

**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 25 APRIL, 2019  
AT 7.00PM IN THE COUNCIL CHAMBER.**

**PRESENT**

Councillor Mrs P. Carreyett (Chairman)  
Councillor Mrs P. Gay (Vice-Chairman)  
Councillor Mrs L. Barrowclough  
Councillor M. Edwards  
Councillor D. Mears  
Councillor Dr M. Misra  
Councillor E. Penn  
Councillor P. King  
Councillor I. Williams

**APOLOGIES FOR ABSENCE**

Councillor W. Williams

**1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.**

Councillor King declared a personal and prejudicial interest in Minute 20.

**2. MINUTES OF THE MEETING HELD ON 28 MARCH, 2019.**

**RESOLVED** that: The minutes be approved and signed by the Chairman.

**3. MEETING WITH THE POLICE.**

There was no representative in attendance.

**4. MEETING WITH COUNCILLOR G. CARROLL.**

a) The parking policy had recently been considered at the Scrutiny Committee. In relation to the criteria for consideration of resident parking zones, he had sought advice from the relevant Senior Officer about the reference in the policy to streets where houses had driveways which appeared to effectively rule out most streets in Llandough being considered for resident parking zones. She had responded on the basis that the reference to houses with driveways did not rule out such streets being considered for such zones. His proposal to the Scrutiny Committee that the reference to driveways be excluded from the policy was accepted and this would be considered as a recommendation to the Cabinet. His other proposal that the arrangements for any parking surveys should be agreed with ward members was also accepted and would be included in a recommendation to the Cabinet. He had been pleased that there was cross party support for the recommendations. A view expressed by one Councillor was that the unique position of Llandough should be accounted for when consideration was being given to the case for resident parking zones.

- b) He had received a few complaints from residents about strewn litter from broken litter bags not being collected. He had taken this matter up with the relevant official.
- c) He had spoken with the Cardiff and Vale UHB about the amount of time it takes to get a telephone response from the Penarth Health Partnership GP service. One Councillor also referred to the on-line appointment system which appeared to be dysfunctional.
- d) The Big Fill scheme would be coming to Llandough on 10/11 May. There was very little time remaining for suggestions to be made for pot hole filling and it was noted that the Community Council had not been consulted as was normally the case. Councillor Carroll suggested that suggestions should be made up to 10 May.

## **5. MATTERS ARISING FROM THE MINUTES.**

Minute 6 – The loan sanction application had been submitted to the Welsh Government for approval.

Minute 12 – Work had commenced in relation to the supply and installation of the new park bench on Cogan Pill Road.

Minute 23 – The Vale of Glamorgan Council would be investigating the alleged breach of planning conditions within a period of 5-15 working days.

## **6. MINUTES OF THE ALLOTMENTS WORKING PARTY HELD ON 20 APRIL, 2019.**

**RESOLVED** that: The minutes be approved.

## **7. VALE OF GLAMORGAN COUNCIL'S PARKING STRATEGY – REPORT OF THE TASK AND FINISH GROUP.**

The Task and Finish Group comprising of nominated Community Councillors had met to consider how it would affect any application for residential parking zones in Llandough. The Council considered the report of the Group.

On a separate matter, an issue was raised as to why Councillor Penn had not been invited to attend any of the Dinas Powys By-Pass Steering Group meetings even though he was the Council's nominated representative.

**RESOLVED** that: -

- a) The report of the Task and Finish Group be forwarded to Councillor Carroll to enable him to refer it to the relevant officer in the Vale of Glamorgan Council's Cabinet Office.
- b) The Clerk to contact the Vale of Glamorgan Council to ascertain why Councillor Penn had not been invited to attend meetings of the Dinas Powys By-Pass Steering Group.
- c) An item be included on the agenda for the next meeting of the Council relating to consideration of options being considered by the Vale of Glamorgan Council for a Dinas Powys By-Pass scheme.

**8. REVIEW OF ELECTORAL ARRANGEMENTS – INVITATION TO ATTEND A PRESENTATION FROM THE LOCAL DEMOCRACY AND BOUNDARY COMMISSION FOR WALES.**

An invitation was received for one member to attend a presentation to be held in the Civic Offices on 7 May at 6.00pm.

**RESOLVED** that: Councillor Mrs L. Barrowclough be nominated to attend and provide a report for the next meeting of the Council.

**9. VALE OF GLAMORGAN COUNCIL – PROPOSAL TO WITHDRAW DISCRETIONARY FUNDING FOR FARE PAYING SCHOOL TRANSPORT SERVICES.**

Details of the proposal which were subject to consultation were received for consideration. It was understood that based on the survey results no pupil in Llandough would be affected should the proposals be implemented.

**RESOLVED** that: The Vale of Glamorgan Council be informed that funding should not be withdrawn from any pupil who currently qualifies for free or subsidised school transport.

**10. PLANNING OFFICERS' SOCIETY FOR WALES – SURVEY IN RELATION TO THE EFFECTIVE ENGAGEMENT BY COMMUNITY COUNCILS IN THE PLANNING PROCESS.**

A request had been received from the Society for the Council to participate in the survey. The closing date for completion was 10 May, 2019.

**RESOLVED** that: The Clerk to complete the survey in consultation with Councillors Dr Misra and Penn.

**11. ALLOCATION OF AFFORDABLE HOMES AT THE NEW HOUSING SITE ON LAND NORTH OF LECKWITH ROAD.**

The Clerk reported that confirmation had been received from the Vale of Glamorgan Council that before any lettings or sales take place, the Community Council along with the Housing Association and the Housing Strategy Coordinator would need to meet to develop a local lettings/sales policy which would give priority to local people. The previous policy agreed with the Community Council would form the starting point for the discussion.

**RESOLVED** that: - The position be noted.

**12. COMMUNICATION FROM THE STANDARDS COMMITTEE IN RELATION TO OBSERVER ATTENDANCE AT COUNCIL MEETINGS.**

A communication was received from the Standards Committee containing an assessment schedule that would be used in support of attendance of observers from the Committee.

**RESOLVED** that: -

- a) The schedule be forwarded to Councillors for their attention.
- b) The Clerk to arrange for Councillors to have nameplates.

**13. REQUEST FOR DONATION FROM MARIE CURIE, CARDIFF AND THE VALE.**

**RESOLVED** that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £100 be made to Marie Curie, Cardiff and the Vale in support of its activities.

**14. JOINT ONE VOICE WALES/SOCIETY OF LOCAL COUNCIL CLERKS EVENT.**

An invitation had been received for the Council to nominate representatives to attend the event to be held on 15 May, 2019 in Swansea.

**RESOLVED** that: The invitation be noted.

**15. PUBLIC SECTOR BODIES ACCESSIBILITY REGULATIONS 2018 RELATIING TO WEBSITE ACCESSIBILITY.**

The Clerk briefed the Council on the implications of the Regulations as they relate to accessibility of the website. It was noted that Vision ICT Limited had confirmed that the website conformed with the Regulations but content uploaded by the Council might need to be changed to meet the requirements. The company had offered the review service but at a cost to be ascertained.

**RESOLVED** that: The Clerk to obtain a quotation from Vision ICT Limited.

**16. MEMBERS WHO HAD ATTENDED MEETINGS OF OTHER BODIES.**

Councillor Penn had recently attended the School's Senedd Safety Group which was embarking on a road awareness campaign linked with the Twenty's Plenty campaign.

**17. BANK RECONCILIATION FOR THE PERIOD ENDED 31 MARCH, 2019.**

**RESOLVED** that: The reconciliation be approved.

**18. EXAMINATION AND PAYMENT OF ACCOUNTS.**

**RESOLVED** that: The following accounts be paid as indicated below: -

<b>Payee</b>	<b>Amount</b>	
P.R. Egan	28.00	Telephone Expenses

One Voice Wales	293.00	Membership Fee
Wales Air Ambulance	100.00	Donation
Urdd Gobaith Cymru	100.00	Donation
P.R. Egan	78.01	Bird and Bee Boxes
EVCT	72.90	Transport Charges
P.R. Egan	100.33	Rent Allowance
Parish Magazine Printing	100.50	Printing of Newsletters
N. Fowler	50.00	Circulation of Newsletter
P.R. Egan	40.00	Petty Cash
P and A Grounds Maintenance Ltd	669.94	Grounds Work - March 2019
Parish of Penarth with Llandough	105.00	Flowers for Civic Service
Cooke and Arkwright	125.00	Allotment Rent
Llandough and Leckwith WMI	889.46	Use of Hall 2018/19
Thos Fattorini Limited	60.62	Staple for Badge of Office
P.R. Egan	31.50	Car Allowance
P.R. Egan	40.00	Petty Cash
Salaries, Wages and Income Tax	977.17	Aggregated Total
<b>TOTAL</b>	<b>3,861.43</b>	

## **19. PLANNING APPLICATIONS**

*(Councillor King declared a personal and prejudicial interest in this matter and left the meeting whilst the matter was considered).*

### **Planning Application No. 2019/00371 – Proposed Two Storey Side and Rear Extension and Single Storey Rear Extension**

No comments

**Planning Application No. 2019/00390 – Proposed Entrance Porch**

No comments

**Planning Application No. 2019/00423 – Single Storey Extension to Rear Elevation**

No comments

Signed.....

23 May, 2019

Chairman