

hLLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON THURSDAY 20 FEBRUARY,
2020 AT 7.00PM IN THE COUNCIL CHAMBER.**

PRESENT

Councillor Mrs P. Gay (Chairman)
Councillor E. Penn (Vice-Chairman)
Councillor Mrs L. Barrowclough
Councillor Mrs P Carreyett
Councillor M. Edwards
Councillor P. King
Councillor D. Mears
Councillor Dr M. Misra

APOLOGIES FOR ABSENCE

Councillor I. Williams
Councillor W. Williams

1. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST.

Councillor King declared a personal and prejudicial interest in all planning applications considered at the meeting and also in relation to matters concerning parking issues in the community.

2. MINUTES OF THE MEETING HELD ON 23 JANUARY, 2020.

RESOLVED that: The minutes be confirmed as a correct record.

3. MEETING WITH THE POLICE.

There was no representative of the Police in attendance.

4. MEETING WITH COUNCILLOR G. CARROLL.

The following report was received from Councillor Carroll: -

- a) He had submitted the grant application from Tang Soo Federation (Llandough) to the community chest grant funding scheme.
- b) He referred to the draft proposals of the Local Government Boundary Commission which were out for consultation and proposed the abolition of the separate Llandough ward and merging it with a new Cornerswell and Llandough Ward. His view was that the Llandough Ward should be retained in view of the

distinctive nature of the community of Llandough. The Community Council would be considering the draft proposals at its next meeting.

c) Councillor Edwards wished to record his thanks for the two additional dropped kerbs installed on Penlan Road.

5. MATTERS ARISING FROM THE MINUTES.

Minute 10 (c) – A quotation for the supply and planting of the rowan tree remained outstanding. The Clerk would contact a different tree company for a quotation.

6. MINUTES OF COMMITTEES AND WORKING PARTIES.

Dementia Friendly Working Party – 27 January, 2020.

RESOLVED that: The minutes be approved.

Allotments Working Party – 1st February, 2020.

RESOLVED that: The minutes be approved.

Hall Management Committee – 3 February, 2020.

RESOLVED that: The minutes be noted.

Biodiversity Working Party – 6 February, 2020.

RESOLVED that: The minutes be approved.

Health and Safety Working Party – 10 February, 2020.

RESOLVED that: The minutes be approved.

Environment and Amenities Committee – 12 February, 2020.

RESOLVED that: The minutes be approved.

Policy and Resources Committee – 17 February, 2020.

RESOLVED that: The minutes be approved.

Village Fete Working Party – 19 February, 2020.

RESOLVED that: The minutes be approved.

7. MEETING WITH THE HOSPITAL MANAGER ON 12 FEBRUARY, 2020.

The notes of a meeting attended by the Chairman and the Clerk on 12 February, 2020 had been circulated with the agenda for information.

RESOLVED that: The minutes be noted.

8. WATER ESCAPE – BROOK GREEN POCKET PARK.

SMART Associates had advised that the professional services required to design a scheme for addressing the impact of the water escape would cost about £1100 and the specification provided would enable the Council to seek competitive quotations from suitable contractors.

It was suggested that it might be a lower cost option to seek the advice of the Vale of Glamorgan Council in relation to addressing the impact of the water escape. Councillor Carroll agreed to contact the appropriate official to see if this was possible. He would report back to the next meeting of the Council.

RESOLVED that: Councillor Carroll to seek the view of the appropriate official in the Vale of Glamorgan Council and report back to the next meeting for the matter to be further assessed.

9. OVERGROWTH AT THE REAR OF 16 LEWIS ROAD.

A response from the resident had not yet been received.

RESOLVED that: The matter be noted until such time as the response was received.

10. REQUESTS FOR DONATIONS.

Wales Air Ambulance

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £100 be made to the Wales Air Ambulance in support of its activities.

Victim Support

RESOLVED that the application be noted.

11. APPOINTMENT OF CHAIRMAN ELECT AND VICE-CHAIRMAN ELECT.

RESOLVED that: Councillor E. Penn be appointed as Chairman Elect and Councillor Mrs L. Barrowclough as Vice-Chairman Elect.

12. INVITATION TO RENEW MEMBERSHIP OF ONE VOICE WALES IN 2020/21.

RESOLVED that: Membership be renewed at a cost of £307.

13. CONSULTATIONS AND MATTERS FOR INFORMATION.

Fields in Trust – Registration

RESOLVED that: The matter be considered at the next meeting of the Council.

Planning Aid Wales – Place Planning Training Event.

RESOLVED that: The invitation to book places be noted.

Wales Audit Office – Consultation on Audit Arrangements from 2020/21.

RESOLVED that: Councillor Edwards and the Clerk be authorised to complete the survey on behalf of the Council.

Service Level Agreement with the Vale of Glamorgan Council's Legal Services department.

An invitation was received for the Council to enter into a service level agreement for the provision of legal services.

RESOLVED that: The invitation be accepted.

South Wales Fire and Rescue Services – Consultation on Strategic Equality Plan.

RESOLVED that: The consultation be noted.

Spring Clean Cymru – Keep Wales Tidy.

The Council was invited to register for its litter picks with Keep Wales Tidy.

RESOLVED that: The Clerk to arrange to register the Council's litter picks.

14. MEMBERS WHO HAD ATTENDED MEETINGS OF OTHER BODIES.

Councillor Dr Misra had recently met with the Headteacher and gave a brief update on the areas discussed. He would be preparing a written report for circulation. It was noted that in relation to the proposed litter pick involving pupils of the school it would be advisable to target Cogan Pill Road to ensure safety for those involved.

Councillors Penn and Mrs Barrowclough had recently been involved in the process of ratifying the new Deputy Headteacher of Llandough Primary School.

Councillor Mrs Gay had recently attended a local housing strategy planning day and she gave a brief report on its content.

15. FUNDING OPPORTUNITIES FOR COMMUNITY COUNCILS – GREEN GROWTH PROJECTS.

Details were received of the Keep Wales Tidy's Green Growth programme which offered both development and starter packages to create, restore and enhance local places for nature. It was noted that the first-round funding deadline was 6 March, 2020.

RESOLVED that: This opportunity for funding be referred to a special meeting of the Biodiversity Working Party for consideration.

16. WELSH GOVERNMENT – CONSULTATION EVENTS – BEYOND RECYCLING.

An invitation was received for the Council to nominate one or more members to attend one of the planned consultation events.

RESOLVED that: The invitation be noted but as an alternative, a Vale of Glamorgan Council Policy Officer with responsibility for recycling be invited to attend a meeting of the Council to explain future planned changes to recycling arrangements.

17. MEETING WITH THE VALE OF GLAMORAN COUNCIL'S AFFORDABLE HOUSING ENABLER.

RESOLVED that: K. Partridge be invited to attend the next meeting of the Council.

18. INVITATION TO SUBMIT CANDIDATE SITES FOR A GYPSY AND TRAVELLER SITE IN THE VALE OF GLAMORGAN.

It was noted that the Vale of Glamorgan Council had published an invitation for candidate sites to be proposed for a gypsy and traveller site.

RESOLVED that: The matter be noted.

19. BANK RECONCILIATION FOR THE MONTH ENDED 31 JANUARY 2020.

RESOLVED that: The bank reconciliation be approved.

20. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned accounts be paid as indicated: -

Payee	Amount	Description of Payment
Councillor P. Gay	6.30	Car Allowance
P.R. Egan	24.74	Telephone Expenses
Urdd Gobaith Cymru	75.00	Donation
Marie Curie Hospice	100.00	Donation
P.R. Egan	40.00	Petty Cash
P.R. Egan	102.33	Rent Allowance
Councillor P. Gay	16.20	Car Allowance
One Voice Wales	40.00	Training Fee
Wales Audit Office	250.75	External Audit Fee
Merrils Ede	1,063.60	Legal Fees - MUGA Lease
EVCT	12.00	Annual Membership Fee
EVCT	95.30	Transport Charges
Edge IT Systems Limited	328.80	Software Contract 2020/21
Vision ICT Limited	102.00	Website Accessibility
P.R. Egan	69.30	Car Allowance
Councillor P. Gay	6.30	Car Allowance
Three Counties Agriculture	213.12	Allotments Steel Gate
CPRW	20.00	Annual Membership Fee
Salaries, Wages and Income Tax	984.15	Aggregated Total
TOTAL	3,549.89	

21. PLANNING APPLICATIONS.

(Councillor P. King declared a personal and prejudicial matter and left the meeting whilst the planning applications were considered)

Application No. 2020/00149 – No comments.

Application No. 2020/00075 – No comments.

22. REPORT OF THE TASK AND FINISH GROUP ON PARKING ISSUES IN THE COMMUNITY.

(Councillor P. King declared a personal and prejudicial matter and left the meeting whilst the matter was considered).

A report of the Group which met on 18 February, 2020 was received. It was noted that the Hospital Manager was now taking the lead in relation to arranging a meeting with appropriate parties to consider a response to the ongoing issues of concern to some residents. The meeting would be held in April, 2020 and it would be necessary to agree at the next meeting of the Council as to which members would attend to represent the Community Council.

RESOLVED that:

- a) The position statement of the Community Council as described in the notes of the meeting be endorsed.
- b) The matter of representation at the April meeting be considered at the next Council meeting.

Signed..... Date: 26 March, 2020