

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 24 APRIL 2025 AT 7.00pm.**

(Some members attended in the Council Chamber and others from another location)

PRESENT

Councillor Dr M. Misra (Chair)
Councillor C. Gibson (Vice-Chair)
Councillor B. Augustian
Councillor Mrs L. Barrowclough
Councillor Mrs P. Carreyett
Councillor Mrs S. Jefferies
Councillor P. King
Councillor T. Llewelyn
Councillor D. Mears

APOLOGIES FOR ABSENCE

Councillor M. Stanyard-Jones

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.

There were none declared.

2. MINUTES OF THE MEETING HELD ON 20 MARCH 2025.

RESOLVED that: The minutes of the meeting held on 20 March 2025 be confirmed as a correct record.

3. REPORT FROM THE POLICE.

Apologies for absence had been received from PCSO D. Andrews. A crime report had been received and circulated to members prior to the meeting.

4. PUBLIC PARTICIPATION SESSION.

There were no members of the public in attendance.

5. MEETING WITH COUNCILLOR GEORGE CARROLL.

The following report was received from Councillor Carroll.

LOOSE DRAIN COVER

Works had originally been programmed for the loose drain cover at the Penarth Road/Cogan Pill Road junction to be repaired last week. Poor weather meant these had been postponed until Tuesday. He had not yet had the chance to inspect the drain cover but had not received any further reports of noise disturbances from Cogan Court residents so he hoped this meant it had now been resolved.

PENLAN ROAD TRAFFIC LIGHTS

Several residents had raised concerns with him about the traffic lights near Llandough Hospital, which were obscured by overgrowth. He had raised with the Vale Council and they had confirmed they were arranging for them to be cut back.

ROAD SIGNS

A number of residents had reported damaged or faded road signs to him of late. He had followed these all up with the Vale Officers and asked them to arrange the necessary repairs.

COFFEE MORNING

He had attended one of the Community Council's coffee mornings last week and was really pleased to see such a good crowd in attendance. The information provided by South Wales Fire and Rescue was really beneficial and he hoped many residents would take them up on their offer of help and advice. These events were a real asset to our community and the Council should be very proud of its efforts putting them on. He looked forward to attending another event soon.

LLANDOUGH PRIMARY SCHOOL

For the next few weeks, Llandough Primary School were in the running to win £1,500 of new play equipment through Tesco's "blue tokens" initiative. People could vote for Llandough Primary at stores in Penarth, Dinas Powys and Barry.

In the discussion that followed a number of other matters were raised:

- a) Some concern was expressed about plans to move an aqua park from Cardiff Bay to Cosmeston Lakes which it was considered would change the nature of this popular facility. Councillor Carroll indicated that he opposed the plan.

- b) The clearance of overgrowth at the traffic lights by the hospital remained outstanding and Councillor Carroll would follow this up.
- c) It was noted that the right turn arrow from the Merrie Harrier junction in to Penlan Road was not operational due to technical highway reasons. Its use had previously been piloted and it had resulted in long traffic tailbacks. It was the view of the Council that in the long term a complete remodelling of the junction was required.

6. MATTERS ARISING FROM THE MINUTES.

VE Day 80 – Risk Assessment – The Clerk advised that the risk assessment for the commemoration on 8 May 2025 required the appointment of two marshals. It was noted that Councillors Gibson and Llewelyn were happy to fulfil these roles.

Minute 6.5 – The case for double yellow lines at the top of Llandough Hill at its junction with Penlan Road had been submitted to the Vale Council and a response was awaited.

Minute 11 – In response to the Council's decision to translate the main headings on the website, an alternative proposal was received from LM to provide a greater level of translation including the translation of the quarterly newsletters.

RESOLVED that: The matter be referred to the next meeting of the Council for consideration.

Minute 15 – The consultation on the draft regional transport plan had been considered by the appointed Task and Finish Group. The Clerk would complete the electronic survey on behalf of the Council. It was agreed that a comment should be included in relation to the need for a remodelling of the Merrie Harrier junction as part of the strategic approach to improving traffic management and safety in the Eastern Vale.

7. MINUTES OF COMMITTEES AND WORKING PARTIES.

RESOLVED that: The minutes of the following meetings be approved.

- a) Lewis Road Reserve Allotments Working Party – 24 March 2025.
- b) Services to Older Persons Working Party – 26 March 2025.
- c) Village Fete Working Party – 10 April 2025.
- d) Allotments Working Party – 12 April 2025.
- e) Biodiversity Working Party – 22 April 2025.

8. INSPECTION AND REPLACEMENT OF DECKING BOARDS ON THE BROOK GREEN FOOTBRIDGE.

On the basis of the recommendations contained in the Structural Engineer's report the Clerk had sought quotations from a number of trades professionals with two quotations having been received. The Council considered both quotations noting that the greatest value for money was offered by Kingfisher developments at a cost of £1143.46 plus VAT to inspect and replace the three decking boards referenced in the Engineer's report with an additional cost of £104.40 each plus VAT for any other board considered necessary for replacement.

RESOLVED that: The quotation from Kingfisher Developments be accepted.

9. PRUNING OF TREE BRANCHES IMPACTING ON CORINTHIAN CLOSE FLATS.

In response to a request received from one of the tenants the Clerk had obtained a quotation of £400 to prune the branches from Cwnicoed Tree Surgery.

RESOLVED that:

- a) The quotation be accepted.
- b) The tenant be informed that the reason for pruning the branches is on the sole basis that the branches were close to the block of flats.

10. RESUMPTION OF COMMUNITY TRANSPORT SERVICE.

The Clerk informed the Council that East Vale Community Transport had secured the services of a volunteer driver who was able to transport local residents to local supermarkets on Thursdays each week. The cost per client journey charged by EVCT would be £5 and each client would be requested to make a donation of £3 to the Council to offset the costs. The resumption of the service had been advertised on social media and in the Spring newsletter and to date one request to access the service had been received.

RESOLVED that: The current position be noted.

11. INVITATION FROM THE VALE NATURE PARTNERSHIP TO HOST AN EVENT, STAND OR ACTIVITY DURING WALES NATURE WEEK.

RESOLVED that: The invitation be noted.

12. APPLICATION FOR DONATION FROM THE LLANGOLLEN INTERNATIONAL EISTEDDFOD.

RESOLVED that: The application be noted.

13. ARRANGEMENT OF DEFIBRILLATOR TRAINING.

Consideration was given to the organisation of refresher training for councillors, hall users and residents generally. The Clerk advised that the initial training had been provided free of charge but any refresher training might incur a cost.

RESOLVED that:

- a) The Clerk to obtain a cost for delivery of the training.
- b) Subject to consideration of the costs involved, the timing of the training would need to be carefully assessed to ensure that it was available on a day that would attract a large attendance level.

14. WELSH GOVERNMENT – GRANT FUNDING FOR LOCAL PROJECTS TO ENHANCE DEMOCRATIC ENGAGEMENT.

RESOLVED that: The availability of grant funding be noted.

15. STRONG COMMUNITIES GRANT FUND – APPLICATION FOR FUNDING TO COVER COSTS OF PROGRESSING THE PLANNING APPLICATION FOR THE LEWIS ROAD ALLOTMENTS SCHEME.

The Clerk had ascertained from the Fund Coordinator in the Vale Council that it would be possible for a grant application for this purpose to be considered as it addressed the published criteria. It was likely that applications received would exceed the financial allocation available and the Clerk indicated that it would be beneficial for the Council to seek a match funding arrangement. The estimated cost of preparing the planning application submission was around £10k plus VAT.

RESOLVED that: The Clerk be authorised to submit the application on a match funding basis with the Council meeting 50% of the total cost.

16. ONE VOICE WALES – SUBMISSION OF MOTIONS FOR DEBATE AT THE ANNUAL GENERAL MEETING IN OCTOBER 2025.

RESOLVED that: This matter be referred to the May ordinary meeting of the Council for consideration.

17. SUPPORT FOR THE PRODUCT SAFETY AND METROLOGY (PRAM) BILL.

The Council considered a request from Ron Bailey, Parliamentary Campaigner, for it to submit a letter of support to the local MP.

RESOLVED that: The Clerk be authorised to submit a letter of support to the local MP.

18. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

Councillor Dr Misra had circulated a note to all members in relation to the main points of consideration at the recent One Voice Wales Area Committee.

19. VALE OF GLAMORGAN COUNCIL PLAY EQUIPMENT GRANTS.

The Council was invited to submit applications for grant funding for outdoor play equipment.

RESOLVED that: The invitation be noted.

20. BANK RECONCILIATION AS AT 31 MARCH 2025.

RESOLVED that: The bank reconciliation be approved.

21. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned payments be approved:

Payee	Amount	Description of Payment
P.R. Egan	28.75	Telephone Expenses
One Voice Wales	393.00	Membership Fee 2025/26
One Voice Wales	65.00	Conference Fee
P.R. Egan	31.50	Car Allowance
East Vale Community Transport	12.00	Membership Fee 2025/26
Impact Sign Solutions Limited	80.46	Plaque
Cllr Dr M. Misra	15.98	Bird Seed
P and A Landscapes	880.67	Grounds Maintenance March 2025
Edge It Systems Limited	394.80	Software Licence 2025/26

P.R. Egan	130.08	Rent Allowance
Zurich Municipal	751.97	Insurance 2025/26
Penarth Ministry Area	145.00	Flowers for Civic Service
P.R. Egan	50.00	Petty Cash
P.R. Egan	28.75	Telephone Expenses
Parish Magazine Printing	124.95	Printing of Newsletters
P.R. Egan	31.50	Car Allowance
British Telecom	58.68	Broadband Charges
Amazon Europe	72.88	Water Bottles for Fete
Planning Aid Wales	50.00	Webinar Fee - Cllr Mrs L. Barrowclough
Salaries and Wages Aggregated	2,851.82	
TOTAL	6,197.79	

Items shown in bold were paid on Council's Barclaycard

22. PLANNING APPLICATIONS.

There were none to consider.

Signed..... Date: 29 May 2025
Chair