

LLANDOUGH COMMUNITY COUNCIL

**MINUTES OF THE COUNCIL MEETING HELD ON A HYBRID BASIS ON
THURSDAY 26 JUNE 2025 AT 7.00pm.**

(Some members attended in the Council Chamber and others from another location)

PRESENT

Councillor Dr M. Misra (Chair)
Councillor B. Augustian
Councillor Mrs L. Barrowclough
Councillor Mrs P. Carreyett
Councillor Mrs S. Jefferies
Councillor P. King
Councillor T. Llewelyn
Councillor D. Mears
Councillor M. Stanyard-Jones

APOLOGIES FOR ABSENCE

Councillor C. Gibson (Vice-Chair)

1. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS.

There were none declared.

2. MINUTES OF THE MEETING HELD ON 29 MAY 2025.

RESOLVED that: The minutes of the meeting held on 29 May 2025 be confirmed as a correct record.

3. REPORT FROM THE POLICE.

Apologies for absence had been received from PCSO D. Andrews. A crime report received before the meeting had been circulated to members. It was noted that members of the public should be encouraged to report traffic issues to the Police as these were used to consider any request for traffic management measures to be undertaken.

4. PUBLIC PARTICIPATION SESSION.

There were no members of the public in attendance.

5. MEETING WITH COUNCILLOR GEORGE CARROLL.

The following report was received from Councillor Carroll.

CAR MEETS

It was frustrating these had started to occur again. He had asked the Police to increase patrols on West Point Industrial Estate, particularly on Sunday evenings. The police had asked that all residents affected report respective incidents to 101. This would ensure that they were logged correctly, which was important as this was the data that was used to allocate resources.

FIREWORKS

He had received several reports of noise disturbances caused by fireworks. Like the car meets, he had reported these to the Council and the Police and they were working together to investigate.

LLANDOUGH HILL/PENLAN ROAD JUNCTION

He had seen the Vale Council's response to the Community Council, and was disappointed by its contents. He stood by his view that double yellow lines would deter drivers from parking illegally and reduce the problem. He was surprised the Vale Council disagreed with this. It would be helpful if they would provide evidence that backs their claims up.

BROOK GREEN

He had referred this to the Vale Council as requested, and it was his understanding they had contacted the Community Council directly.

VILLAGE FETE

Despite the weather, the fete proved a great success, and demonstrated that even in difficult conditions, things could happen with the right planning and logistics. He wished to thank the Council for making this possible.

LITTER PICK

It had been a pleasure for him to take part and to see such a strong turnout. This demonstrated the best of our community and as usual, we got a lot covered. A blocked drain on Llandough Hill had been spotted and he had asked the Vale Council to repair this.

A discussion followed about other matters in the community of concern including:

- a) Incidence of rats in the alleyway behind Penlan Rise. Councillor Carroll would take up with Vale Council officers.
- b) It was noted that the Cosmeston Protest at the Senedd had been well attended.

6. MATTERS ARISING FROM THE MINUTES.

Minute 7.5 – Subject to the agreement of the Fire and Rescue Service, the Clerk would include an item in the newsletter about home visits to assess fire prevention measures including the provision of associated free equipment.

Minute 8 – The Clerk reported on a recent online meeting with the principal planning officer from the Vale of Glamorgan Council who had offered to comment on the management plan to accompany the planning application and to seek guidance on the SUDS application in support of the planning application for the Lewis Road allotments and community area.

Minute 9 – The Clerk had been in contact with the EVCT Coordinator and had confirmed that the charge per passenger would be £5.00 only. It had been agreed to commence the community transport scheme on 10 July 2025 with there being three residents currently registered to take part.

Minute 25 – The Clerk would present a costed proposal to the next Council meeting for translation of parts of the website and the newsletter in Welsh.

7. MINUTES OF COMMITTEES AND WORKING PARTIES.

RESOLVED that: The minutes of the following minutes be approved.

Environment and Amenities Committee – 18 June 2025.

Policy and Resources Committee – 23 June 2025.

8. WATER ESCAPE – BROOK GREEN.

Kingfisher Developments had visited the site and a quotation for cleaning out the relief drain was awaited.

RESOLVED that: The position be noted.

9. STATUTORY TRAINING PLAN FOR 2022-27.

A report from the Clerk had been circulated with the agenda. The report detailed training of councillors already undertaken as well as a schedule of training modules provided by One Voice Wales.

RESOLVED that: The Clerk be authorised to develop a detailed training plan for the period up to May 2027.

10. STATUTORY ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025.

The Clerk had circulated the draft annual report with the agenda for consideration by the Council.

RESOLVED that: The statutory annual report for 2024/25 be approved.

11. PURCHASE OF BRANDED HIGH VISIBILITY JACKETS FOR LITTER PICKS.

A proposal was received to purchase branded high visibility jackets for use in connection with litter picks.

RESOLVED that: The Clerk to purchase ten branded high visibility jackets (Size XL) at an estimated cost of £4.45 plus VAT per jacket.

12. APPLICATION FOR DONATION – KIDS CANCER CHARITY.

RESOLVED that: In pursuance of the power conferred by Section 137 of the Local Government Act 1972 (as amended) and being of the opinion that the expenditure satisfies the requirements of that section, a donation of £150 be made to the Kids Cancer Charity in support of its work.

13. MEMBERS WHO ATTENDED MEETINGS OF OTHER BODIES.

The Chair reported that he had attended the civic services held by St Athan Community Council and Llantwit Major Town Council but would have to decline the invitation the service to be held by Cowbridge Town Council.

It was agreed that in planning for the Llandough Civic Service in 2026 consideration should be given to civic awards given that this would be the last service held by the Council before a new Llandough and Cwrtyrala Council was formed.

14. ONE VOICE WALES EXTRAORDINARY GENERAL MEETING – 3 SEPTEMBER 2025.

It was reported that an extraordinary general meeting would be held remotely on 3 September 2025 at 4.00pm for the purpose of considering and voting upon important changes to the organisation's constitution. Councils were being requested to nominate one representative and a substitute representative to attend.

RESOLVED that: Councillor Dr M. Misra to attend and only if he was unavailable Councillor P. King to attend in his place.

15. BANK RECONCILIATION AS AT 31 MAY 2025.

RESOLVED that: The bank reconciliation be approved.

16. EXAMINATION AND PAYMENT OF ACCOUNTS.

RESOLVED that: The under-mentioned payments be approved:

Payee	Amount	Description of Payment
P.R. Egan	133.50	Rent Allowance
Information Commissioner	52.00	Data Protection Fee
Caerphilly Skip Hire Limited	370.00	Skip for Allotments
Dr M. Misra	244.87	Refreshments for Civic Service
P. Barnett	400.00	Tree Works
One Voice Wales	67.00	Conference Fee
P.R. Egan	50.00	Petty Cash
P.R. Egan	50.40	Car Allowance
BR Toilet Hire Limited	462.00	Mobile Toilets for Village Fete
The Marquee and Furn. Company	1,568.16	Marquees for Village Fete
Marie Curie	204.00	Donation - Civic Service Collection
British Telecom	62.82	Broadband Charges
Salaries and Wages Aggregated	2,466.42	
TOTAL	6,131.17	
Items shown in bold were paid on Council's Barclaycard		

17. PLANNING APPLICATIONS.

The following application was considered: -

Planning Application No 2025/00549/FUL

6 Church View Close, Llandough

Proposal: Replace existing rear conservatory extension with single storey rear and side wrap-around extension. Replace existing front porch canopy and front bay roof structure with single storey porch structure. Conversion of garage into habitable accommodation with fenestration alterations to front and side elevations, all with associated external works including insertion of roof light(s) to rear pitch, insertion of solar panels to front pitch, and ground alterations to rear to form a patio.

RESOLVED that: A comment be made that the planning officer should ensure that the development does not intrude on the privacy of neighbouring properties.

Signed..... Date: 17 July 2025
Chair