

**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 27 JUNE, 2019 AT 7.00PM IN THE COUNCIL CHAMBER.**

**PRESENT**

Councillor Mrs P. Gay (Chairman)  
Councillor E. Penn (Vice-Chairman)  
Councillor Mrs P. Carreyett  
Councillor M. Edwards  
Councillor Dr M. Misra  
Councillor P. King  
Councillor W. Williams

**APOLOGIES FOR ABSENCE**

Councillor Mrs L. Barrowclough  
Councillor I. Williams

**1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTEREST.**

Councillor Mrs P. Gay declared a personal and prejudicial interest in Minute 14.

**2. MINUTES OF THE MEETING HELD ON 23 MAY 2019.**

**RESOLVED** that: Subject to the following amendment the minutes be approved and signed by the Chairman.

Minute 1 – Add in 20 after the word Minute.

**3. MEETING WITH THE POLICE.**

There was no representative in attendance.

**4. MEETING WITH COUNCILLOR G. CARROLL.**

Councillor Carroll reported as follows: -

**TRAVELLERS' SITE ON LECKWITH ROAD**

The layby had now been cleared. Although this took longer than we would have liked, but I hope I can explain why this was the case. As soon as we started to experience anti-social behaviour, I asked the Council to deal with it, and they issued an eviction notice. This was not complied with, which meant they needed to obtain a court order to clear the site. The full legal process needed to be followed, which took some time, and this was granted on 14th June.

## **HORSES ON LEWIS ROAD PLAYING FIELDS**

The Council had identified the owner of the horses, as well as the land they are kept on. They are escaping onto the fields because the fencing is inadequate, so an Improvement Notice has been issued. This will require the owners to install proper stock-proof fencing. If this is not complied with, enforcement action will be taken.

## **HEIGHT RESTRICTION BARRIER**

Staff have been informed again to ensure this is kept locked at all times. If there is another incident, the lock will be replaced to restrict access (currently it is a generic lock and several master keys can open it).

Other matters raised were as follows: -

- Councillor Carroll complimented the Council on organising the village fete and Civic Service.
- He congratulated Councillor Mrs Gay on being elected as the new Chairman of the Council.
- It was his understanding that the boulders used to block access to the laybys on Leckwith Road were of a temporary nature to prevent the return of the travellers.
- The fence had been reinstated in one of the laybys in order to prevent fly-tipping.
- It was reported that hospital staff and visitor parking on residential roads was getting worse. It was noted that the Vale of Glamorgan Council would be implementing a new parking strategy which contained provision for residential parking areas to be introduced where appropriate. The Community Council had already asked for consideration to be given to such restrictions in the village.
- The path and two benches at the play area by the side of the school needed repair.

**RESOLVED** that: The Clerk to report the matter to the Vale of Glamorgan Council.

- Trees in the grounds of the school were overhanging the footpath and restricting pedestrian movement.

**RESOLVED** that:

a) Councillor Dr Misra to raise this matter with the Headteacher at their forthcoming meeting.

b) An article be included in the next Newsletter advising residents to ensure that overgrowth from their properties was properly controlled to ensure that pedestrian access was not restricted.

- Some motorists were parking in an obstructive way and occasionally were blocking driveways to residential properties

**RESOLVED** that: An item be included in the next Newsletter in relation to this matter.

## **5. MATTERS ARISING FROM THE MINUTES.**

Minute 15 – The Clerk advised that the picnic tables for the allotments had been delivered.

## **6. MINUTES OF COMMITTEES AND WORKING PARTIES.**

Bio-Diversity Working Party – 30 May, 2019

**RESOLVED** that: The minutes be approved.

Environment and Amenities Committee – 19 June, 2019

**RESOLVED** that: The minutes be approved.

Policy and Resources Committee – 24 June, 2019

**RESOLVED** that: The minutes be approved.

## **7. FUTURE USE OF LAND OFF LEWIS ROAD FORMERLY USED FOR GARAGES.**

Consideration was given to the future use of the cleared land which if left as an open space would encourage fly-tipping. Possible options considered were as follows: -

- Sale or lease of land to adjoining householders although if they were not all in favour of acquiring the land there would be specific difficulties associated with this approach
- Possible sale of the land to the Scout and Guide Hall Committee

**RESOLVED** that:

- a) The Clerk to write to the Vale of Glamorgan Council highlighting concerns about the land being left as open space and offering the suggestions indicated above.
- b) The Vale of Glamorgan Council be requested to consult with the Community Council on any final proposal developed for use of the land.

## **8. REPORT OF SITE INSPECTION HELD ON 14 JUNE, 2019.**

A written report on the inspection with associated recommendations for action had been circulated with the agenda.

**RESOLVED** that:

- a) The report be accepted other than the recommendation to weed and feed the grassed area which was rejected.
- b) The Clerk to arrange for maintenance matters to be progressed and for a quotation to be obtained for replacing the membrane in the planted area, replacement of the low-level fence and weedkilling of the area.

**9. USE OF THE REDUNDANT TENNIS COURT AS A BIO-DIVERSITY AREA.**

The Bio-Diversity Working Party considered that the Court could be left to develop as a bio-diversity area but the removal of the fence would be required.

**RESOLVED** that: The Clerk to write to the Vale of Glamorgan Council with details of the proposal and a request that the fence be removed.

**10. RE-SHAPING OF SERVICES WORKSHOP – 12 JULY, 2019.**

The Vale of Glamorgan Council had invited three members to attend the forthcoming Workshop.

**RESOLVED** that: Councillors Mrs Carreyett, Mrs Gay and Edwards be authorised to attend on behalf of the Council.

**11. PENARTH/CARDIFF BARRAGE SUSTAINABLE TRANSPORT STUDY.**

The consultation was now available on the Vale of Glamorgan Council's website.

**RESOLVED** that: Details of the consultation be e-mailed to all Councillors and included on the Next-Door APP.

**12. ONE VOICE WALES INNOVATIVE PRACTICE CONFERENCE – 10 July, 2019 IN BUILTH WELLS.**

An invitation had been received to nominate Councillors to attend at a cost of £50 per head.

**RESOLVED** that: Councillor W. Williams be authorised to attend with one other Councillor and his travel costs be paid at the normal car allowance rate.

**13. PROTOCOL ON THE DEATHS OF SENIOR ROYALS RELATING TO THE COUNCIL'S WEBSITE.**

The website provider had offered to provide a quotation for preparing the Council's website with a front page to be used in the case of the death of senior royals.

**RESOLVED** that: The offer be noted.

**14. PROVISION OF SUPPORT TO THE SCOUT AND GUIDE HALL COMMITTEE IN RELATION TO FUNDING FOR THE IMPROVEMENT OF THE CONDITION OF THE HALL.**

*(Councillor Mrs Gay declared a personal and prejudicial interest in relation to this item and left the meeting whilst the matter was under consideration. Councillor Penn took over the chairing of the meeting).*

It was proposed by Councillor Edwards that the Council should consider offering some support to the Committee in order to assist them in arranging for the improvement of the condition of the Scout and Guide Hall.

**RESOLVED** that: The Clerk write to the Scout and Guide Hall Committee expressing the Council's concern about the condition of the Hall and suggesting a joint meeting to consider how the Council might be able to assist in accessing grant funding.

**15. MEMBERS WHO HAD ATTENDED MEETINGS OF OTHER BODIES.**

Councillor Penn had attended a recent meeting of the Llandough Primary School Governing Body when arrangements were agreed for the recruitment and selection of a new Deputy Headteacher.

**16. BANK RECONCILIATION FOR THE PERIOD ENDED 31 MAY, 2019.**

**RESOLVED** that: The reconciliation be approved.

**17. EXAMINATION AND PAYMENT OF ACCOUNTS.**

**RESOLVED** that: The following accounts be paid as indicated below: -

<b>Payee</b>	<b>Amount</b>	<b>Description of Payment</b>
Bobath Cymru	100.00	Donation
N. Fowler	50.00	Delivery of Fete Leaflet
P.R. Egan	23.47	2 First Aid Boxes
Parish of Penarth with Llandough	105.00	Flowers for Civic Service
P.R. Egan	28.00	Telephone Expenses
P and A Grounds Maintenance Limited	621.93	Grounds Maintenance May 2019
The Marquee and Furniture Co Limited	995.40	Marquees and Fete Furniture
No Butts Bin Co. Limited	1,134.00	Picnic Tables for Allotments
P.R. Egan	102.33	Rent Allowance
Councillor P. Gay	190.10	Chairman's Allowance
HMRC	47.40	Income Tax on Chairman's Allowance
P.R. Egan	50.00	Petty Cash
Information Commission	40.00	Data Protection Fee
EVCT	104.90	Transport Charges
AA Media	309.00	Community Handbooks
Vale of Glamorgan Council	905.65	Supply and Fitting of Park Bench
Parish Magazine Printing	69.00	Printing of Fete Leaflet
P.R. Egan	136.76	Civic Service Refreshments
P. Squires	180.00	Buffet for Civic Service
6th Dinas Powys Guides	50.00	Assistance at Civic Service
Wales Air Ambulance	209.60	Donation - Civic Service Collection
P.R. Egan	37.03	Stationery
P.R. Egan	56.70	Car Allowance
Salaries, Wages and Income Tax	1,293.39	Aggregated Total
<b>TOTAL</b>	<b>6,839.66</b>	

**18. PLANNING APPLICATIONS**

There were none to consider.

Signed.....

25 July, 2019

Chairman