINATION AND PAYMENT OF ACCOUNTS.**

**RESOLVED** that: The following payments be made as indicated below: -

<b>Payee</b>	<b>Amount</b>	<b>Description of Payment</b>
P.R. Egan	35.00	Training Fee, Planning Aid Wales
P and A Grounds Maintenance Limited	609.74	Grounds Work, August 2018
P and A Grounds Maintenance Limited	840.00	Clear Allotment Land and Grass Seed
P.R. Egan	28.00	Telephone Expenses
Society of Local Council Clerks	108.79	Publication
P.R. Egan	100.33	Rent Allowance
P.R. Egan (Parkers Bulbs)	112.85	Bulbs - Bio Diversity Project
P.R. Egan (Boston Seeds)	93.99	Seeds - Bio Diversity Project
P and A Grounds Maintenance Limited	609.74	Grounds Work, September 2018
P and A Grounds Maintenance Limited	108.00	Clearance of Brook Green Brook
One Wales Wales	100.00	Awards Conference 2018
Cooke and Arkwright Limited	125.00	Allotment Rent
P.R. Egan	44.10	Car Allowance
EVCT	76.10	Transport Charges
Vision ICT Limited	216.00	E-Mail Addresses for Councillors
SLCC	115.00	Membership 2018/19
P.R. Egan	40.00	Petty Cash
Salaries, Wages and Income Tax	952.07	Aggregated Total
<b>TOTAL</b>	<b>4,314.71</b>	

## **18. PLANNING APPLICATIONS.**

*(Councillor King declared a personal and prejudicial interest in the following matters and left the meeting taking no part in the discussion or voting thereon).*

- a) Pre-Application Consultation – Proposed Retention, Refurbishment and Extension to the All Wales Cystic Fibrosis Centre – Llandough Hospital.

**RESOLVED** – No comments be made.

- b) Application No. 2018/01140 – 10 Spencer Drive – Single Storey Sunroom Extension to Rear.

**RESOLVED** that: No comments be made.

- c) Application No. 2018/00902 – The Cottage, Cogan Pill Road – 2 Detached Houses.

**RESOLVED** that: The application be opposed on the following grounds: -

- Over development of a limited site.
- The proposed access to the site would be unsafe and inadequate especially in relation to access by emergency vehicles.
- If approved, the noise during the construction process would need to be regulated on order to minimise the adverse effect on neighbouring properties.

- d) Application No. 2018/01086 – 4 Canon Walk – Ground Floor Extension.

**RESOLVED** that: No comments be made.

Signed .....  
Chairman

22 November, 2018