

**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE POLICY AND RESOURCES COMMITTEE HELD ON MONDAY  
18 FEBRUARY, 2019 AT 7.00PM IN THE COUNCIL CHAMBER.**

**PRESENT**

Councillor Mrs P. Carreyett (Chairman)  
Councillor Mrs P. Gay (Vice-Chairman)  
Councillor Mrs L. Barrowclough  
Councillor M. Edwards  
Councillor P. King  
Councillor D. Mears  
Councillor Dr M. Misra  
Councillor E. Penn

**APOLOGIES FOR ABSENCE**

There were none.

**1. MEETING WITH ALEX EVANS IN RELATION TO PROPOSED WELL-BEING  
HUB AT PENARTH LEISURE CENTRE.**

The Clerk reported that instead of Alex attending this evening's meeting, all Councillors had been invited to attend a briefing to be held in the Leisure Centre on 20 February, 2019.

**2. MINUTES OF THE MEETING HELD ON 15 OCTOBER, 2018.**

**RESOLVED** that: The minutes be approved.

**3. MATTERS ARISING.**

There were none.

**4. INCOME AND EXPENDITURE ACCOUNTS UP TO 31 JANUARY, 2019.**

The cash book summary and comparison of budgets and income and expenditure had been circulated with the agenda. The Clerk highlighted the following variances: -

VAT Refund – The refund was greater than anticipated due to the higher level of claim made for 2017/18.

General Income – A sum of £800 had been received for the payment of grazing licence fees

Insurance – Expenditure was significantly less than the budget

Computing – Expenditure was higher than the budget due to increased printing requirements and the purchase of Councillor e-mail addresses  
Tools and Equipment – Higher than the budget due to the need to purchase a storage cabinet  
Garage Rent – No expenditure as the tenancy had been terminated  
Gardening Contract – The new contract figure was much less than anticipated  
Brook Green – Higher expenditure than budgeted due to the actual cost of resurfacing the footbridge and repairing an underground water leak  
Village Green – Higher expenditure due to the need to have benches painted  
Allotments – Higher level of expenditure as ground levelling work was necessary  
Bio-Diversity – Lower level of expenditure as costs were less than anticipated  
Leaf Fall Clearance – A lower cost quotation had been authorised for the work  
School Fireworks Display – No expenditure as the event had been called off due to adverse weather conditions  
Rogation Walk and Christmas Carol Service – Lower costs than estimated  
Donations – Expenditure had exceeded the budget.

Overall however, it was anticipated that the end of year position would be close to the estimate used in preparing the 2019/20 budget.

**RESOLVED** that: The report be noted and the necessary virements be approved.

## **5. MUGA – FINANCIAL PLANNING.**

Following the consultation event on 23 February, 2019, it would be necessary for the Project Manager to further assess the underground drainage at the preferred site in the playing fields. Upon confirmation of suitability, it would be necessary for the Vale of Glamorgan Council to confirm the lease on the site in order for the Council to submit a loan sanction request for £20k from the Welsh Government.

**RESOLVED** that: The Clerk be authorised to contact Dave Knevett to request that the lease be confirmed for a period of 25 years.

## **6. INDEPENDENT REMUNERATION PANEL FOR WALES – ANNUAL REPORT FOR 2019/20.**

The annual report had been published earlier in the day and members were provided with the section of the report dealing with allowances and expenses for community and town councillors. The Committee considered each of the determinations.

**RESOLVED** that: -

- a) Determination 40 – It be noted that an allowance of £150 would be paid to all members in 2019/20 other than in the case of any member who wished to opt out.
- b) Determination 42 – The ability to pay up to 5 members an allowance of up to £500 in recognition of specific responsibilities be deferred for consideration at the March Council meeting.
- c) Determination 43 – Travel payments be made to members in the case of them undertaking authorised duties.
- d) Determination 44 – Overnight stays be paid at the stated rates in the case of members staying overnight on authorised duties.
- e) Determination 45 – Financial loss compensation at the stated rates be paid in appropriate cases.
- f) Determination 46 – Reimbursement of caring costs be paid in appropriate cases.
- g) Determination 47 – The allowance for the Chairman be based on costs and expenses incurred of up to £300.
- h) Determination 48 – The allowance for the Vice-Chairman be based on costs and expenses incurred of up to £200.

**7. COMMUNITY DIRECTORY – INCLUSION OF COUNCILLOR E-MAIL ADDRESSES.**

**RESOLVED** that: Councillor E-Mail addresses be not included in the Directory on the basis that all formal communications should be directed through the Clerk.