**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE ALLOTMENTS WORKING PARTY HELD ON SATURDAY 25 JANUARY 2025 AT 9.30am in CORBETT ROAD ALLOTMENTS.**

**PRESENT**

Councillor P. King (Chair)

Councillor D. Mears

A. Booth

B. Hart

C. Hart

G. Llewellyn

S. Loveless

R. Thomas

T. Willicombe

**APOLOGIES FOR ABSENCE**

Councillor Mrs L. Barrowclough

P. Sommerfield

1. **MINUTES OF THE MEETING HELD ON 26 OCTOBER 2024.**

**RESOLVED** that: The minutes be confirmed as a correct record.

1. **MATTERS ARISING FROM THE MINUTES.**

Minute 4 – It had been found that the use of chains was impractical but suitable advice had been given to tenants which appeared to address the issue for the time being. It was necessary to replace the padlock and notify tenants and the Clerk of a new lock code change.

Minute 8 – It was noted that the NHS Trust had removed the dead tree but had not cleared the overgrowth at the top of the site.

**RESOLVED** that: The Clerk to contact the Complaints Officer and request that the overgrowth be cut back as soon as possible.

1. **WATER INGRESS FROM FLOODING ON CORBETT ROAD.**

There were ongoing concerns in relation to the problem of a significant amount of water ingress to the allotments from flooding on Corbett Road. The Association had provided a video highlighting the issue as well as some still photographs. The most recent incident was in the previous few days. The Clerk had advised that he had contacted the Council’s surveyor before Christmas who had agreed to source suitable grounds contractors but he had not responded as he had promised. The Clerk had sourced a local grounds contractor who indicated that he would be prepared to quote for work required but he had advised that the Working Party should consider the re-direction of the water and the likely impact on nearby landowners. It was noted that a surveyor’s report could cost in the region of £750 and then quotations for any recommended work would be a separate cost. The Clerk suggested that the Drainage Surveyor in the Vale of Glamorgan Council be approached to see if he could meet Councillor King and a Tenant’s representative on site to provide free advice. In the meantime, a group of tenants would clean out the ditch to hopefully control the direction of the excess water.

**RESOLVED** that:

1. The Clerk to contact the Drainage Surveyor in the Vale of Glamorgan Council to ascertain whether he would be prepared to provide the required advice.
2. A group of tenants to clean out the ditch as a remedial measure to endeavour to control the direction of the surplus water.
3. **PROVISION OF A LIVING SHELTER ON THE SITE.**

The Association considered that a livestock shelter would be a suitable option costing in the region of £1500.

**RESOLVED** that:

1. B. Hart to provide the Clerk with details of suitable livestock shelters.
2. The Council to consider budgeting for the shelter in its 2026/27 budget.
3. The Clerk to ascertain whether planning permission would be required.
4. **POSITION REGARDING THE PERIMETER HEDGE.**

The Clerk had placed an order for the cutting back of the hedge before the start of the nesting season. Tony Willicombe had agreed to meet the contractor on site to advise him of the exact requirement. It was noted that the contractor had not yet contacted Tony.

**RESOLVED** that: The Clerk to provide Tony Willicombe with the contact details of the contractor so that he could arrange to meet with him on site.

1. **REVIEW OF THE POSITION IN RELATION TO LIGHTING OF BONFIRES.**

There were no matters to consider.

1. **WAITING LIST.**

There were currently 45 names on the main list.

1. **PROVISION OF SKIPS.**

Funding was available in the Council’s budget for the provision of two skips.

**RESOLVED** that: One skip be ordered for delivery to the bottom car park on 1st May 2025 with the other skip to be ordered on a date to be agreed.

1. **SUGGESTED BEST KEPT/MOST IMPROVED ALLOTMENT COMPETITION.**

The Association had not yet considered the suggestion but would submit their views to the next meeting.

1. **CONDITION OF PLOTS.**

No matters were raised.

1. **PAYMENT OF ALLOTMENT RENTS.**

The Clerk reported that two tenants would be paying their rent next week and five tenants had not contacted him about their intentions.

**RESOLVED** that: If any of the tenants had not paid by 29 January 2025, they be sent letters warning them that if payment was not received within two weeks of the date of the letter their tenancies would be terminated.