

LLANDOUGH COMMUNITY COUNCIL

ANNUAL REPORT

FOR THE YEAR 2021/22



1. CONTEXT

During the year 2021/22, the Council comprised of 10 councillors who were fully committed to representing the residents of Llandough and providing them with services and facilities designed to enhance the social and environmental well-being of the community. The councillors who were in office during the year were as follows:

Councillor Pat Carreyett
Councillor Michael Edwards
Councillor Pam Gay
Councillor Stephanie Jefferies (Part Year)
Councillor Peter King
Councillor Dr Mo Misra
Councillor Elliot Penn (Chairman)
Councillor Ian Williams (Resigned during the year)
Councillor Wyn Williams
Councillor Dean Mears
Councillor Lucy Barrowclough (Vice-Chairman)

The Council has a number of standing Committees and Working Parties and councillors are appointed to serve on some of these. The standing committees are:

Policy and Resources Committee
Environment and Amenities Committee
Planning Sub-Committee.

The working parties that were operational during the year were:

Allotments Working Party
Biodiversity Working Party
Health and Safety Working Party
Lewis Road Reserve Allotments Site Working Party
Services to Older Persons Working Party
Village Fete Working Party

Membership of the Committees and Working Parties together with contact details of councillors is available on the following web-link:
http://www.llandough-cc.co.uk/Councillors_20120.aspx

The main contact for all council business is Paul R. Egan, Clerk to the Council:

63 Woodham Park, Barry CF62 8FJ, Telephone No 01446 409294, E-Mail:
clerk@llandough-cc.co.uk

2. FINANCIAL INFORMATION.

Income and expenditure in the financial year which ended on 31 March 2022 is summarised as follows:

Balances brought forward from 2020/21	59161.00
Income from local taxation	40953.00
Receipts other than from local taxation	14466.00
Sub-Total	144580.00
Staff Costs	15374.00
Total of all other Payments	35280.00
Sub-Total	50654.00
BALANCE C/FWD IN TO 2022/23	63926.00

The value of fixed assets of the Council are £99722.00

The accounts have been submitted to Audit Wales and an audit opinion is expected later in the year. They must therefore be regarded as 'Not yet Audited'

3. RELATIONSHIP WITH THE PRINCIPAL COUNCIL.

The Council worked in partnership with Councillor George Carroll, the County Borough Councillor for Llandough and he attended all meetings of the Council providing a written report for each meeting and listened to issues raised by councillors relating to the responsibilities of the Vale of Glamorgan Council and took up matters for action with relevant officers as appropriate. A representative of the Community Council serves on the Community Liaison Committee which organises its work modelled on the agreed Charter with Community and Town Councils.

4. COMPLAINTS.

No complaints were received about the work of the Community Council during the year.

5. CODE OF CONDUCT.

Councillors have been trained in the Code of Conduct and are fully aware of their commitment to the Code. During the year a member of the Vale of

Glamorgan Council's Standards Committee attended a council meeting and no issues were raised about the way in which the council conducted its business.

6. KEY ACHIEVEMENTS DURING 2021/22.

The key achievements during the year were as follows:

- a) Obtaining grant funding for the installation of a new accessible swing and climbing frame in the playing fields.



- b) Funding the purchase and installation of picnic benches in the playing fields.
- c) Development of proposals to create a bird sanctuary in the redundant tennis court.
- d) Commencing design of the reserve allotments site in Lewis Road to incorporate new allotments, a community growing area and a possible orchard.
- e) Maintaining the village green, Brook Green pocket park and Village Garden in excellent condition as well as a number of grassed areas of unknown ownership in the community.
- f) Wildflower seed and bulb planting within the community.



- g) Arranging a number of litter picks designed to improve the appearance of the community.
- h) Submission of a representation to the Local Government Democracy and Boundary Commission designed to retain the Llandough ward on the Vale of Glamorgan Council (With the support of residents this was achieved).
- i) Working with the Corbett Road Allotments Association to improve the operation of the allotments site which included provision of funding to improve security, biodiversity and site conditions.



- j) Providing support to the Llandough and Leckwith War Memorial Institute Management Committee in relation to the operational management of the Llandough War Memorial Hall as well as funding for the provision of free WIFI access to hall users.



- k) The organisation of a survey to establish the needs of older persons within the community the results of which will be progressed over a period of time.
- l) Provision of Christmas Trees and decorations.
- m) Providing grants to a range of local organisations and national charities.

7. ASSETS AND SERVICES MANAGED BY THE COUNCIL.

The Council is responsible for managing the following assets and services:

- Corbett Road Allotments
- Reserve Allotment site off Lewis Road
- Village Green
- Village Garden
- Brook Green Pocket Park
- Community Transport Scheme
- Llandough War Memorial Hall (Managed by five principal trustees who are community councillors – it is managed as a registered charity).

8. BIODIVERSITY PLAN.

Appendix One to this report is the 2020/21 biodiversity plan of the Council which is being reviewed and refreshed and a new version will be published in 2022/23.

9. PLANNED ACTIVITIES FOR 2022/23.

These include:

- a) Planning for the return of the village fete and the Christmas Carol Concert and Coffee Morning.
- b) Celebrations for the Platinum Jubilee Anniversary in June 2022.
- c) Establishment of a Council Facebook page.
- d) Continuing to pursue the results of the Older Persons Survey.
- e) Implementation of the Bird Sanctuary and more wildflower seed and bulb planting.
- f) Implementing the proposal to create allotments, a community growing area and possible orchard in the reserve allotments site off Lewis Road.
- g) Organising a Christmas Fayre.

APPENDIX ONE BIODIVERSITY PLAN 2020-21

LLANDOUGH COMMUNITY COUNCIL

ENVIRONMENT (WALES) ACT 2016

PART 1 – SECTION 6

THE BIO-DIVERSITY AND RESILIENCE OF ECOSYSTEMS DUTY

REPORT ON 2020 and PLAN FOR 2021

1. INTRODUCTION.

1.1 The village of Llandough is located in the eastern part of the Vale of Glamorgan and is situated between the town of Penarth and city of Cardiff. It has the benefit of being close to two major urban areas but is cushioned by a large expanse of forestry areas and green fields. It serves a population of over 2000 and its precept for 2020/21 is £40474 and this will remain unchanged for 2021/22.

1.2 The Council manages a number of sites that are ideally suitable for the development of bio-diversity initiatives as follows:

Corbett Road Allotments.

An excellent allotment facility comprising of over 65 plots which are mostly in pristine condition. The site is surrounded by a hedgerow and many trees that attract a range of different species of bird life.

Brook Green Pocket Park

The park comprises a large planted area, a brook, grassed area and a woodland area. The site is ideal for a local diversity project which would enhance the natural habitats that already exists for a range of birds, insects and plant life.

Village Green.

Located in front of the Church, the green has a range of trees that over time might grow to sufficient size to encourage birds to nest. There is an opportunity however, to consider planting some of the area with wild flowers.

Village Garden.

Situated off Penlan Road, the site has limited potential but could be considered for spring bulb planting.

Lewis Road Garden.

A very small site with a tree and shrubs. Recently the site has been vandalised and there is an opportunity to consider re-planting of the garden with a view to creating an enhanced habitat for wild life.

1.3 Other sites that would be suitable for attention would be:

St. Dochdwy's Churchyard.

A very tranquil area situated close to Brook Green pocket park. It is relatively well maintained and has the benefit of a range of large trees that attract bird life.

Adventure Playground

Situated off Cogan Pill Road, the site is ideal for planting of wild flowers. The permission of the Vale of Glamorgan Council would be required.

Llandough Primary School Grounds.

The school has already made steady progress in creating a natural habitat for wildlife within the school grounds. This could be supplemented by the possible creation of a bug hotel and planting of wild flowers.

Highway Verges.

Subject to the agreement of the Vale of Glamorgan Council it might be possible to plant spring bulbs in many of the verges that have not already been considered for planting.

Hedgerows and Land of Unknown Ownership in Cogan Pill Road.

For the longer term, it might be appropriate for the Council to consider planting of wild flowers and locating bird boxes in this area.

Area of Land adjacent to the Llandough Scout and Guide Hall.

This area is owned by the Scout and Guide Association and would benefit from a bio-diversity initiative involving the Association's volunteers.

Land around the playing fields (Lewis Road end).

There appears to be scope to develop a number of measures to enhance the bio-diversity of the playing fields.

2. CORE OBJECTIVES OF THE ACTION PLAN.

- 2.1 To manage and re-generate trees and woodland to support the creation and continuation of wildlife habitats.
- 2.2 Manage and regenerate wooded areas and hedgerows.
- 2.3 Manage the nature and wildlife habitat of roadside verges.
- 2.4 Work with the local scouts and guides and the school to create new habitats for wildlife.
- 2.5 To create planted areas of wildflowers to enhance the appearance of the village.
- 2.6 To develop opportunities for increasing the bee population in the community and for encouraging an increase in the bat population.
- 2.7 To encourage the Vale of Glamorgan Council to develop a protocol on the cutting of highway verges so as to enhance the bio-diversity of the area.

3. MONITORING.

- 3.1 The Council has a Bio-Diversity Working Party that meets on several occasions during each year for the purpose of monitoring the implementation of the plan and to plan for future bio-diversity actions.

4. ACHIEVEMENTS IN 2020.

LOCATION	ACTION PROPOSED	PRIORITY AND TIMESCALE	RESOURCES	GROUP INVOLVEMENT
Corbett Allotments Road	Encourage allotment tenants to grow flowers on sections of their allotment in order to support an increase in the local bee population	High/Immediate	Provision of a supply of wildflower seeds	Allotment Tenants
Corbett Allotments Road	Strategic Location of Bird Boxes	Ongoing	An additional supply of bird boxes was funded by the Council.	Allotment Tenants
	Provision of a Wildlife Garden	A wildlife garden was provided through the Welsh Government's Places for Nature scheme	The package included bulbs, wildflower seeds and a tree together with supporting materials.	Allotment Tenants
	Green Flag status for allotments site	An application had been submitted to the relevant awarding body	None specific	Allotment Tenants
Brook Green Pocket Park	Planting of primroses, daffodils, bedding plants and wildflower seeds	Completed	Seeds, bulbs and plants purchased by the Council	Councillors and volunteers
Village Green	Planting of cowslips, daffodils and wildflower seeds	Completed	Plants, bulbs and seeds purchased by Council	Councillors and volunteers

LOCATION	ACTION PROPOSED	PRIORITY AND TIMESCALE	RESOURCES	GROUP INVOLVEMENT
Village Garden	Planting of Wildflower Seeds, daffodils and primroses	Completed	Bulbs, plants and seeds purchased by the Council	Councillors and volunteers
St. Dochdwy's Churchyard	No action			
Adventure Playground	Planting of wildflower seeds at two locations and planting of bluebells	Completed	Seeds purchased by the Council as well as bluebells	Councillors and volunteers
Llandough Primary School Grounds	No action this year but the school was maintaining its biodiversity area and was always willing to assist the Council with initiatives in the community			
Playing Fields	No action other than maintaining the planted area	Completed		
Land adjacent to the Llandough Scout and Guide Hall	No action			

LOCATION	ACTION PROPOSED	PRIORITY AND TIMESCALE	RESOURCES	GROUP INVOLVEMENT
Increasing the local bee and bat population	No action			

5. PLAN FOR 2021

LOCATION	ACTION PROPOSED	PRIORITY AND TIMESCALE	RESOURCES	GROUP INVOLVEMENT
Corbett Road Allotments – Land adjacent to the sub-station	Provision of bird boxes subject to landowner's consent – Consent has not been received	Medium	Purchase of Bird Boxes	Allotment Tenants
Corbett Road allotments	Provision of additional bird boxes - Achieved	High	Purchase of Bird Boxes	Allotment Tenants
Playing Fields	Rotovate section of land and re-plant wildflower seeds	High – October 2021	Purchase of seeds	Councillors and Volunteers
Grassed areas off Penlan Rise and Greenway Close	Planting of Daffodil Bulbs – Awaiting permission	High - October 2021	Purchase of bulbs	Councillors and Volunteers
Designated lamp standards	Supply and planting of hanging baskets – No	Medium	Purchase of hanging baskets (Approval of	Contractor

LOCATION	ACTION PROPOSED	PRIORITY AND TIMESCALE	RESOURCES	GROUP INVOLVEMENT
	suitable lamp standards identified.		Highways Authority Required)	
Creation of Bird Sanctuary with Viewing Area on site of redundant tennis court	Detailed proposal submitted to Vale of Glamorgan Council and awaiting final approval	To be determined	Identified in proposal but waiting for approval from the Vale of Glamorgan Council	Councillors and Volunteers

The plan for 2021 will be influenced by funding available from the Council.