

**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 28 MARCH, 2019  
AT 7.00PM IN THE COUNCIL CHAMBER.**

**PRESENT**

Councillor Mrs P. Carreyett (Chairman)  
Councillor Mrs P. Gay (Vice-Chairman)  
Councillor Mrs L. Barrowclough  
Councillor M. Edwards  
Councillor D. Mears  
Councillor Dr M. Misra  
Councillor E. Penn  
Councillor P. King  
Councillor I. Williams  
Councillor W. Williams

**APOLOGIES FOR ABSENCE**

None

**1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.**

Councillor King a personal and prejudicial interest in Minute 23.

**2. MINUTES OF THE MEETING HELD ON 21 FEBRUARY, 2019.**

**RESOLVED** that: The minutes be approved and signed by the Chairman.

**3. MEETING WITH THE POLICE.**

There was no representative in attendance.

**4. MEETING WITH COUNCILLOR G. CARROLL.**

a) It was reported that the planning application for the development of apartments on land north of Leckwith Road had been approved subject to conditions by the Vale of Glamorgan Council's Planning Committee. The application had been opposed by the Community Council, Councillor Carroll and a significant number of residents.

b) It was noted that the local bus services had been partly protected with the 95a bus continuing and the 95b bus taking the place of the 95c bus. Councillor Penn indicated that the service had been protected due to an agreement relating to cross party support for the Vale of Glamorgan Council's budget proposals. Councillor Carroll explained that he had initially voted against the budget proposals as he did not consider that they represented value for money for council tax payers. Following cross party discussions, he had decided to abstain from the second vote due to the benefit the agreement on bus services would have for the community of Llandough despite having continued concerns about the impact of the budget on Council tax payers. It

was noted that the agreement on bus services extended for a one-year period subject to review.

c) The issue of parking on Waverley Close had been raised with him and as a means of addressing this matter he would be progressing the arrangements for yellow lines at both ends of Pantycelyn Road.

d) The ongoing issue of trees needing to be cut back off Spencer Drive was continuing to be pursued.

## **5. MATTERS ARISING FROM THE MINUTES.**

There were none.

## **6. PREFERRED LOCATION FOR THE MULTI USE GAMES AREA.**

The consultation event was held on Saturday 23 February, 2019 and a report was circulated with the agenda showing that there was general support for the proposal from people in Lewis Road and Greenway Close. The Clerk had met with Vale of Glamorgan Council officers on 25 March, 2019 to discuss arrangements to progress the scheme and the following points were noted: -

- The Vale of Glamorgan Council's Cabinet would be recommended to agree a 25-year lease at a peppercorn rent for the preferred site in the playing fields.
- With the exception of the loan of £20k required by the Community Council to support the scheme all other funding streams had been confirmed and it was necessary that a loan sanction application be made to the Welsh Government at the earliest opportunity
- The Vale of Glamorgan Council's Principal Landscape Architect would act as project manager for the scheme and he would draft, prepare, coordinate and submit all Sustainable Drainage documents as well as tendering documentation. He would also manage the construction phase and the Vale of Glamorgan Council would invoice the Community Council upon completion of the project for the match funding of £25.5k.
- The programme for the project would be as follows: -
  - Lease approval – by 20 May (Subject to Cabinet approval)
  - Welsh Government Loan Sanction – To be advised
  - Tender and sustainable drainage application – April
  - Invite tenders for the project – May
  - Assess the bids and prepare the contract – End of June/July
  - Work on site – August/September
- Specific design details to include 3-metre-high green fencing; tarmac finish and painted for basketball and football; seats and additional bin; movement of existing marked football pitch; French drainage system; and open-ended access.

**RESOLVED** that: -

a) All steps be taken to ensure that the MUGA facility is completed within the timescale indicated above.

b) The Clerk in consultation with Councillor I Williams to arrange for the submission of the loan sanction application for £20k to the Welsh Government.

## **7. APPROVAL OF MINUTES OF COMMITTEES AND WORKING PARTIES.**

### **a) Bio-Diversity Working Party – 27 February, 2019.**

**RESOLVED** that: The minutes be approved.

### **b) Planning Sub-Committee – 14 March, 2019.**

**RESOLVED** that: The minutes be noted.

### **c) Civic Service Working Party – 20 March, 2019**

**RESOLVED** that: The minutes be approved.

## **8. NEW RESIDENT PERMIT PARKING PROVISION.**

A letter was received from the Vale of Glamorgan Council inviting the Council to suggest any particular streets where hospital staff and/or visitor parking was an issue within the community. Requests would need to comply with the new parking policy and would be added to the list of streets for future consideration. It was understood that streets where there was alternative parking available to residents would not normally be considered as well as there being a cost for the issue of permits which might not be welcomed by many residents.

It was considered that the matter required more in-depth consideration in the light of the content of the new parking policy.

**RESOLVED** that:

- a) A task and finish group be formed to examine the matter and to recommend to the Council which streets should be considered for resident parking controls.
- b) The membership of the Group to be Councillors Carreyett, Edwards, King, Mears and W. Williams.
- c) The parking policy be provided to each member of the Group to facilitate discussion.

## **9. GRANT FOR DEFIBRILLATOR.**

The Welsh Hearts organisation was unable to suggest any improvement on the content of the grant application to the Big Lottery Fund which had been refused. In the circumstances it was considered that the Hall Management Committee might be better placed to submit a grant application in its capacity as the managing body of a charity.

**RESOLVED** that: The Hall Management Committee be requested to consider making a grant application to the Big Lottery Fund or other grant making bodies as it considers appropriate.

## **10. QUOTATION FOR THE PRINTING OF THE COMMUNITY DIRECTORY.**

Three quotations had been received for the printing of the Directory as follows: -

Quotation 1 - £515

Quotation 2 - £365

Quotation 3 – £259

**RESOLVED** that: The quotation from AA Media at a cost of £259 be accepted.

#### **11. PAINTING OF BENCHES AND LITTER BIN, BROOK GREEN.**

A quotation had been obtained from Swanbridge Property Maintenance for the painting of the two benches and litter bin at a cost of £500. In view of the difficulty in obtaining competitive quotations for this type of work it was considered appropriate to suspend financial regulations on this occasion to consider the quotation. It was noted that the cost was on a par with work undertaken by the same Company in 2018 for comparable work.

**RESOLVED** that: The Company be asked to advise on the type of replacement wood that would be used and subject to the views of Councillors Mears and Penn an order for the work be placed with Swanbridge Property Maintenance.

#### **12. SUPPLY AND INSTALLATION OF BENCH ON COGAN PILL ROAD.**

Councillor Gay had met with the representative from the Vale of Glamorgan Council and had agreed a location for the bench. A cost for the supply and installation of the bench was awaited.

**RESOLVED** that: Subject to the quotation not exceeding £1k exclusive of VAT, the Clerk be authorised to accept the quotation on behalf of the Council.

#### **13. MEMBERSHIP OF ONE VOICE WALES.**

An invitation had been received for the Council to join One Voice Wales for 2019/20 at a cost of £293.

**RESOLVED** that: The invitation be accepted.

#### **14. REQUESTS FOR DONATIONS.**

a) Urdd Gobaith Cymru – Eisteddfod in Cardiff 2019.

**RESOLVED** that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £100 be made to Urdd Gobaith Cymru in support of its activities.

b) Wales Air Ambulance.

**RESOLVED** that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure

satisfies the requirements of that section, a donation of £100 be made to Wales Air Ambulance in support of its activities.

#### **15. ONE VOICE WALES TRAINING PROGRAMME.**

Consideration was given to the nomination of members to attend training courses offered in the new programme.

**RESOLVED** that:

- a) Councillors Penn and W. Williams be nominated to attend the course on Chairing Skills on 14 May at a cost of £40 each.
- b) Councillor Gay be nominated to attend the course on The Council Meeting to be held on 26 June at a cost of £40.
- c) The Clerk arrange to nominate Councillor Barrowclough on a Finance Course when one becomes available in a future programme.

#### **16. INDEPENDENT REMUNERATION PANEL FOR WALES – DETERMINATIONS.**

The Council had not yet considered the Determination 42 relating to the payment of a £500 allowance to Councillors in recognition of specific responsibilities.

**RESOLVED** that: The payment of such allowances be not authorised in the current financial year.

#### **17. LETTER FROM MR JJ – ALLEGED ILLEGAL FELLING OF TREES BETWEEN PENYTURNPIKE ROAD, LECWITH ROAD AND THE A4232.**

A letter was received from Mr JJ in this regard requesting the Council to investigate the matter and take appropriate action to protect the woodland. It was noted that the correspondent had not provided any contact details.

**RESOLVED** that: No action be taken in the matter due to the failure of the correspondent to provide contact details.

#### **18. CHARTER WITH THE VALE OF GLAMORGAN COUNCIL.**

The Council gave consideration to the revised Charter received from the Vale of Glamorgan Council.

**RESOLVED** that: The revised Charter be supported.

**19. WELSH GOVERNMENT – FUNDING SUPPORT FOR SETTING UP JOINT ARRANGEMENTS TO ADDRESS CORE THEMES.**

Funding support was available for the setting up of joint arrangements around the core themes of community engagement, increasing citizen participation and engagement in local democracy and working together on a shared service.

**RESOLVED** that: The matter be noted.

**20. MEMBERS WHO HAD ATTENDED MEETINGS OF OTHER BODIES.**

Councillors Carreyett and W. Williams had attended the recent Dementia Seminar and provided a brief report for the information of the Council.

**RESOLVED** that: The subject of, 'Being a Dementia Friendly Community' be referred to the Policy and Resources Committee for consideration.

Councillors Carreyett and King had attended a recent meeting of the Community Liaison Committee when members had received a presentation on waste collection and crime figures for the area.

**21. BANK RECONCILIATION FOR THE PERIOD ENDED 28 FEBRUARY, 2019.**

**RESOLVED** that: The reconciliation be approved.

**22. EXAMINATION AND PAYMENT OF ACCOUNTS.**

**RESOLVED** that: The following accounts be paid as indicated below: -

<b>Payee</b>	<b>Amount</b>
<b>Wales Audit Office</b>	<b>182.00</b>
<b>Tenovus Cancer Care</b>	<b>75.00</b>
<b>Edge IT Systems</b>	<b>319.20</b>
<b>Councillor P. Gay</b>	<b>120.00</b>
<b>Councillor W. Williams</b>	<b>120.00</b>
<b>Councillor E Penn</b>	<b>120.00</b>
<b>Councillor D Mears</b>	<b>120.00</b>
<b>HMRC</b>	<b>120.00</b>
<b>P.R. Egan</b>	<b>28.00</b>
<b>P.R. Egan</b>	<b>40.00</b>
<b>High Voltage</b>	<b>10.00</b>
<b>CPRW</b>	<b>20.00</b>
<b>Came and Company</b>	<b>374.45</b>
<b>P.R. Egan</b>	<b>37.80</b>
<b>East Vale Community Transport</b>	<b>90.50</b>
<b>P.R. Egan</b>	<b>100.33</b>
<b>Salaries, Wages and Income Tax</b>	<b>1595.72</b>

**TOTAL** **3,473.00**

**23. PLANNING APPLICATION NO. 2014/00695 – THE COACH HOUSE, 49 PENLAN ROAD.**

*(Councillor King declared a personal and prejudicial interest in this matter and left the meeting whilst the matter was considered).*

It was reported that it appeared that the occupier of the property may have breached some of the conditions of the planning permission and the Council was asked to consider whether the alleged breaches should be reported to the Planning Enforcement Team.

**RESOLVED** that: The Clerk to report the alleged breaches to the Planning Enforcement Team for consideration.

**24. DEVELOPMENT OF APARTMENTS, LAND NORTH OF LECKWITH ROAD.**

**RESOLVED** that: The Clerk to ascertain with the Vale of Glamorgan Council as to whether the policy on allocation of affordable homes would be applied when the apartments had been constructed.

Signed.....

25 April, 2019

Chairman