

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 24 JANUARY,
2019 AT 7.00PM IN THE COUNCIL CHAMBER.**

PRESENT

Councillor Mrs P. Carreyett (Chairman)
Councillor Mrs P. Gay (Vice-Chairman)
Councillor Mrs L. Barrowclough
Councillor M. Edwards
Councillor P. King
Councillor D. Mears
Councillor Dr M. Misra (Part Meeting)
Councillor E. Penn
Councillor I. Williams
Councillor W. Williams

APOLOGIES FOR ABSENCE

None

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.

There were none declared.

2. MINUTES OF THE MEETING HELD ON 13 DECEMBER, 2018.

RESOLVED that: The minutes be approved and signed by the Chairman.

3. MEETING WITH THE POLICE.

There was no representative of the Police in attendance.

4. MEETING WITH COUNCILLOR G. CARROLL.

The Chairman welcomed Councillor Carroll to the meeting. The following matters were raised: -

- a) It was confirmed that reported rubbish dumped on Penlan Road and off Llandough Hill would be removed in the near future.
- b) The Vale Council was still investigating the recent thefts of metal drain covers.
- c) It was noted that pedestrians were finding it difficult to cross the road at the Merrie Harrier junction as both they and motorists were unsure about the phasing of the lights.
- d) It was noted that the possibility of introducing time-limited resident only parking could be considered as part of the new Vale's parking strategy. This would require a change in the current policy relating to resident only parking.

RESOLVED that: The Clerk write to the Vale of Glamorgan Council reiterating the approved position of the Council relating to the need to address the problems caused by hospital staff and visitor parking on residential roads.

e) A pothole at the top of Llandough Hall near to the manhole cover required urgent repair.

f) It was suggested that the Vale Council should consider the re-phasing of the Baron's Court junction lights as a means of easing the situation at the Merrie Harrier junction.

g) It was suggested that residents be encouraged to use their driveways as a means of addressing parking issues on Estate roads. It was noted that this was often problematic due to concerns that egress from driveways was restricted by obstructive parking on the main roads.

5. MATTERS ARISING FROM THE MINUTES.

Minute 8 – The Clerk had contacted Welsh Hearts who had suggested that the Council make a grant application for a defibrillator to the Prince of Wales Trust grant scheme. They had also agreed to help with the content of the application. They had also indicated that they would include Llandough in the annual round of distribution of free defibrillators if an additional location in the village could be identified. The Clerk would proceed with preparing the grant application.

Minute 9 – The payment of £800 for the grazing licence had been received.

6. LOCATION OF THE MULTI-USER GAMES AREA AND COMMUNITY ENGAGEMENT IN RELATION TO THE PREFERRED LOCATION.

The topographical survey of the preferred location for the MUGA had been undertaken but the results were inconclusive with the surveyors having found a manhole cover under the ground which was not possible to remove. Rather than incur costs on additional survey work at this stage, the Vale of Glamorgan Council's project manager had suggested that the Council proceed with the community consultation and if major objections were not made the additional survey work could then be undertaken before the preferred site could be confirmed as suitable.

It had been identified that a new grant fund available from Sports Wales might present an opportunity for the Council to access an additional grant which would reduce the amount that the Council would need to raise through a loan. The Clerk had confirmed with the Vale of Glamorgan Council that if successful it would not affect the grant approved from the Strong Communities Grant Fund.

RESOLVED that:

a) Councillor I. Williams and the Clerk be authorised to submit a grant application of up to £10,000 to the Sports Wales grant fund.

b) The community consultation event be held on Saturday 23 February, 2019 from 10.00am to 11.00am with all Councillors to attend if available.

c) The Vale of Glamorgan Council's Project Manager be invited to attend.

d) Photographs of the St Athan MUGA facility be displayed at the event together with plans of the preferred location.

e) Councillors L. Barrowclough and W. Williams to hand deliver letters to residents in Canon Walk, Greenway Close and Lewis Road inviting them to attend the event.

7. COMMUNITY CHEST FUND – DEVELOPMENT OF COMMUNITY SPORT AND PHYSICAL ACTIVITY.

The Council was informed of the existence of the fund which could be accessed for the purpose of developing community sport and physical activity facilities.

RESOLVED that: Details of the scheme be forwarded to the Headteacher of Llandough Primary School for his consideration.

8. WELSH GOVERNMENT FUNDING FOR INCREASING PLAY OPPORTUNITIES IN COMMUNITIES.

The Vale of Glamorgan Council had been allocated funds from the Welsh Government for the purpose of encouraging the provision of play facilities in communities. It was noted that the local TOTS group might be interested in accessing the grant scheme and it was noted that Councillor Barrowclough would take this forward with the group.

RESOLVED that: The position be noted.

9. LLANDOUGH LOVES – LOCALLY PRODUCED PUBLICATION.

The Clerk had contacted the editor of the publication invited her to attend today's Council meeting but no reply had been received. The Council considered the merits of submitting new stories to the editor.

RESOLVED that: The matter be noted for the time being.

10. FLOODING AT THE NORTHERN SECTION OF THE KING GEORGE V MEMORIAL PLAYING FIELDS.

Over the past year there had been several instances of this section of the playing fields becoming flooded and despite some work being undertaken by the Vale of Glamorgan Council to rectify the issue this had not resolved the problem. It was noted that Councillor Carroll was pursuing the matter with the Vale of Glamorgan Council's officers.

RESOLVED that: The position be noted but kept under review.

11. BARON'S COURT – HISTORICAL SIGNIFICANCE.

The Baron's Court Public House and Restaurant had recently closed and there was some concern about its future having regard to its historical significance as described in the survey of notable buildings that had been commissioned by the Council. The building was included in the County Treasures listing but it was understood that there might be a possibility of it being removed from the listing.

RESOLVED that:

a) The Vale of Glamorgan Council be asked to comment on the ongoing status of the building as a County Treasure.

b) Depending on the response received, CADW be approached for their views on how the protected status of the building could be preserved.

12. PROCUREMENT OF MARQUEES AND FETE FURNITURE FOR THE VILLAGE FETE.

The Clerk had approached three companies for the hire of marquees and fete furniture for the fete. Two had responded and the Clerk gave details of the quotations received.

RESOLVED that: The lowest quotation from the Marquee and Furniture Company of Wenvoe be approved.

13. APPEAL AGAINST THE DECISION OF THE LICENSING COMMITTEE IN RELATION TO AN APPLICATION FROM THE VALE SPORTS ARENA.

The pre-hearing had been held in early January and Councillor Dr Misra had represented the Council. It had transpired based on advice received on the day that there was a possibility that the Judge could award significant costs against the Council if the appeal was lost. The legal representative from the Vale of Glamorgan Council who was present provided helpful advice on how the Council might wish to monitor adherence to the conditions relating to the licence granted to the Vale Sports Arena and raise any relevant issues with the Licensing Team if evidence of adverse effects on the community actually occurred. Adopting this approach would avoid the possibility of the Council incurring legal costs in pursuing the appeal. The advice was accepted on the day and the appeal was withdrawn. The main concern was however that the communication from the Licensing Team about the opportunity to appeal did not give any guidance on the implications of pursuing this approach.

RESOLVED that: The Clerk to write to the relevant Cabinet member in the Vale of Glamorgan Council expressing concerns about the absence of any guidance in the original communication about the potential costs that could be incurred in pursuing such an appeal.

14. INVOLVEMENT OF THE SCHOOL IN RELATION TO COUNCIL MEETINGS.

A report of a meeting between Councillor Dr M. Misra and the Headteacher was considered which included a proposal for a school pupil to serve as a youth representative on the Council; for Council meetings to occasionally be held in the school or for events involving Councillors, teaching staff and pupils being arranged.

It was noted that there was legislation relating to the appointment of youth representatives which set a minimum age of 15 years and there was also the matter of vetting and barring checks for Councillors to be considered in this context.

RESOLVED that:

a) The involvement of a school pupil in the capacity of a youth representative was not possible due to legislative restrictions.

b) It be not considered appropriate to hold Council meetings in the school.

c) Support be given to the Council being involved with teaching staff and pupils on an occasional basis and opportunities to pursue this be discussed between Councillor Dr M. Misra and the Headteacher and reported back to the Council in due course.

15. DRAFT EQUALITY AND DIVERSITY POLICY.

The Clerk presented a new draft policy for consideration.

RESOLVED that: Subject to the inclusion of a reference to the Council's Welsh Language scheme the policy be approved.

(Councillor Dr M. Misra arrived at this point in proceedings)

16. REVISED DATE FOR THE CIVIC SERVICE.

It was noted that the Civic Service would be held on Sunday 16 June, 2019 at 3.00pm in St Dochdwy's Church.

17. SCOPE – IDENTIFICATION OF SUITABLE SITES FOR TEXTILE BANK.

A communication had been received from Scope inviting the Council to identify suitable locations for a textile bank in the community.

RESOLVED that: The communication be noted.

18. APPLICATION FOR DONATION – TEENAGE CANCER TRUST.

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £75 be made to the Teenage Cancer Trust in support of its activities.

19. PARKING ISSUES OUTSIDE THE SCHOOL.

Concerns had been expressed in the community from residents of Cwrt Llandough that parents were blocking their access and egress to the residential parking area. It was noted that the school was aware of the issue and had previously considered using green cones to prevent parking outside the school but the Caretaker was not available to remove them at the appropriate time.

RESOLVED that: The Clerk write to the relevant Cabinet member in the Vale of Glamorgan Council advising him of the issue and requesting that the enforcement team visit the school on an occasional basis to monitor parking during the drop off and pick up periods.

20. NEW PADLOCKS AND KEYS FOR THE ALLOTMENT GATES.

It had transpired that there was some confusion in relation to the original request for the Council to arrange for the new padlocks and keys with it being assumed that the proposal from the Allotments Association would be self-funding with the Council invoicing all tenants for the costs of new keys and a proportion of the costs of the padlocks. The Association was of the view that the Council should fund the cost of replacement as it was its responsibility to ensure the security of the allotments site.

RESOLVED that: It be agreed in principle that the Council should fund the cost of the padlocks and keys subject to the detailed arrangements being agreed by the Allotments Working Party.

21. CONSULTATIONS.

The following consultations and information documents had been received for consideration: -

- a) Welsh Government White Paper – Consultation on Improving Public Transport.
- b) Vale of Glamorgan Council – Annual Budget Consultation
- c) Vale of Glamorgan Council – Consultation on Supplementary Planning Guidance
- d) Welsh Government – Planned Actions in response to the recommendations of the Independent Local Council Review Panel.
- e) Welsh Government – Sustainable Drainage Statutory Guidance

RESOLVED that: A Working Group comprising of Councillors King, Dr Misra, Penn and W. Williams meet to consider the above-mentioned documents and be granted authority to instruct the Clerk to submit comments as appropriate.

22. SERVICE LEVEL AGREEMENT WITH VALE OF GLAMORGAN COUNCIL FOR LEGAL SERVICES.

The Vale of Glamorgan Council had offered legal services to the Council based on a service level agreement.

RESOLVED that: The offer of a service level agreement be accepted.

23. ALZHEIMER'S SOCIETY CONFERENCE, CARDIFF.

RESOLVED that: Councillors P. Carreyett and W. Williams be authorised to attend at a cost of £20 per place.

24. MEMBERS WHO HAD ATTENDED MEETINGS OF OTHER BODIES.

A written report was received from Councillor Dr Misra with respect to the recent meeting of the OVW's Area Committee.

RESOLVED that: The issue raised at the Area Committee relating to election costs be submitted to the Vale of Glamorgan Council for inclusion on the agenda of the Community Liaison Committee.

25. BANK RECONCILIATION FOR THE PERIOD ENDED 31 DECEMBER, 2018.

RESOLVED that: The reconciliation be approved.

26. PLANNING APPLICATION - FLATS DEVELOPMENT OFF LECKWITH ROAD.

RESOLVED that: The application be considered at a special meeting of the Council to be held on 7 February, 2019.

27. MATTERS FOR INFORMATION.

The following communications were considered: -

- a) One Voice Wales – Forthcoming training courses.
- b) Quotation for Waste Care for Removal of Paper Waste from Hall – the quotation received by the Clerk was approved.
- c) Healthy Lifestyles Framework.

28. EXCLUSION OF THE PRESS AND THE PUBLIC.

RESOLVED that: The press and the public be excluded from the next item of business due to the confidential nature of the business to be transacted as it related to a personnel matter.

29. ANNUAL REVIEW OF THE SALARY OF THE CLERK.

(The Clerk left the room whilst the matter was considered).

RESOLVED that: The salary of the Clerk be increased in line with the national agreement on pay effective from 1st April, 2018. The salary scale that would apply to the post would be SCP 24 (The increase was 2%).

30. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The following accounts be paid as indicated below: -

Payee	Amount	Description of Payment
P. Barnett	250.00	Leaf Fall Clearance
P.R. Egan	50.00	Petty Cash
P.R. Egan	28.00	Telephone Expenses
P.R. Egan	100.33	Rent Allowance
D. Pursar	65.00	Photo of Chairman
East Vale Community Transport	72.90	Transport Charges
Electrifix Solutions	75.00	Remove Christmas Lights
P.R. Egan	44.10	Car Allowance
Salaries, Wages and Income Tax	952.07	Aggregated Total
TOTAL	1,637.40	

Signed.....

21 February, 2019

Chairman