**LLANDOUGH COMMUNITY COUNCIL**

**MINUTES OF THE SERVICES TO OLDER PERSONS WORKING PARTY HELD REMOTELY ON WEDNESDAY 26 MARCH 2025 at 7.00pm**

**PRESENT**

Councillor Dr M. Misra (Chair)

Councillor Mrs P. Carreyett

Councillor Mrs S. Jefferies

**APOLOGIES FOR ABSENCE**

Councillor B. Augustian

1. **MINUTES OF THE MEETING HELD ON 17 SEPTEMBER 2024.**

**RESOLVED** that: The minutes be confirmed as a correct record.

1. **SCHEDULE OF ACTIONS IN RESPONSE TO THE SURVEY RESULTS.**

The Chair presented an update on actions taken as agreed by the Council. The schedule of actions is appended to the minutes of this meeting and an update on action based on a verbal report from the Chair and the Clerk is shown in RED in the schedule.

**RESOLVED** that: The Clerk be authorised to follow up the actions shown in RED in consultation with the Chair.

1. **COMMUNICATION OF THE RESULTS.**

Consideration was given to the most effective way of communicating the results.

**RESOLVED** that:

1. The results be presented by the Chair at a future coffee morning.
2. An A4 size update sheet be circulated to all households along with the Newsletter and the delivery person be paid a supplement for the delivery process.
3. The Council to have a table in the marquee at the June fete providing an update on the work of the Council in the past year.
4. An update sheet in leaflet format be available at the fete for distribution to be prepared in an eye-catching style using the Canva software product.
5. The notice in relation to the recommencement of the community transport service be posted on social media on a daily basis during the next month as well as notices to be displayed on noticeboards, on the Council’s website and in local supermarkets.

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**ACTION PLAN IN RESPONSE TO FINDINGS OF SERVICES TO OLDER PERSON’S SURVEY 2024**

| RECOMMENDATIONS | | |
| --- | --- | --- |
| LOCAL SERVICES | | |
| ACTION | **RESPONSIBILITY** | **TARGET DATE** |
| Discuss with Headteacher possibility of expanding range and opening hours of school shop.  Shop hours limited to allow school pupils to run it and only for pupils at the moment. When public are allowed, we will be informed | MM | End November 2024 |
| Discuss with Headteacher possibility of holding a coffee morning in the school shop possibly in December 2024  Mark, headmaster, says we can use it any time for our coffee mornings – maybe we can hold a future coffee morning at the school? Councillor Dr Misra to take photographs of the school shop and ask attendees at coffee morning whether they would attend future coffee mornings in the school shop. | MM | End November 2024 |
| Consideration be given to a soup and roll service being made available at coffee mornings  Considered but need catering qualifications | Council | End January 2025 |
| Seek view of Hospital Management about possibility of their pharmacy being open to use by local residents  Contacted and said no | Clerk | End November 2024 |
| Discuss with Jason Conibeer from Heath Board about a local pharmacy being included in East Vale Health Hub  To be discussed at the coffee morning with UHW representative. Awaiting confirmation from UHW of a speaker to attend a coffee morning. | MM | End November 2024 |
| Contact Elderfit about increasing number of sessions in Llandough and offer assistance in supporting publicity  Done will start in April | Clerk | End November 2024 |
| Develop a range of speaker options for monthly coffee mornings  Done | Clerk/MM | End December 2024 |
| Invite local PCSO to attend monthly coffee mornings  Tried but waiting for take up | Clerk | End November 2024 |
| Invite Rambler’s Association to survey local footpaths and provide results to a future coffee morning  Not yet. Awaiting response from Rambler’s Association – Clerk to progress a response. | Clerk | End January 2025 |
| Request Scout and Guide Association to provide an update on any plans to modernise the scout hut as well as their thoughts on forming a new scout/guide group  Not yet. Clerk had received confirmation that the scout hut is likely to be sold but the process is proving to be complex. | Clerk | End January 2025 |
| Request Vale of Glamorgan Council to consider installing new benches and picnic tables in the Cogan Pill play area. Clerk had received response that there is no funding currently available. | Clerk | End December 2024 |
| COMMUNITY TRANSPORT | | |
| Redouble efforts to identify a volunteer driver to run the community transport scheme  Done and found. EVCT had secured a volunteer driver and were able to recommence the scheme. Clerk would need to advertise the scheme and collect names and addresses of those wishing to take part. | Clerk/Councillors | Ongoing |
| Contact Hospital to request that they offer staff bus service to Heath Hospital to the local community  Done - no | Clerk | End December 2024 |
| PARKING/PAVEMENTS | | |
| Encourage Hospital to re-emphasise to staff the need for them to park in the hospital grounds  Continues to encourage | Clerk | End December 2024 |
| Request Councillor Carroll to further pursue with the Hospital and the County Borough Council options for reducing staff and visitor parking on community roads.  On-going | Council | End December 2024 |
| Request PCSO to monitor pavement parking  Done. Councillor Carroll to be requested to speak with PCSO in this regard. | Council | Ongoing |
| Request County Borough Council to consider a pedestrian crossing being constructed on Leckwith Road near the entrance to the playing fields  On-going | Clerk | End December 2024 |
| Request the County Borough Council to consider resurfacing of Cogan Pill Road.  No – To be further discussed with Councillor Carroll. | Clerk | End January 2025 |
| HEALTH AND SOCIAL SERVICES | | |
| Encourage all residents to contact their local MS and MP about improvement of services available to the community  Done | Council | End February 2025 |
| Write to Welsh Government urging improvement of GP and pharmacy services being located close to the community  Reply received – advised that this was a matter for UHW. | Council | End February 2025 |
| Invite MS and MP to a coffee morning  No response – Clerk to follow up. | Clerk | End January 2025 |
| A letter be sent to local GP surgeries to ask them to advise patients resident in Llandough about how they can conveniently access pharmacy services including arrangements for delivery and any associated charges involved  Revised action – contact Llais in this regard. | Clerk | End December 2024 |
| Boots pharmacy in Cardiff Bay be asked for details of their pharmacy services including arrangements for delivery  Revised action – contact Llais in this regard. | Clerk | End January 2025 |
| YOUR VOICE | | |
| Expand communication arrangements for coffee mornings via local social media, newsletter, noticeboards and in the Merrie Harrier  Done | Clerk/Cllr Mears | Ongoing |
| Prepare monthly bulletin for residents to be uploaded on to the Council’s website and residents notified of the web-page via social media  The Council publishes 3/4 newsletters each year and regular communications are circulated on social media by the Clerk/Councillor Mears. | Clerk/Cllr Mears | Ongoing |
| LITTER, DOG FOULING AND WASTE | | |
| Request the Vale of Glamorgan Council to provide additional litter bins in the community  Requested but have removed some instead! | Clerk | By end February 2025 |
| Request the Vale of Glamorgan Council to consider creating a recycling area in the playing fields car park  Awaiting a reply – followed up a number of times. | Clerk | By end February 2025 |
| Contact be made with Bridgend Town Council about their dog waste removal scheme and depending on the response consideration be given to locating free dog waste bags in the community  No reply – however details received of a similar scheme in Aberporth CC to be referred to the Environment and Amenities Committee for consideration. | Council | By end January 2025 |