

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 23 JANUARY,
2020 AT 7.00PM IN THE COUNCIL CHAMBER.**

PRESENT

Councillor Mrs P. Gay (Chairman)
Councillor E. Penn (Vice-Chairman)
Councillor Mrs L. Barrowclough
Councillor Mrs P Carreyett
Councillor M. Edwards
Councillor P. King
Councillor D. Mears
Councillor Dr M. Misra
Councillor W. Williams

APOLOGIES FOR ABSENCE

Councillor I. Williams

1. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST.

Councillor King declared a personal and prejudicial interest in all planning applications considered at the meeting.

2. MINUTES OF THE MEETING HELD ON 12 DECEMBER, 2019.

RESOLVED that: The minutes be confirmed as a correct record.

3. MEETING WITH THE POLICE.

There was no representative of the Police in attendance.

RESOLVED that: The Police be asked to monitor pavement parking in the community in particular on Penlan Road by Llandough Hill as well as an issue concerning parking opposite double white lines on the centre of the road.

4. MEETING WITH COUNCILLOR G. CARROLL.

The following report was received from Councillor Carroll: -

a) Parking issues had worsened in recent months and he was receiving many complaints from local residents which now included those living in Spencer Drive. Some of the referred issues related to obstructive parking. The vehicle registration numbers of cars parked inappropriately were being referred to

PCSO Malins for attention who would be arranging to write to the vehicle owners concerned. She would closely monitor parking issues and where necessary issue parking tickets. It was noted that obstructive parking was not a matter that could be dealt with by Civil Enforcement Officers. It was hoped however that the Police warning letters would help to improve matters. He had also contacted the Chair of the Cardiff and Vale Health Board requesting her support in helping to resolve the issue of staff and visitor parking in the community.

b) An electric bike scheme was being introduced in the area with bikes to be made available at a number of locations in Penarth, in Llandough Hospital and at Cogan Rail Station.

c) It was noted that food bags were available from libraries.

5. MATTERS ARISING FROM THE MINUTES.

Minute 5.6.10 – A reply from the local resident had still not been received.

Minute 6 – The Chairman and Clerk had signed the lease for the MUGA. There was no requirement for a signature of the Vice-Chairman or the use of the Council's Seal. The return of the final lease was awaited it being noted that Sport Wales would not release the £20k grant until receipt.

Minute 10 (c) – A quotation for the supply and planting of the rowan tree remained outstanding.

Minute 11 – The Vale of Glamorgan Council had removed the mud from Cogan Pill Road.

6. MINUTES OF THE VE DAY COMMEMORATION WORKING PARTY HELD ON 22 JANUARY, 2020.

RESOLVED that:

a) The minutes be approved.

b) Councillors to advise the Clerk of any VIP that might be prepared to attend at the commemoration.

7. CAR PARKING ISSUES IN THE COMMUNITY.

The Clerk reported receipt of a response from the Head of Visible Services and Transportation to the Council's communication requesting an update on action to be taken in response to issues relating to hospital staff and visitor parking in the community. She advised that until the Vale of Glamorgan Council approved its new parking strategy it would not be possible to consider the introduction of resident only parking zones. However, from 1st April 2020, the Council would be assuming full responsibility for the Civil Enforcement Team and

arrangements would be made to monitor the community on a regular basis pointing out that regular visitors were already taking place. She indicated that she would be looking to arrange a meeting with the Hospital in the near future and would keep the Community Council informed of developments.

It was considered that the Community Council should also be involved in meetings with the Hospital and that a request for involvement be communicated to her. It was necessary for the Council to consider an agreed approach to such discussions as a disjointed response would not be helpful. In order to achieve this, it was considered necessary to arrange a task and finish group of selected Councillors to discuss an agreed stance to take forward in to the discussions.

RESOLVED that: -

- a) A task and finish group be established to develop an agreed approach with membership to be Councillors M. Edwards, D. Mears, Dr M. Misra and E. Penn.
- b) The Clerk write to the Head of Visible Services and Transportation requesting representation of the Council at the meeting with the Hospital.
- c) The task and finish group to decide how best to inform residents of actions being taken to address the parking issues.

8. WATER ESCAPE – BROOK GREEN POCKET PARK.

SMART Associates advised that as the work undertaken to date had not resolved the issue of the water escape, it was difficult to know where to go from here. To establish the exact cause of the water problem might take some time and be a fairly costly exercise where the expertise of specialist geotechnical engineers would be needed to undertake a site investigation and provide geotechnical advice. They would need to carry out some trenching in the area to try and establish the source of the water - underground spring? Once having carried out the physical investigation then a solution may be to install new land drainage at source and direct to the watercourse on the other side of the path.

Alternatively, it would be possible to go for a low cost option where the section of footpath affected is taken out and replaced with a slightly raised construction ('ramping' back down to the existing levels at the ends). This would allow any water to run below the construction make-up. However, he indicated that this was not really addressing the problem fully and there was a concern that it may come back.

RESOLVED that: -

- a) Based on the advice of SMART Associates they be asked to proceed with the alternative option and the consultant's view be sought on the possible construction of a different type of raised construction using alternative materials.

b) Subject to their views, SMART Associates be asked to provide a specification for the work and the Clerk to obtain competitive quotations from a number of local builders.

9. OVERGROWTH AT THE REAR OF 16 LEWIS ROAD.

A response from the resident had not yet been received.

RESOLVED that: The matter be considered when the response from the resident was received.

10. REQUESTS FOR DONATIONS.

Marie Curie Hospice

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £100 be made to the Marie Curie Hospice in support of its activities.

Urdd Gobaith Cymru

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £75 be made to Urdd Gobaith Cymru in support of its activities.

Tang Soo Llandough

RESOLVED that:

- a) The application be referred to Councillor Carroll so that he could ascertain whether a grant could be approved from the Community Chest fund.
- b) If funding was not available from this source, the application be considered further by the Council.

11. ONE VOICE WALES AWARDS SCHEME 2020.

Consideration was given to submitting an awards application and for representatives of the Council to attend the Awards Conference to be held on 26 March, 2020.

RESOLVED that:

- a) An application for an award be submitted under the category, 'Best Local Council Service of the Year' for the provision of the MUGA facility.

b) Councillors Mrs Gay and Dr M. Misra be authorised to attend.

12. CONSULTATIONS AND MATTERS FOR INFORMATION.

Joint Funding Event, Penarth – Councillor Mrs P. Gay be authorised to attend.

Cardiff Youth Offending Service – It was noted that young offenders under supervision were available to take part in local improvement projects. It was agreed that the Service be used on appropriate projects in the community.

Consultation on Cardiff Council's LDP – The invitation be noted.

RESOLVED that: The Policy and Resources Committee be asked to consider making comments on the Cardiff Council's White Paper which proposed the introduction of a congestion charge within the city.

13. REVIEW OF THE E-MAIL PROTOCOL.

The Council was invited to review the content of the approved protocol.

RESOLVED that: No changes be made to the protocol.

14. NEW FINANCIAL REGULATIONS.

The Clerk and Councillor Edwards had met to consider the new model provided by one Voice Wales. They both agreed to recommend certain changes to the model which were highlighted in the text of the model.

RESOLVED that: The model financial regulations with the proposed amendments be approved.

15. MEMBERS WHO HAD ATTENDED MEETINGS OF OTHER BODIES.

No reports were received.

16. SEMINAR ON GREEN PENARTH.

The invitation to attend was noted.

17. DELIVERY OF THE COMMUNITY NEWSLETTER.

The resident who currently delivered the newsletter had given notification of her resignation.

RESOLVED that: An invitation inviting expressions of interest from local residents in delivering the newsletter be circulated on the Next-Door APP.

18. ONE VOICE WALES TRAINING COURSES.

RESOLVED that: The Clerk to circulate details to members inviting them to indicate any courses they wished to attend.

19. BANK RECONCILIATION FOR THE MONTH ENDED 31 DECEMBER, 2019.

RESOLVED that: The bank reconciliation be approved.

20. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned accounts be paid as indicated: -

Payee	Amount	Description of Payment
P and A Grounds Maintenance Limited	168.00	Removal of Tree Stump
P.R. Egan	102.33	Rent Allowance
P.R. Egan	40.00	Petty Cash
East Vale Community Transport	187.40	Transport Charges Nov/Dec 2019
Venfam Limited	150.00	Electrical Work for Christmas Trees
Les Deacon	60.00	Letterheads
East Vale Community Transport	60.00	Driver's Medical Examination
Llantwit Major Town Council	10.00	Concert Tickets - Chairman's Allowance
P.R. Egan	25.20	Car Allowance
Salaries, Wages and Income Tax	984.15	Aggregated Total
TOTAL	1,787.08	

21. PLANNING APPLICATIONS.

(Councillor P. King declared a personal and prejudicial matter and left the meeting whilst the planning applications were considered)

Application No. 2019/01399 – No comments.

22. CANON WALK – RESIDENT’S CONCERNS RELATING TO THE MANAGEMENT OF THE COMMON AREAS OF THE SITE INCLUDING THE UNADOPTED HIGHWAY.

(Councillor Mrs. L. Barrowclough declared a personal and prejudicial interest in this matter and left the meeting and took no part in the discussion or voting thereon).

One of the residents of Canon Walk had contacted the Council to see whether it could offer any support in relation to the issues they are facing in their engagement with the housing developer and management company.

RESOLVED that: The Chairman write to Vaughan Gethin AM to seek to enlist his support in an effort to assist with the issues being faced by the residents.

Signed..... Date: 20 February, 2020