

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 23 MAY, 2019 AT
7.00PM IN THE COUNCIL CHAMBER.**

PRESENT

Councillor Mrs P. Gay (Chairman)
Councillor E. Penn (Vice-Chairman)
Councillor Mrs L. Barrowclough
Councillor Mrs P. Carreyett
Councillor M. Edwards
Councillor Dr M. Misra
Councillor P. King

APOLOGIES FOR ABSENCE

Councillor D. Mears
Councillor I. Williams
Councillor W. Williams

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.

Councillor King declared a personal and prejudicial interest in Minute 20.

2. MINUTES OF THE MEETING HELD ON 25 APRIL, 2019.

RESOLVED that: The minutes be approved and signed by the Chairman.

3. MINUTES OF THE ANNUAL MEETING HELD ON 8 MAY, 2019.

RESOLVED that: The minutes be approved and signed by the Chairman.

4. MEETING WITH THE POLICE.

There was no representative in attendance.

5. MEETING WITH COUNCILLOR G. CARROLL.

a) The system for residents indicating the need for food bag replacements appeared not to be working well. It transpired that the Vale of Glamorgan Council had ran out of the stock of bags at the time residents were posting their concerns on social media. It had been agreed that a Supervisor would monitor the position and as a result the position had been regularised. It was noted that food bags were also available from local libraries.

b) The matter of fly-tipping in the Leckwith Road layby had been investigated and it was found that the tipped waste was on private land and as a result the Vale of Glamorgan Council was unable to arrange for its removal. It was suggested that if the

broken fence was repaired it would make it more difficult to dump waste on the land in question.

c) The proposed lease to be offered to the Community Council to enable the MUGA to be constructed in the playing fields would shortly be considered by the Vale Cabinet.

d) Following the demolition of the garages off Lewis Road, Councillor Carroll had discussed the future of the land with the appropriate officials with his suggestion that the land be leased or sold to appropriate residents to enable them to construct a garage or to allocate the land for designated car parking. A decision would be required in the near future to avoid the land being used for illegal dumping of refuse. It was pointed out that care would need to be taken in relation to the leasing of the land to adjoining householders to avoid a situation of some strips of land being left derelict and possibly landlocked. It was suggested that an alternative would be to offer the strips of land to the adjoining households to enable them to extend their gardens.

RESOLVED that: This matter be included on the agenda for the next meeting of the Council to facilitate a discussion about the Council's preferred position about the future of the vacant land.

e) Notices to move from the Leckwith Road layby had been issued to the travellers who had located there. They had also been provided with refuse bags to enable them to clear waste from the layby. The notices would be enforced with fines if this proved to be necessary.

f) It was pointed out that a large advertisement sign had been erected at Performance Cars in Penarth Road. Councillor Carroll would check to see if the company had obtained any necessary planning permission.

g) It was considered that it was necessary for a dropped kerb to be constructed at the bottom of Penlan Rise to enable those in wheelchairs or parents of children in push chairs or prams to safely cross Penlan Road to gain access to the hospital. Councillor Carroll would pursue the request.

h) There had been a recent increase in staff and visitors using Penlan Rise for parking.

i) The overhead barrier at the entrance to the playing fields had not been locked for a few days which was concerning given that it had been provided to prevent travellers from accessing the playing fields.

6. MATTERS ARISING FROM THE MINUTES.

Minute 5.6 – The loan sanction application had been approved by the Welsh Government. The Clerk advised that the loan should not be processed until such time as all other approvals relating to the MUGA development had been resolved e.g. lease on land and sustainable drainage application approved.

Minute 7 – It was reported that Councillor Penn had not received invitations to attend the Dinas Powys By-Pass Consultation Group due to the Vale of Glamorgan Council officers using an incorrect e-mail address. Councillor King reported that a consultation

would soon be launched by the Vale of Glamorgan Council in relation to the Cogan Interchange and its link with active travel options such as the hire of electric bikes and access to Llandough Hospital. It was important that the Community Council responded to the consultation.

Minute 15 – Vision ICT had advised that the Council should wait for further advice before commissioning them to review the website in relation to the new accessibility regulations.

7. MINUTES OF THE VILLAGE FETE WORKING PARTY HELD ON 22 MAY, 2019.

RESOLVED that:

- a) The minutes be approved.
- b) An application from a local home owner to run an Avon stall at the fete be approved subject to her donating 20% of her takings to the Council.

8. OPTIONS BEING CONSIDERED BY THE VALE OF GLAMORGAN COUNCIL FOR A DINAS POWYS BY-PASS.

Councillor Penn was unable to report to the Council at present as he had not been invited to attend the Consultation Working Group due to an incorrect e-mail address being used by the officer responsible for arranging meetings. This had now been corrected and he would update the Council at future meetings.

RESOLVED that: The position be noted.

9. FUTURE OF THE COMMUNITY ENGAGEMENT WORKING PARTY.

RESOLVED that: The Working Party be dissolved.

10. APPOINTMENT OF AN OBSERVER TO ATTEND MEETINGS OF THE EAST VALE COMMUNITY TRANSPORT'S MANAGEMENT COMMITTEE.

Councillor Penn had attended the recent Annual General Meeting and had been impressed with the work of the organisation. It was noted that it had recently received grant funding of £34k to purchase a new specially adapted minibus.

RESOLVED that: Councillor Penn be appointed as the Council's observer representative on the Management Committee.

11. STATEMENT OF ACCOUNTS FOR 2018/19.

The Clerk reported that the internal audit of the accounts had been completed and was satisfactory and it was now necessary for the Council to consider the governance statement contained in the annual return. The Clerk read out each of the governance statements and the Council responded to each of them in turn. The Council considered that all of the requirements for effective financial governance and accountability could be confirmed as appropriate.

RESOLVED that: The statement of accounts be approved and the Clerk be authorised to complete all elements of the annual return and submit to the External Auditor along with the supporting documentation required.

12. REVIEW OF ELECTORAL ARRANGEMENTS IN THE VALE OF GLAMORGAN.

Councillor Barrowclough had attended a recent briefing on the consultation and had provided a written report for consideration by the Council. Based on the content of the briefing it seemed very unlikely that any changes would be proposed to the current arrangement for having one County Borough Councillor for Llandough. It was noted that in addition to the current general consultation, a full consultation would be held on the final draft proposals of the Local Government Democracy and Boundary Commission.

RESOLVED that:

- a) A submission be made to the Commission making a case for no change to the current arrangement on the ground that Llandough is a distinct community with its own Community Council, provides a wide range of services to electors and works effectively with the local County Borough Councillor.
- b) Councillor Barrowclough be thanked for her very informative report on the recent briefing.

13. BOBATH THERAPY CENTRE, WALES – REQUEST FOR DONATION.

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £100 be made to Bobath Therapy Centre, Wales in support of its activities.

14. 'THERE BUT NOT THERE' – FUND RAISING IN AID OF SUPPORTING D-DAY.

Consideration was given to an invitation to fund raise in aid of D-Day.

RESOLVED that:

- a) The Clerk to refer the invitation to the Royal British Legion Llandough Branch to see if they wished to become involved with fund raising.
- b) The Clerk to arrange for the silhouettes to be used in the community during the period of the commemoration.
- c) Councillors Penn and Dr Misra to arrange for the flagpole to be installed outside the Llandough War Memorial Hall.

15. PURCHASE OF PICNIC TABLES FOR THE CORBETT ROAD ALLOTMENT SITE.

The Allotments Association had as requested provided a range of prices for different types of picnic tables that they had proposed for the site at a recent meeting of the

Allotments Working Party. The average price of the tables was in the region of £333 including VAT with the bench made of recycled plastic costing £386 including VAT.

RESOLVED that:

- a) The proposal be approved in principle with the preference being to purchase the tables made of recycled plastic.
- b) The Clerk to obtain three quotations for the recycled plastic tables with an order being placed for the lowest priced table subject to the total costs not exceeded £1k excluding VAT.
- c) If the cost was in excess of this amount, the Association be asked to fund the difference.
- d) The tables to remain the property of the Council and included in its fixed asset register.
- e) The costs of any installation be met by the Association.

16. ONE VOICE WALES – INVITATION TO SUBMIT MOTIONS FOR DEBATE AT THE ANNUAL GENERAL MEETING.

Some concern was expressed about the taxation of the basic member's allowance and reimbursement of carer expenses and their possible impact on receipt of benefits on the part of Councillors receiving payments from the Department of Work and Pensions. It was noted that Penarth Town Council was considering a motion for debate in this regard.

RESOLVED that:

- a) If approached by the Town Council, an offer to second the motion be approved.
- b) A letter be sent to the Secretary State for Wales in relation to the implications of the payment of the basic allowance and carer expenses for Councillors in receipt of welfare benefits.
- c) A copy of the letter be sent to Stephen Doughty MP.

17. MEMBERS WHO HAD ATTENDED MEETINGS OF OTHER BODIES.

Councillor Dr M. Misra tabled a report on his recent meeting with the Headteacher. It was reported that the Rogation Walk held earlier in the day had been successful.

RESOLVED that: The report of the meeting be referred to the Environment and Amenities Committee for consideration.

18. BANK RECONCILIATION FOR THE PERIOD ENDED 30 APRIL, 2019.

RESOLVED that: The reconciliation be approved.

19. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The following accounts be paid as indicated below: -

Payee	Amount	Description of Payment
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P.R. Egan	28.00	Telephone Expenses
One Voice Wales	293.00	Membership Fee
Wales Air Ambulance	100.00	Donation
Urdd Gobaith Cymru	100.00	Donation
P.R. Egan	78.01	Bird and Bee Boxes
EVCT	72.90	Transport Charges
P.R. Egan	100.33	Rent Allowance
Parish Magazine Printing	100.50	Printing of Newsletters
N. Fowler	50.00	Circulation of Newsletter
P.R. Egan	40.00	Petty Cash
P and A Grounds Maintenance Ltd	669.94	Grounds Work - March 2019
Parish of Penarth with Llandough	105.00	Flowers for Civic Service
Cooke and Arkwright	125.00	Allotment Rent
Llandough and Leckwith WMI	889.46	Use of Hall 2018/19
Thos Fattorini Limited	60.62	Staple for Badge of Office
P.R. Egan	31.50	Car Allowance
P.R. Egan	40.00	Petty Cash
Salaries, Wages and Income Tax	977.17	Aggregated Total

TOTAL **3,861.43**

20. PLANNING APPLICATIONS

(Councillor King declared a personal and prejudicial interest in this matter and left the meeting whilst the matter was considered).

Planning Application No. 2019/00507 – 7 Sycamore Close, Extension to Property

No comments

Signed.....

27 June, 2019

Chairman