

**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE COUNCIL MEETING HELD ON A REMOTE BASIS ON  
THURSDAY 25 JUNE, 2020 AT 7.00PM.**

**PRESENT**

Councillor Mrs P. Gay (Chairman)  
Councillor E. Penn (Vice-Chairman)  
Councillor Mrs P Carreyett  
Councillor M. Edwards  
Councillor P. King  
Councillor D. Mears  
Councillor Dr M. Misra  
Councillor I. Williams

**APOLOGIES FOR ABSENCE**

Councillor Mrs L. Barrowclough

**1. DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTEREST.**

Councillor Mrs Gay declared a personal and prejudicial interest in relation to the request for a grant from the Scout and Guide Hall Building Fund. Councillor King declared an interest in relation to planning applications.

**2. MINUTES OF THE MEETING HELD ON 28 MAY, 2020.**

**RESOLVED** that: The minutes be confirmed as a correct record.

**3. MEETING WITH THE POLICE.**

A report had not been received from the Police.

**4. MEETING WITH COUNCILLOR G. CARROLL.**

The following report was received from Councillor Carroll: -

**DOWNFIELD CLOSE RAMP**

I appreciate there are some concerns from local residents about this. Just to clarify, there are no plans from the Council to install a ramp at this location, they have merely agreed to look into the feasibility of such a project, as well as funding options. For my part, I support the petition because I believe disabled access to Cogan Pill Lane does need to be improved, and I agree with the petitioner's point about his mobility scooter. From a personal point of view, I

have no preference as to the location, though I cannot speak for the petitioners on this. The route through Dochdwy Play Area has also been suggested, and I have asked the Council to take a look at this as well. Clearly, as and when any proposals are brought forward, a full consultation will need to be carried out, with engagement with the whole community and residents of nearby properties.

### LLANDOUGH HILL

I have received a few complaints from residents of Willowmere in relation to traffic problems on the road. In particular, they have requested a pavement to be installed along the length of the road, and further speed restrictions and traffic calming. I have discussed this with Highways, who have confirmed that there is insufficient space for a pavement. They also carried out a speed scoping exercise, and the fastest vehicle was travelling at 26mph. They have therefore rejected further speed control measures. I am disappointed by this, because the road is clearly a hazard for pedestrians, and I will continue to liaise with them to try and secure some measures. Obviously, if it is not physically possible, then the pavement is a non-starter, but I do sympathise with residents' concerns.

### LECKWITH QUAYS DEVELOPMENT

I held a virtual public meeting via Zoom with the Dinas Powys councillors on this last week, and it was good to see so many residents take part. My concerns do not so much relate to the prospect of the site being developed, because it is brownfield. However, I am concerned by the proposed change to the road layout, which will result in a crossroads junction being installed on Leckwith Road, controlled by traffic lights. Given its proximity to the junction at Capital Retail Park, I fear this may impede traffic flow on the road and cause tailbacks into Leckwith and Llandough. Given the weight restriction on the current bridge, I am concerned construction traffic may need to come through the village to access the site. Conversely, replacing the bridge and removing the restriction long term could also result in more HGVs travelling through Llandough in future. I have written to the developers as part of their pre-application consultation asking them to address these concerns.

A discussion followed in relation to the matter of the suggested ramp at Downfield Close and the Clerk had circulated two e-mails before the meeting in relation to objections from residents of Downfield Close and one from a resident in Uplands Crescent. Councillor Carroll emphasised that there was no definite proposal being considered and he was of the view that there might be better locations to be considered. He would be contacting the petitioners for their thoughts on alternative locations before pursuing the matter further. He acknowledged that on reflection he should have accounted for some of the wider issues involved in relation to the location of the ramp. In response to a question from one community councillor he responded by saying that he was

unable to confirm whether access through a ramp facility on to Cogan Pill Road was a requirement in law. Overall, however he remained of the view that an improved access to Cogan Pill Road should be provided if a suitable location could be identified. It was suggested by one community councillor that many of the signatories to the petition were not necessarily fully supportive of the proposal.

It was indicated by one community councillor that the steps at Downfield and Pinewood Closes were unlikely to be suitable as the ownership of the land was unclear. It was also suggested that the use of the path by the Dochdwy Road play area was unlikely to be suitable but nevertheless might be worth investigating in greater depth to test suitability.

In conclusion, the view of the Community Council was that the use of the steps at either Downfield or Pinewood Close were not supported and should not be pursued.

**RESOLVED** that: The Clerk to write to the two complainants informing them that the Community Council is not supportive of a ramp being installed in Downfield Close and that the Ward County Councillor would be investigating other options with the Highways department.

On a separate matter, reference was made to the need for overgrowth in Cogan Pill Road to be urgently cut back as it was impeding pedestrians and cyclists at a time when there was a need to maintain social distancing. Councillor Carroll agreed to pursue the matter.

## **5. MATTERS ARISING FROM THE MINUTES.**

Minute 10 (c) – A quotation for the supply and planting of the rowan tree remained outstanding. The Clerk advised that the tree would need to be planted in the Autumn period and he would obtain a quotation in early September.

Minute 12 – D. Knevett had advised that he would check out the position relating to the promised application for Fields in Trust registration and update the Clerk as soon as possible.

Minute 13 – The Clerk would e-mail the opt-out notice to all members for use by those who did not wish to receive the basic payment of £150.

Minute 20 – A reply from Keep Wales Tidy was awaited in relation to the request for dog fouling public notices and advise on the possibility of uploading the video on the Council's website.

Minute 24 – A reply from Vaughan Gething's office was awaited.

Minute 26 – It was reported that Mr DS had returned to work.

**6. LOCAL GOVERNMENT DEMOCRACY AND BOUNDARY COMMISSION  
– PROPOSALS RELATING TO THE REVIEW OF ELECTORAL  
ARRANGEMENTS FOR THE COUNTY OF VALE OF GLAMORGAN.**

Councillor Dr Misra who had chaired the Working Party established to recommend a submission to be made to the Commission had circulated a proposal for consideration by the Council.

A number of comments were made on the draft submission and Councillor Dr Misra would consult further with members of the Working Party before completion of a final draft for consideration at the next Council meeting. The main comment made was that the submission needed to more clearly demonstrate the importance of the joint partnership work between the community council and the Ward County Councillor.

In the discussion that took place it was considered important that all members of the community as well as local groups should be aware of the proposal to merge the Llandough ward with a new Cornerswell and Llandough Ward and that they be encouraged to submit their own views to the Commission as part of the current public consultation. This could be achieved by circulating the consultation notice on the Next Door (Llandough) social media site with a link to the draft Council submission to be uploaded on the Council website. The Clerk could e-mail all local groups with both documents encouraging them to submit their own views to the Commission.

**RESOLVED** that: The suggestions made in relation to the engagement with the community and local groups be approved and the Clerk with the assistance of Councillor Mears to undertake the required action.

**7. COVID 19 GRANTS TO LOCAL ORGANISATIONS TO OFFSET  
FINANCIAL LOSSES INCURRED DUE TO THE CANCELLATION OF  
THE VILLAGE FETE.**

*(Councillor Mrs Gay declared a personal and prejudicial interest in this matter and left the meeting taking no part in the discussion or voting thereon).*

The Council had instructed the Clerk to invite local organisations involved in the village fete to submit applications for grant funding designed to manage the losses they had incurred through the village fete having to be cancelled in 2020. It was noted that the Council had made savings amounting to £3245 in the current financial year due to the cancellation of the fete and the civic service.

**RESOLVED** that:

a) In accordance with the powers available to the Council by way of the Local Government Act 2000 (Power of Well-Being) the following grants be made on

the basis that they will assist in enhancing the social well-being of the community:

Llandough Allotments Tenants Association - £250.00  
St Dochdwy's Church, Parish of Penarth with Llandough - £425.00  
Llandough TOTS - £82.00  
Llandough Primary School PTA - £235.00  
Llandough and Leckwith RBL Club - £560.00  
Llandough Scout and Guide Hall Building Fund - £50.00  
Llandough Ladies Thursday Club - £71.00

b) An item be included on the agenda for the next Council meeting to consider the use of the remaining underspends on the fete and civic service budgets for investment in community groups. (The amount remaining from the underspend is £1572).

#### **8. TARIAN CYMRU – REQUEST FOR GRANT.**

**RESOLVED** that: The request be noted.

#### **9. ONE VOICE WALES AWARDS 2020 – COMMENDED CERTIFICATE.**

It was reported that the Council had been awarded a commended certificate in relation to the its application for the MUGA development under the category 'Local Council Service of the Year.'

**RESOLVED** that: The report be noted.

#### **10. WATER ESCAPE IN BROOK GREEN POCKET PARK.**

An estimate of costs from the Vale of Glamorgan Council's drainage team for investigating the issue and proposing a solution was awaited. An estimate had already been received from Smart Associates.

**RESOLVED** that: The Clerk be granted delegated powers to decide on which estimate to accept based on cost factors alone.

#### **11. UPDATE ON MATTERS RELATING TO HOSPITAL STAFF AND VISITOR PARKING ON RESIDENTIAL ROADS.**

The Hospital Manager had requested that the planned meeting with interested parties be placed on hold for the time being pending any variation of restrictions of movement approved by the Welsh Government which could enable a face to face meeting to be held in the hospital. His preference would be to have a face to face meeting when that proves to be possible. He pointed out that at the current time, parking restrictions in the hospital had been suspended by Parking

Eye until further notice and that outpatients were not being seen and routine surgery not undertaken. These factors coupled with many staff working from home meant that parking within the hospital was not problematic. The Clerk also advised that he had not yet received a response from Vaughan Gething's office about a meeting being held to discuss the car parking issues.

It was noted however that there remained issues of hospital staff parking in the community despite the restrictions on movement.

**RESOLVED** that: The Clerk write to the Vale of Glamorgan Council Cabinet member with responsibility for highways advising him that residential parking issues associated with the Hospital remained a local issue of concern and he be requested to consider how he could arrange for an earlier consideration of the parking issues that required urgent consideration.

## **12. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.**

No reports were received.

## **13. INVITATION TO C. SMITH TO ATTEND A COUNCIL MEETING TO EXPLAIN NEW WASTE RECYCLING REGIME.**

It was noted that the proposed regime had currently been placed on hold due to the COVID 19 crisis.

**RESOLVED** that: C. Smith be invited to attend a meeting of the Council to present the planned arrangements in the Autumn period.

## **14. BANK RECONCILIATION FOR THE PERIOD ENDED 31 MAY, 2020.**

**RESOLVED** that: The bank reconciliation be approved.

## **15. EXAMINATION AND PAYMENT OF ACCOUNTS.**

**RESOLVED** that: The following accounts be paid as indicated: -

Payee	Amount	Description of Payment
Tenovus Cancer Care	100.00	Donation
P.R. Egan	102.33	Rent Allowance
P.R. Egan	31.50	Car Allowance
P and A Grounds Maintenance Limited	633.33	Grounds Maintenance May 2020
Information Commissioner	40.00	Data Protection Fee
Caerphilly Skip Hire	520.00	Two skips for allotments
P.R. Egan (Leckwith Concrete Products)	120.00	Scalpings for allotments
Salaries, Wages and Income Tax	1,285.90	Aggregated Total
<b>TOTAL</b>	<b>2,833.06</b>	

**16.REQUEST FROM OCCUPIER OF LEWIS ROAD IN RELATION TO OVERGROWTH CLEARANCE AND FENCE REPAIR.**

An e-mail had been received from the occupier which had been assessed against a plan of the land owned by the Council. Based on the assessment it was relatively unclear as to whether the Council had responsibility for clearing the overgrowth and fencing repair as described in the e-mail. It was considered necessary for a Surveyor to be engaged to examine the position and advise the Council on its liabilities in relation to the land in question.

**RESOLVED** that: The Clerk to engage G.R. Jones (Surveyor) to assess the situation and advise the Council of its liabilities.

**17.PLANNING APPLICATIONS.**

*(Councillor P. King declared a personal and prejudicial interest in the matter and left the meeting without taking part in any discussion and voting thereon).*

Application No 2020/0637 – Vale Sports Arena.

It was unclear to the Council as to the implication of the proposed change relating to condition 5 of the original consent. The request for a change in the time period of the planning consent to account for the current COVID 19 restrictions was not opposed.

**RESOLVED** that: The Clerk to obtain the additional information needed from the Planning Officer and in consultation with members of the Planning Sub-Committee he be granted delegated powers to make comments on the application as may be necessary.

Signed..... Date: 23 July, 2020