

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 20 FEBRUARY 2025 AT 7.00pm.**

(Some members attended in the Council Chamber and others from another location)

PRESENT

Councillor C. Gibson (Vice-Chair)
Councillor B. Augustian
Councillor Mrs L. Barrowclough
Councillor Mrs P. Carreyett
Councillor P. King
Councillor T. Llewelyn
Councillor D. Mears
Councillor M. Stanyard-Jones

APOLOGIES FOR ABSENCE

Councillor Mrs S. Jefferies
Councillor Dr M. Misra

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.

There were none declared.

2. MINUTES OF THE MEETING HELD ON 16 JANUARY 2025.

RESOLVED that: The minutes of the meeting held on 16 January 2025 be confirmed as a correct record.

3. REPORT FROM THE POLICE.

Apologies for absence had been received from PCSO D. Andrews. A crime report had been received and circulated to members prior to the meeting.

RESOLVED that: PCSO Andrews be requested to provide additional information about the number of crimes linked by unspecified households.

4. PUBLIC PARTICIPATION SESSION.

There were no members of the public in attendance.

5. MEETING WITH COUNCILLOR GEORGE CARROLL.

The following report was received from Councillor Carroll.

PENLAN ROAD/LLANDOUGH HILL JUNCTION

Serious safety issues were being caused by cars parking too close to the junction. He had spoken with both the police and the Vale Council about this and had asked for double yellow lines to be installed, a request the police supported. The Vale Council was refusing to do so, claiming the police had the powers to enforce matters as things stood. While this was technically correct, it was quite obvious that the presence of double yellow lines would act as a reminder and deterrent thereby reducing the problem. He would keep pressing on this.

MERRIE HARRIER JUNCTION

As discussed at the last meeting, he had asked the Vale Council to improve signage and change the road markings. They had not done so. However, they had confirmed they were looking at rephrasing the lights to address the problem. He would continue to update the community council in this regard.

FLY TIPPING

This week, a £300 fixed penalty notice was issued for the fly tipping incident on Cogan Pill Lane back in October. The person in question used an unlicensed waste carrier, who did not dispose of the waste in a legal manner. It was important to spread the word on this, both so people realise there were consequences for fly tipping, but also so that people were aware they will be liable for the actions of an unlicensed carrier if they use them.

LITTER BINS

The removal of litter bins was causing considerable concern in the village. He feared that this would make the litter problem worse. While the Vale Council had announced a county wide policy on this, he was not informed before bins were removed and there was no consultation with residents. He was pressing for their reinstatement. While a review of the locations of specific bins might be worthwhile, reducing the overall capacity in the village was not suitable and it was important this was reversed.

LLANDOUGH HILL POTHOLES

The potholes at the bottom of the hill had now been repaired. He thanked everyone who raised this with him noting that he would continue to press the Vale Council for this section of road to be resurfaced.

It was noted that the primary objective for removal of litter bins was to make cost savings but it was also hoped that it would increase the propensity for residents to recycle waste rather than use public litter bins to deposit household waste which had occurred. Councillor Carroll was opposed to bins removal as he considered it would result in more fly-tipping. It was suggested that the Community Council should write to the Vale Council expressing concerns that the decision would result in more litter problems and that no formal consultation had been carried out in advance of the decision being made. The Community Council had undertaken much work to assist in reducing the problem of fly-tipping and dog fouling and the removal of bins adversely impacted on these efforts.

RESOLVED that: The Vale Council be requested to review their policy in relation to public waste bins and ensure that the bins located in the playing fields, in Cogan Pill and by the play area adjacent to the school are retained.

6. MATTERS ARISING FROM THE MINUTES.

Minute 6.6.21 – The Clerk was still awaiting an update from the Royal British Legion on their plans, if any, for commemorating VE day. He had however asked the Club to open the Bar late on the evening of the commemoration. It was noted that the Church had agreed to ring the church bells on 80 occasions as part of the commemoration.

Minute 6.19 – The practice development note from One Voice Wales was still awaited.

Minute 19 – It was noted that Llais would speak at the February coffee morning.

7. MINUTES OF COMMITTEES AND WORKING PARTIES.

a) Health and Safety Working Party – 23 January 2025.

RESOLVED that: The minutes be approved.

b) Allotments Working Party – 25 January 2025.

(It was reported that the contractor had cut the perimeter hedge to a very high standard).

RESOLVED that: The minutes be approved.

c) Hall Management Committee – 3 February 2025.

RESOLVED that: The minutes be noted.

d) Environment and Amenities Committee – 5 February 2025.

RESOLVED that: The minutes be approved.

e) Policy and Resources Committee – 10 February 2025.

RESOLVED that: The minutes be approved.

f) Village Fete Working Party – 19 February 2025.

RESOLVED that: The minutes be approved.

(Consideration was given to councillors being prepared to cover the role of the Clerk and Councillor King should for any reason were not available. Councillor Llewelyn offered to assist in this regard).

8. APPOINTMENT OF CHAIR AND VICE-CHAIR ELECT FOR 2025/26.

RESOLVED that:

- a) Councillor Dr M. Misra be appointed Chair Elect.
- b) Councillor C. Gibson be appointed Vice-Chair Elect.

9. MEMBERSHIP OF WORKING PARTIES.

RESOLVED that: Councillor T. Llewelyn be appointed to serve on the Biodiversity and Health and Safety Working Parties.

10. REQUEST FOR GRANT FROM THE FORCES FITNESS TEAM.

RESOLVED that: The request be referred to the March meeting of the Council.

11. JOINT ONE VOICE WALES AND PLANNING AID WALES JOINT EVENT.

An invitation was received for councillors to attend the event on 27 March 2025 at a cost of £50.00.

RESOLVED that: Councillor Mrs L. Barrowclough to attend the event.

12. ONE VOICE WALES ONLINE AGM – 11 MARCH 2025.

The Council was invited to nominate one councillor to attend the online AGM.

RESOLVED that: Councillor Dr Misra be nominated to attend but Councillor King to be nominated as a substitute.

13. GROUNDS MAINTENANCE CONTRACT – ANNUAL INFLATIONARY UPLIFT.

In accordance with the contract, the Council was required to determine the annual inflationary uplift which based on the RPI index for the twelve month's ending on 31 December 2024 was 3.5%.

RESOLVED that: The contract price for 2025 be increased by 3.5%.

14. ARRANGEMENTS FOR TENDERING OF THE GROUNDS MAINTENANCE CONTRACT FROM MARCH 2026.

The Clerk sought guidance from the Council on the arrangements for tendering of the contract when the current arrangement ended on 31 October 2025. It was pointed out that regard might need to be given later in the year to the impact of the outcome of the community boundary review should the current proposals be approved by the Welsh Government.

RESOLVED that: The position be reviewed in October 2025 with the possibility of a one-year extension of the contract being considered dependent on the outcome of the community boundary review.

15. STRUCTURAL SURVEY REPORT ON BROOK GREEN FOOTBRIDGE.

The structural survey report had been received from Intrado in which it was pointed out that there were a number of decking boards that needed to be replaced and that any contractor engaged to undertake the work be requested to remove the non-slip coating fixed to the top of the boards to assess how many boards required replacement. Given the age of the bridge, it was further recommended that it would be worth replacing the entire area of decking boards as degradation of the boards would continue giving continual maintenance issues and costs. The Clerk had contacted the surveyor who had confirmed that recycled plastic decking

boards would be a suitable option. It was further recommended that the footbridge be re-inspected every 1-2 years.

RESOLVED that:

- a) The Clerk to seek the view of the surveyor as to whether the replacement of decking boards identified in his report would give the Council a period of twelve months to investigate grant sources with a view to replacing the wooden decking boards with those manufactured from recycled plastic.
- b) The Clerk to report back to the next meeting with the outcome of his enquiry.

16. LEWIS ROAD PROPOSED ALLOTMENT SITE – REQUEST FROM RESIDENT.

A local resident had requested that residents be invited to add their names to the current waiting list.

RESOLVED that: An update on the progress in developing the site be included in the next newsletter but at this stage it was premature to invite more names to be added to the waiting list.

17. DEMOCRACY AND BOUNDARY COMMISSION CYMRU – CONSULTATION ON THE ELECTORAL REVIEW PROGRAMME.

RESOLVED that: The Commission be requested to ensure that the community is kept separate from Penarth so as to ensure its current identity and to recognise that it is a strong and cohesive community.

18. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

Written reports had been circulated by Councillor Dr Misra in relation to his attendance at the Community Liaison Committee and the One Voice Wales Area Committee. Based on his suggestions in the report, the Fire and Rescue Service would be attending a future coffee morning and Councillor Carroll had agreed to take up with the police the resumption of the PACT meetings.

19. MERRIE HARRIER JUNCTION – ROAD SIGNAGE.

A communication had been received from the Vale Council stating that the new lane designations indicated by the road markings were already supported by an upright lane designation sign and a sign to warn of changes at the junction. The road markings in the left turn approach lane

also corresponded to the map type upright signage which had been in existence on Penlan Road for over a decade or more.

The road markings and signage were compliant with the appropriate highway legislation and guidance by DfT and Welsh Government and should be clear and unambiguous to approaching motorists and especially those familiar with the junction. Given the constraints along Penlan Road with property frontages and accesses it was difficult to locate additional signage.

The council was monitoring the operation of the new lane designations however they had only been in place for a relatively short period and time was required for drivers to adjust and familiarise with the new arrangements.

RESOLVED that: The position be noted.

20. BANK RECONCILIATION AS AT 31 JANUARY 2025.

RESOLVED that: The bank reconciliation be approved.

21. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned payments be approved:

Payee	Amount	Description of Payment
P.R. Egan	40.05	Car Allowance
P.R. Egan	28.75	Telephone Expenses
W. Hart	47.40	Chippings fot allotments
S. Uphill Photography	115.00	Framed Photo of Chair
Beacon Printers Penarth	130.00	Litter Posters
Intrado Limited	660.00	Structural Survey of Brook Green Footbridge
P.R. Egan	130.08	Rent Allowance
P.R. Egan	50.00	Petty Cash
Mighty Oaks Tree Solutions	1,824.00	Tree Works
P.R. Egan	31.50	Car Allowance
Llandough Allotments Association	62.00	Subscriptions
The Marquee and Furniture Co.	392.04	Deposit for Marquees/Furniture for Fete
British Telecom	58.68	Broadband Charges
Salaries and Wages Aggregated	2,046.37	
TOTAL	5,615.87	
Items shown in bold were paid on Council's Barclaycard		

22. PLANNING APPLICATIONS.

There were none.

23. EXCLUSION OF THE PRESS AND THE PUBLIC.

RESOLVED that: The press and the public be excluded from the next item of business due to the confidential nature of the business to be transacted.

24. ACCESS TO LEWIS ROAD RESERVE ALLOTMENTS SITE.

A report was received from Councillor Mrs Barrowclough in relation to issues concerning land ownership with respect to the access land into the reserve allotments site.

RESOLVED that: The matter be referred to the Lewis Road Reserve Allotments Working to consider and report back with Councillor Mrs Barrowclough to attend the next meeting.

25. LANE AT THE REAR OF PROPERTIES IN LEWIS ROAD – POSITION REGARDING LEASES.

The Clerk provided a brief background relating to the issues of leases granted to residents for designated sections of the lane for extending their gardens.

RESOLVED that: The Clerk to continue sending invoices to the residents with leases and keep a record of all such actions for future reference.

Signed..... Date: 20 March 2025
Chair