

**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE POLICY AND RESOURCES COMMITTEE HELD ON MONDAY  
15 OCTOBER, 2018 AT 7.00PM IN THE COUNCIL CHAMBER.**

**PRESENT**

Councillor P. Carreyett (Chairman)  
Councillor P. Gay (Vice-Chairman)  
Councillor L. Barrowclough  
Councillor M. Edwards  
Councillor P. King  
Councillor D. Mears  
Councillor Dr M. Misra  
Councillor E. Penn  
Councillor I. Williams  
Councillor W. Williams

**1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.**

Councillor P. King declared a prejudicial interest in relation to minute no. 11.

**2. MINUTES OF THE MEETING HELD ON 18 JULY, 2018.**

**RESOLVED** that: The minutes be confirmed as a correct record.

**3. MATTERS ARISING.**

There were none.

**4. INCOME AND EXPENDITURE ACCOUNTS AS AT 30 SEPTEMBER, 2018.**

The report on accounts for the first half year was presented by the Clerk which included a forecast outturn of each of the budget heads.

**RESOLVED** that: -

- a) The accounts for the first half year be accepted.
- b) An article be included in the next Newsletter on the improvements made to Brook Green during the current financial year.

**5. BUDGET AND PRECEPT FOR 2019/20.**

Consideration was given to the draft budget presented by the Clerk. In the discussion that took place, the following changes were agreed: -

- a) The sum allocated for member allowances be increased to £2000 on the basis that all members may decide to accept rather than opt out of claiming the allowance. This increased amount would also include a sum for carer allowances and the Chairman's allowance.
- b) A sum of £200 be included to purchase payroll software as the free Basic PAYE tools facility only provides for payment of up to 9 individuals.
- c) A sum of £1k be added to fund a new park bench including fitting on a location to be agreed off Cogan Pill Road.
- d) A loan sanction application for the MUGA be submitted for £20k to be paid back over 20 years and the annual loan repayment amount be included in the budget.
- e) A sum of £5.5k be allocated from reserves to help fund the MUGA facility. (This would address the External Auditor's recommendation that the Council's reserves be reduced).

**RESOLVED** that: The revised budget with recommended precept level be submitted to the November meeting of the Council for consideration.

#### **6. MUGA FACILITY – PLANNING.**

The Vale of Glamorgan Council had confirmed that the grant application to the Strong Communities Grant Scheme for £44634 had been approved subject to acceptance of terms and conditions and with the addition of £19903 from the S106 allocation a deficit to be funded by the Council of £25.5k was required (see minute 5 above).

A Working Party established by the Environment and Amenities Committee would now be responsible for working with staff of the Vale of Glamorgan Council to develop and implement a supporting action plan.

**RESOLVED** that: The Clerk arrange the first meeting of the project group on the preferred date of 9 November, 2018 at 3.30pm.

#### **7. COMMUNITY TRANSPORT SCHEME – ANNUAL REVIEW OF FUNDING.**

The Committee was provided with the income and expenditure account for 2017/18 as follows:

Income	628.00
Expenditure	1235.00
<b>SUBSIDY</b>	<b>607.00</b>

It was noted that in recent years demand for the service had reduced but there remained 7 regular users who welcomed the opportunity to be transported to the local supermarkets and have the company of others. It was suggested that

the bus journey be extended to include a visit to Penarth Town Centre as a means of encouraging more usage.

The importance of addressing loneliness which was a feature of the scheme could not be under-estimated and it was suggested that the Dinas Powys Befriending Scheme might be able to identify more users of the service.

**RESOLVED** that:

- a) No change be made to the current community transport service.
- b) Councillor I. Williams to research details of befriending schemes and provide information to the Clerk.
- c) The Clerk to contact the Dinas Powys Befriending Scheme to see if they could market the service.
- d) An item be included in the next Newsletter publicising the scheme.

#### **8. COUNCIL E-MAIL ADDRESSES FOR COUNCILLORS.**

The Clerk reported that Vision ICT Limited had originally quoted for setting up the new e-mail addresses but not for hosting and supporting them on an ongoing basis. The revised charge per address was £18 per annum.

**RESOLVED** that:

- a) The revised quotation be accepted at a total annual cost of £180.
- b) The Clerk to circulate details of how to set up the e-mail addresses to each Councillor.

#### **9. INDEPENDENT REMUNERATION PANEL FOR WALES – DRAFT ANNUAL REPORT 2019/20.**

Councils had been provided with the draft for comments.

**RESOLVED** that: The determinations proposed for community and town councils be noted.

#### **10. WLGA SURVEY ON UNADOPTED ROADS.**

The Clerk had received the questionnaire and proposed that he complete it for comments by Councillors prior to submission.

**RESOLVED** that: The proposal from the Clerk be accepted.

**11. PLANNING APPLICATION NO. 2018/01070.**

*(Councillor King declared a prejudicial interest in this item and left the meeting having taken no part in the discussion or voting thereon).*

**RESOLVED** that: No comments be made.