

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 20 MARCH 2025 AT 7.00pm.**

(Some members attended in the Council Chamber and others from another location)

PRESENT

Councillor Dr M. Misra (Chair)
Councillor C. Gibson (Vice-Chair)
Councillor B. Augustian
Councillor Mrs L. Barrowclough
Councillor Mrs P. Carreyett
Councillor Mrs S. Jefferies
Councillor P. King
Councillor T. Llewelyn
Councillor D. Mears
Councillor M. Stanyard-Jones

APOLOGIES FOR ABSENCE

There were none.

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.

Councillor Dr M. Misra declared a personal and prejudicial interest in relation to minute 22.

2. MINUTES OF THE MEETING HELD ON 20 FEBRUARY 2025.

RESOLVED that: The minutes of the meeting held on 20 February 2025 be confirmed as a correct record.

3. REPORT FROM THE POLICE.

Apologies for absence had been received from PCSO D. Andrews. A crime report had been received and circulated to members prior to the meeting.

RESOLVED that: PCSO Andrews be requested to advise whether the report related to the community only and not the Trading Estate or the Hospital.

4. PUBLIC PARTICIPATION SESSION.

There was one member of the public in attendance who did not make any comments or ask questions about the business to be transacted.

5. MEETING WITH COUNCILLOR GEORGE CARROLL.

The following report was received from Councillor Carroll.

LECKWITH ROAD DEVELOPMENT

He was deeply concerned by plans to build 30 additional flats on Leckwith Road. As the Council would recall, there was previously an expression of interest to open a shop on this site. He feared the proposed development would put this opportunity in jeopardy. The proposals were currently at the pre-application stage, and objections or comments regarding this development would need to be submitted by April 4th. Given the potential impact on the local infrastructure and community, he encouraged residents to engage with the consultation process. He was available to provide some guidance on points to include.

LLANDOUGH HILL RESURFACING

Resurfacing work on Llandough Hill had taken place last week. The defective repairs carried out last year had been repaired, and the bottom section was resurfaced too. Hopefully there would be no further issues, but he would keep monitoring this in case further defects became apparent.

LLANDOUGH COMMUNITY LITTER PICK

The Council's recent community litter pick was a success. Turnout was strong and lots of litter was cleared. It was a pleasure to take part, and he wished to thank the Council for organising.

CWRT DOCHDWY BIN COLLECTION

A resident had recently contacted him regarding uncollected communal bins at Cwrt Dochdwy. He had raised the matter with the Vale Council and this had now been resolved. If there were further issues with communal bin areas, residents should contact him.

It was noted that since the removal of the litter bin in Cogan Pill Road some dog owners were leaving dog litter bags at the side of the road.

6. MATTERS ARISING FROM THE MINUTES.

Minute 5 – It was considered that parking by the double white lines at the junction of Llandough Hill and Penlan Road was creating a significant traffic hazard and the case for double yellow lines at the junction was compelling.

RESOLVED that: Councillors to supply the Clerk with photos of the junction to be included in a case to be submitted to the Vale of Glamorgan Council for double yellow lines to be implemented for the junction.

Minute 6.6.19 – It was noted that the One Voice Wales practice development note on QR codes had been received and circulated to councillors.

Minute 12 – It was reported that the One Voice Wales AGM had been cancelled.

Minute 13 – The Grounds Maintenance Contractor had quoted a total sum of £200 for undertaking monthly growing season maintenance work on the scrub land at the top of Llandough Hill.

RESOLVED that: The quotation from P and A Landscapes be accepted.

7. MINUTES OF THE CIVIC SERVICE WORKING PARTY HELD ON 12 MARCH 2025.

RESOLVED that: The minutes be approved.

8. APPLICATION FOR DONATIONS.

a) The Forces Fitness Team

RESOLVED that:

- i) The application be noted
- ii) The Clerk ascertain from the Headteacher of the Primary school whether he would be interested in working with the Forces Fitness Team for an event to be arranged for the school with the Community Council making a financial contribution towards the costs involved.

b) Marie Curie Daffodil Appeal

RESOLVED that: The application be noted but Marie Curie be advised that the collection at the Chair's Civic Service would be donated to their organisation.

c) Wales Region of the SSAFA

RESOLVED that: The application be noted.

9. ALLOCATION OF STREETS FOR AFFIXING OF LITTER POSTERS TO STREET LIGHTING COLUMNS.

The Clerk had circulated a draft schedule of streets to be allocated to councillors for this purpose.

RESOLVED that: The draft schedule be approved.

10. BROOK GREEN FOOTBRIDGE – REPORT FROM STRUCTURAL ENGINEER.

A further report was received from the Structural Engineer recommending that the replacement of decking boards be tackled in two stages. The first would be to deal with the most urgent area, that are the rotten boards to the corner area, identified in the structural report. These should be replaced as soon as possible. Whilst these were being replaced the contractor should be requested to lift up the non-slip coating to inspect the boards to this area to see their condition from above and to replace any others that are defective. You may not have time to seek grant sources for this element.

The second stage would be to secure funding for the replacement of the rest of the decking boards made from recycled plastic.

RESOLVED that:

- a) The advice of the structural engineer be accepted.
- b) The Clerk to obtain quotations for undertaking the phase one work recommended as a remedial measure pending future total replacement of the decking boards with those made from recycled plastic.

11. COUNCIL WEBSITE – WELSH LANGUAGE TRANSLATION.

The Policy and Resources Committee had requested the Council to consider its approach to bilingualism in relation to the website.

RESOLVED that: The Clerk in consultation with the Chair to make arrangements for the headings on the website to be displayed in both languages.

12. MEMBERSHIP OF ONE VOICE WALES – 2025/26.

(The Clerk left the meeting whilst this matter was under consideration)

The Council gave consideration to the invitation from One Voice Wales to re-join for 2025/26 at a cost of £393.

RESOLVED that: The invitation be accepted.

13. ANNUAL REPORT OF THE INDEPENDENT REMUNERATION PANEL FOR WALES FOR 2025/26.

The Council gave consideration to the determinations contained in the report relating to 2025/26. It was noted that they remained the same as for 2024/25.

RESOLVED that:

- a) The senior role payments be not adopted.
- b) A sum of up to £500 be allocated for the Chair's allowance.
- c) A sum of up to £250 be allocated for the Vice-Chair's allowance.
- d) Payments made in relation to (b) and (c) to be paid based on evidence of expenditure incurred.
- e) The attendance allowance be not adopted.
- f) Travel and subsistence payments be payable for approved business.
- g) Financial loss allowances be payable subject to provision of evidence of loss being incurred.
- h) The basic payments for councillors who do not opt out to be made in March 2025.
- i) The basic payment for other costs (£52 per annum) be paid as an allowance rather than reimbursement for actual expenses incurred.

14. VALE OF GLAMORGAN COUNCIL – PLAY SURVEY.

RESOLVED that: Councillor Mrs L. Barrowclough be authorised to complete the survey on behalf of the Council.

15. CONSULTATION ON THE REGIONAL TRANSPORT PLAN.

The Cardiff Capital Region had invited the Council to take part in the next stage of engagement on Cardiff Capital Region's draft regional transport plan that would help shape the future of transport across South East Wales.

RESOLVED that: A Task and Finish group comprising of Councillors Gibson, King, Llewelyn and Dr Misra be tasked with considering the consultation and reporting back to the next Council meeting with their suggested response to the consultation.

16. ONE VOICE WALES NATIONAL AWARDS CONFERENCE – 30 APRIL 2025 in BUILTH WELLS.

RESOLVED that: Councillor Dr Misra be nominated to attend at a cost of £65 plus payment of travel expenses.

17. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

Councillor Mrs Barrowclough had attended seminars on mental health provision and asbestos in buildings. She would circulate notes of the seminar's content in the near future.

18. OVERHANGING TREES – CORINTHIAN CLOSE.

A communication was received from a local resident requesting the Council to prune branches of trees from Brook Green which were close to her flat. Her concern was that squirrels had accessed her attic as a result.

RESOLVED that:

- a) The Clerk arrange for a quotation to prune the branches for consideration at the next Council meeting.
- b) The tree surgeon be asked to advise on the likelihood that squirrels had accessed her attic as a result of the overhanging branches.

19. COMMUNITY TRANSPORT SCHEME – EAST VALE COMMUNITY TRANSPORT.

The Clerk reported that EVCT had now identified a volunteer driver who was available to resume the Llandough service with immediate effect. It was now necessary for the Council to pay the annual membership fee for 2025 which was £12 and it was suggested that the cost per client journey to local supermarkets be set at £5.

RESOLVED that:

- a) The offer of membership in 2025 at a cost of £12 be accepted.
- b) The proposed charge per client journey at £5 be accepted.
- c) The Clerk be authorised to publish details of the scheme and obtain names and addresses of those residents interested in accessing the service and liaise with EVCT in relation to the scheme commencement date.

20. BANK RECONCILIATION AS AT 28 FEBRUARY 2025.

RESOLVED that: The bank reconciliation be approved.

21. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned payments be approved:

Payee	Amount	Description of Payment
P.R. Egan	28.75	Telephone Expenses
P.R. Egan	130.08	Rent Allowance
P. King	208.00	Councillor Allowance 2024/25
D. Mears	208.00	Councillor Allowance 2024/25
B. Augustian	208.00	Councillor Allowance 2024/25
S. Jefferies	208.00	Councillor Allowance 2024/25
T. Llewelyn	34.67	Councillor Allowance 2024/25
British Telecom	58.68	Broadband Charges
Salaries and Wages Aggregated	2,398.60	
TOTAL	3,482.78	

Items shown in bold were paid on the Council's Barclaycard

22. PUBLICITY AND CONSULTATION BEFORE APPLYING FOR PLANNING PERMISSION NOTICE – TOWN AND COUNTRY PLANNING (DEVELOPMENT MANAGEMENT PROCEDURE) (WALES) ORDER 2012.

Proposed development of 30 affordable flats at Vale Car Sales site, Leckwith Road, Llandough.

A communication was received from LRM Planning Limited in relation to the proposal to apply for planning permission for the above development. The views of the Council were invited with responses to be submitted by no later than 4 April 2025.

(Councillor Dr Misra declared a personal and prejudicial interest in the matter and gave his view on the development as a member of the public before leaving the meeting and taking no part in the discussion and voting on the matter).

In the discussion that followed there was general agreement around the growing problem of homelessness in the Vale of Glamorgan especially amongst younger people and a need for those on low incomes to have access to a home that they could afford. However, concerns were raised about the suitability for development on the proposed site which included:

- a) There was already a range of affordable housing opportunities in the community and only recently the development of flats had been completed on the opposite side of Leckwith Road.
- b) There was already a lack of provision in the community in relation to local shopping facilities and issues concerning access to GP and pharmaceutical services was a major issue identified in the recent survey of older persons in the community conducted by the community council.
- c) It is not known whether such a development would accommodate small families with children but it would be important to acknowledge that the local primary school had limited pupil places available.
- d) The size of the development site might be too small to provide for sufficient car parking spaces.
- e) The transport infrastructure in this part of the community was already considered to be under strain at peak times especially having regard to the location of the traffic narrowing facility which was known to be particularly hazardous. The addition of a priority junction to serve the residents at this location within a short distance of two existing junctions would increase access and egress manoeuvres and would likely increase the potential for collisions with pedestrians and cars. The need for re-engineering of this section of Leckwith Road was vital to support the development.
- f) Many parents living in the Leckwith Road area walked their children to school and a concern was expressed that an increase in traffic would impact on the safety elements of their journey.
- g) A general comment was made about the proposal representing an over-development of a limited site.
- h) In accordance with the provisions contained within Technical Advisory Note 15 on flooding it would be necessary for an assessment to be made of flooding risks arising from the adjoining area where there was a history of flooding issues.

RESOLVED that: The Clerk be delegated the task of submitting the comments following consultation with councillors but excluding the Chair who had declared a personal and prejudicial interest in the matter.

Signed..... Date: 24 April 2025
Chair